

Student Activities Budget Advisory Committee
Meeting Minutes
January 18, 2023
(Meeting virtually via Microsoft Teams)

VOTING MEMBERS PRESENT: Emilee Cornelison, David Mann, Zae Brewer, Zoe Derr, Sara Makboul, Charlene Johnson, Krishna Chaitanya Naraparaju, and Ayush Patel.

NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT: Nigel Harris, Ronald Briggs, Stephanie Gericke, Jessica Roberson, and Melissa Kohring.

CALL TO ORDER: SABAC Chair, Nigel Harris called the meeting to order at 3:30pm. Attendance was taken, and quorum met.

1. French Club: Katheryn Foust

The French Club would like to request funding for food and decorations for our mocktail event representing the country of Madagascar. Our mocktail event will be a cultural event that showcases the culture of Madagascar through food, cultural presentation, trivia, and other cultural activities that encourage students to expand their knowledge of French and various francophone cultures. We hope that the refreshments and activities will attract attendees so that they can be exposed to the cultural environment of our event and thank them for their participation.

Program - Madagascar Mocktail Party

Date- 4/18/2023

Revised Date: 4/11/2023

\$3174.39

Revised Amount: \$2674.39

Questions: What went into the selection of this caterer? We have worked with this caterer in the past because they have a background of being able to make different foods of different Africa cultures because it is a Caribbean restaurant which goes along with the culture of the country we are trying to represent. Why cupcakes? How does that fit into the Madagascar culture? This caterer is going to work with us knowing the theme of our event is to highlight Madagascar. Cupcakes were chosen because it was cheaper and more convenient than Macarons and more palatable for the American student. You mention that you worked with this Caterer last year, what was the focus of that event? We were not members of the French Club at that time. Make sure that you accurately represent Madagascar culture so that you do not offend anyone that is from Madagascar that may attend your event. Everything around the information that will be presented at this event is about Madagascar and the food is as close as we can get. Do you have an actual quote for the T-shirts that you requested funding for? We received a screen shot of a text, but we need an actual quote. We are removing the T-shirts from the request because we could not get an actual quote. How many people are you expecting to come to this event? 150 people. 120 would be KSU student and the others would be staff and outside event attendees.

Discussion: There was a concern about the fact that this event was to inform & celebrate Madagascar culture and the food selections on the catering quote did not seem to reflect the culture accurately. The presenter mentioned that there would be non KSU student attendees.

Rationale- T-shirts were removed from the request since we did not receive an actual quote.

Zoe Derr proposed the **motion to approve in the amount of \$2674.39**, seconded by Krishna Chaitanya Naraparaju.

Motion passed 5-2-0.

2. National Council of Teachers of English - Student Affiliate – