

Student Activities Budget Advisory Committee
Meeting Minutes
February 15, 2023
(Meeting virtually via Microsoft Teams)

VOTING MEMBERS PRESENT: Emilee Cornelison, David Mann, Zoe Derr, Charlene Johnson, and Krishna Chaitanya Naraparaju.

NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT: Nigel Harris, Ronald Briggs, Stephanie Gericke, Jessica Roberson, and Melissa Kohring.

CALL TO ORDER: SABAC Chair, Nigel Harris called the meeting to order at 3:30pm. Attendance was taken, and quorum met.

1. Black Student Union at KSU: Tolani Terrell-Adeleye

The BSU intends to host and sponsor a fair with various exhibitions for Black History Month. The exhibitions include the: guest speaker lectures, short film showcase, APEX museum installation, dance showcase, open mic, fitness/dance workshops, art showcase, fashion show, music concerts, LGBTQ+ showcase, step show, and gospel appreciation show.

Program - BSU's 1st Annual Black History Month Fair

Program Dates- 02/17-18/2023

\$5000.00 (Maximum per event)

Questions- None – No Presenter

Discussion: Original amount was greater than permissible by SABAC protocols and was reduced to \$5000.00. SABAC emailed RSO and notified them about the change and requested additional information be provided on what they would like to keep from their request so that they could stay under the \$5000.00 maximum. That email also notified the RSO that some of the items originally requested would require contracts as well. The RSO was also advised in that email that the date of their proposed event was too soon after the SABAC meeting to fund and asked if they could change the date.

Rationale- Original funding request was over the \$5000 maximum for an individual event. Request was lowered to the maximum amount for the agenda. There was no presenter present at the SABAC Supplemental Meeting to answer any of the questions. The event is in 2 days, and we would not have time to get contracts signed.

Emilee Cornelison proposed the **motion to approve in the amount of \$5000.00**, seconded by Zoe Derr.
Motion failed 0-0-5.

2. Kennesaw Marketing Association: Kamryn Lacy

This is to request money to send up to 10 members of the Kennesaw Marketing Association to the annual American Marketing Association 2023 International Collegiate Conference in New Orleans from March 30-April 1st, 2023.

Travel Program- AMA International Collegiate Conference

Date- March 30th-April 1st, 2023

\$4799.25

Questions- Will all members be competing within this conference? Yes.

Discussion- None

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$4799.25**, seconded by Zoe Derr.
Motion passed 5-0-0.

3. K-Pop Dance Club at KSU: Autumn Bruce

After a two-year hiatus, the K-pop Dance Club have joined forces with the K-pop Language Club and the K-pop Club to host KSU's annual K-pop festival. K-Pop Festival has been a showcase and a great

opportunity to foster cultural understanding among KSU students, and we'd like to continue our mission of promoting Korean language and culture and inclusion of all peoples and diversity on campus through this innovative event. We are asking for \$513.60 to provide shirts to students who lend a helping hand with our event and to also serve as a give-away to the KSU students who come to attend our event.

Program- Kpop Festival

Date- March 29th, 2023

\$513.60

Questions- Do we have an invoice for the shirts? Yes, We would be getting them from Custom Ink. Has the Design already been approved? Yes. Who would these shirts be given out to? Staff, Volunteers, and Students. Who are staff? Advisors and Professors assisting at the event. How many volunteers are you expecting? 10 students is what we expect and the remainder would be given out. Would the remainder of the shirts be given to staff? No, the only staff would be 2 advisors and the rest go to the students.

Discussion- Leftover shirts would need to be stored and SABAC has guidelines on inventory items. The cost per shirt is a little high as well. We do not feel that we would be good stewards of the SABAC funds with that quote. We are not allowed to provide shirts for faculty and staff so we could provide a requirement that these shirts be given to students only. We could request an updated quote that would reflect a better price.

Rationale- The cost per shirt is too high and SABAC is requesting an updated quote with more responsible spending.

Charlene Johnson proposed the **motion to approve on the condition that they submit updated quote that is representing responsible spending \$513.60**, seconded by Emilee Cornelison.

Motion passed 5-0-0.

4. K-Pop Club: Shyanne Mincey

This event will be hosted by three RSOs: the K-pop Club, the Korean Language and Cultural club, and the K-pop Dance club. This portion of this funding will be focused on the materials for the event, and some snacks.

Program- 6th Annual K-Pop Festival

Date- March 29th, 2023

\$492.47 - REVISED Amount \$495.65

Questions- The total requested and the total on the presentation is different? Yes, that was a change from the documentation from the date of request to now. SABAC can accept the revised amount.

Discussion- None

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$495.65**, seconded by Charlene Johnson.

Motion Passed 5-0-0.

5. Korean Language Club: Sasha Williams (1 of 2)

The Korean Language and Culture, K-Pop, and K-Pop Dance Clubs plan to collectively host the 6th Annual K-Pop Festival on March 29th of 2023 on the Kennesaw campus. Over the past few years much has happened; therefore, this festival aims to bring various participants together to perform competitively, enjoy games together, accumulate door prizes, and indulge in giveaways. We hope to have food to provide our guests a dinner to go along with the show/ performance.

Program- 6th Annual K-Pop Festival

Date- March 29th

\$4000 - REVISED Amount \$4800.00

Questions- Will the food be delivered and if so is that delivery fee extra? The restaurant is located in Duluth, and I live there so I can pick it up. The quote you have in your presentation was not provided to SABAC. Can you email that to sabac@kennesaw.edu? Yes. Do you know how much delivery costs? No, if it is an issue, I can pick it up myself so delivery should not be an issue. You may need a catering exemption form? Yes, we have already filled that out and sent that in.

Discussion- Is there a policy against students picking up the food? Yes, KSU does not permit students to travel to pick up items for university business. SABAC has revised the requested amount to account for a delivery fee.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$4800.00**, seconded by Zoe Derr.
Motion passed 5-0-0.

6. Korean Language Club: Kennedi Alfred (2 of 2)

The Korean Language club wants to utilize giveaways of various items related to Korean language and culture as promotions of the club and to share different aspects associated with Korea through prizes. Every giveaway is open to all KSU students. After drawings are completed, the winner(s) will be contacted, and we will communicate (via email or Instagram) a convenient location to meet the winner to receive their prize.

Program – Promotional Give-a-way Items

Date-

\$500.00

Questions- The Summary Slide states that promotional give-a-ways are for all KSU students, however your Give-a-way process Slide says that it is for KLC members only, can you clarify? The items will be for all KSU students and that post was just an example. How will these items be distributed? The RSO randomly choose recipients and will reach out to arrange a meeting time to give them the item. We noticed a non-KSU email field, why are you using a non-KSU email? We have had issues with emails bouncing back and not being received. The email is a secondary form of communication. How are you able to verify that the people receiving the items are KSU students? KSU ID and we can look up their name in outlook address book. How will these items promote or bring recognition to your organization? It would show students that there is a place outside of the classroom to learn Korean language and giving out these items would show that this club exists.

Discussion- There is a question on whether the items are for members only or open to the KSU community. The items requested are not directly promoting the RSO organization. Within the presentation, it was stated that it was for members only. How are the students meeting up with students to give out the items. They can do this but it falls to burden of proof. They are using a non-KSU email in their presentation which make SABAC question their intent. Can we change the scope of items? There were some items that were culturally appropriate and also where do they store these items if they do not give them all out? The areas are very gray and SABAC is black and white.

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$500.00**, seconded by Charlene Johnson.
Motion failed 0-0-5.

7. MSIB Club: Jordyn Upton (1 of 5)

Sam Kennett would like to attend the International Urban Wildlife Conference to present the novel research she is doing at KSU. Sam will present a 20-minute oral presentation on my thesis research titled, "The ManhattAnt: How a recently introduced urban ant made it in the big city." Presenting at the International Urban Wildlife Conference will provide her the opportunity to share her work with other urban ecologists. Her goal is to pursue a career in urban ecology and attending this conference will allow her to network with potential collaborators and PhD mentors. She is one of the only urban entomologists presenting at this meeting and was encouraged by the conference coordinators to attend.

Travel Name- Samantha Kennett

Date- June 4-7, 2023

\$474.89 – Revised Amount \$442.99

Questions- None

Discussion- None

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$442.99**, seconded by Zoe Derr.
Motion passed 5-0-0.

8. MSIB Club: Jordyn Upton (2 of 5)

Theresa Wolff would like to attend the Georgia Entomological Society Conference to present the novel research she is doing at KSU. Theresa will be presenting a poster on her thesis research titled, "Impact of

morphology, reflectance, and hairs on the physiological limits of bees and their response to climate warming.” Participating in this conference will be an opportunity to present her work to other entomologists and provide immeasurable opportunities to network with potential employers and familiarize herself with the current research topics concerning entomologists in Georgia and the Southeast. Attending this conference has been strongly encouraged by my graduate thesis advisor. Funding for Theresa will also help cover the housing for another student who will be attending the conference.

Travel Name - Theresa Wolff

Date- April 19-21, 2023

\$342.70 – Revised Amount 377.70

Questions- Just to clarify the total request? \$377.70

Discussion- None

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$377.70**, seconded by Emilee Cornelison.

Motion passed 5-0-0.

9. MSIB Club: Jordyn Upton (3 of 5)

Soobin would like to attend the 64th Annual Drosophila Research Conference to present the novel research she is doing at KSU. The previous funding was used by MSIB Master's students to attend and present at online and in-person conferences and increase the notoriety of KSU as a school for pursuing higher education and conducting ground-breaking research. Soobin will present the progress of her current Master's thesis research: Long non-coding RNA Hsr-omega provides scaffolding for the nuclear domain B-body. This research is novel and will result in many more grants for KSU and publications once it is finished.

Travel Program- Soobin An

Date- 3/2-3/5

\$260.00

Questions- None

Discussion- None

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$260.00**, seconded by Zoe Derr.

Motion passed 5-0-0.

10. MSIB Club: Jordyn Upton (4 of 5)

I would like to attend the Southeastern Bat Diversity Networks Annual Conference to present the novel research I am doing at KSU for my master's thesis. I will present the progress of my current Master's thesis research: Identifying WNS fighting microbes within the bat microbiome. This research is novel and will result in many more grants for KSU and publications once it is finished, as well a strengthen relationships between KSU and the wildlife management entities in the southeast.

Travel Name- Jordyn Upton

Date- 3/8-3/10

\$258.00

Questions- None

Discussion- None

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$258.00**, seconded by Emilee Cornelison.

Motion passed 5-0-0.

11. MSIB Club: Jordyn Upton (5 of 5)

Leah Rittenburg would like to attend the 2023 Annual SEPARC Meeting to present the novel research she is doing at KSU. Leah will be presenting an oral presentation on urban impacts on the reproduction of the two-lined salamander. This includes analysis of clutch size, female snout-vent length, and timing of

nest laying and development across an urban gradient in Atlanta, GA. This is part of her Master of Science research at KSU.

Travel Name - Leah Rittenburg

Date- February 23 - 26, 2023

\$401.00 – Revised Amount \$451.00

Questions- Timing wise, this conference is next week? Yes, we understand there may be an issue with this, but we thought that we would try. When is the final date for registration? 2/23. The cost is made up of registration and what? Registration and Lodging.

Discussion- Since the event is within the next 2 weeks, will they be able to get the funding in time? Probably Not. It usually takes 5 business days to get approval.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$451.00**, seconded by Emilee Cornelison.

Motion passed 5-0-0.

12. French Club: Katheryn Foust

The French Club would like to request funding for food and decorations for our mocktail event representing the country of Madagascar. Our mocktail event will be a cultural event that showcases the culture of Madagascar through food, cultural presentation, trivia, and other cultural activities that encourage students to expand their knowledge of French and various francophone cultures. We hope that the refreshments and activities will attract attendees so that they can be exposed to the cultural environment of our event, and thank them for their participation. The mocktail party facilitates cultural learning and cultural exchange by focusing on a francophone culture and having activities related to said cultural theme. We would like to host this event again spring semester 2023 that would retain the cultural learning and exchange elements of acculturation open to all KSU students and staff. We plan to highlight the culture of Madagascar at this event. In order to promote the improvement of the French language and Francophone Cultural knowledge, there will be cultural activities and food inspired by Madagascar, a cultural presentation, trivia, music, and other activities that facilitate cultural exchanges in French between students.

Program- Madagascar Mocktail Party

Date- April 11, 2023

\$213.86

Questions- Just to clarify this is for cutlery? This is for straws and cups and the actual drinks: Coke products, water, and juice.

Discussion- Was there an issue with this one? French Club had mentioned another request but we are voting on the request that we have documentation for.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$213.86**, seconded by Zoe Derr.

Motion passed 5-0-0.

13. Aerial Robotics Competition Team: Derek Price

We are requesting funding for our competition team to travel to Lakeland Florida from March 10-12 in order to compete. The SAE Aero Design competition is intended to provide undergraduate and graduate engineering students with a real-life engineering challenge. The competition has been designed to provide exposure to the kinds of situations that engineers face in their real-life work environment. We intend to drive 3 rental vehicles (A passenger van, a Cargo van, and a car) down to Lakeland Florida to transport 15 students and all of our materials and equipment to compete at the SAE Aero Design Competition. We will be staying in a hotel for 3 nights in order to attend the competition from March 10-12. We plan to return right after the competition is over.

Travel Name- SAE Aero Design

Date- March 10-12, 2023

\$5000.00

Questions- Which rental company will you be using? The university transportation services.

Discussion- Have you received confirmation from the university transportation yet? They would request once they have funding.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$5000.00**, seconded by Zoe Derr.

Motion passed 5-0-0.

14. Analytics and Data Science Organization: Jitendra Sai Kota

This would be a movie screening event, followed by a discussion with faculty to understand the evolution of Big Data and Machine Learning. We believe this could inspire students to explore the fields of Data Science and Machine Learning.

Program- The Imitation Game Movie Screening

Date- 3/31/2023

\$557.94 – Revised Amount \$587.94

Questions- None

Discussion- Revised amount was due to delivery fee.

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$587.94**, seconded by Charlene Johnson.

Motion passed 5-0-0.

15. Miracle at Kennesaw State: George Krivsky

A 12 hour long fundraising push that caps off a yearlong fundraising campaign for Aflac Cancer and Blood Disorders Center at Children's healthcare of Atlanta. This event is our largest push of the year and is the epitome of Miracle at KSU. Dance Marathon 2023 will be a program that raises money for Aflac Cancer and Blood Disorders Center at Children's Healthcare of Atlanta through interactive dancing, games, and fellowship of those present at Dance Marathon. Food, merchandise, and location will be sponsored from potential funding.

Program- Dance Marathon 2023

Date- April 15

\$5000.00

Questions- None – No Presenter

Discussion- No Presenter but that is not required. This event location was for Woodstock City Church and SABAC cannot fund off campus events. SABAC reached out to the RSO for a venue change. They did respond and they are locked into their current location, they cannot change it.

Rationale- SABAC cannot fund off campus events.

No Vote

VI. NEW BUSINESS - None

VII. ANNOUNCEMENTS

Annual Budget Drop-In Help Sessions			
Day	Date	Time	Location
Mon	3/20/2023	10a-12p	Virtual - Click Here
Tues	3/21/2023	1-3pm	Virtual - Click Here
Mon	3/27/2023	10a-12p	Virtual - Click Here

Thurs	3/30/2023	1-3pm	Virtual - Click Here
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Seeing no further information, the SABAC meeting adjourned at 5:07pm.

Respectfully submitted by Melissa Kohring, SABAC Secretary.

Minutes reviewed by:

DocuSigned by:
Nigel Harris Date: February 17, 2023
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Nigel Harris, SABAC Chair

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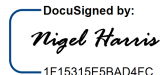
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Envelope Updated	Security Checked	2/17/2023 11:11:40 AM
Certified Delivered	Security Checked	2/17/2023 11:18:55 AM
Signing Complete	Security Checked	2/17/2023 11:19:12 AM
Completed	Security Checked	2/17/2023 11:19:12 AM

Payment Events	Status	Timestamps
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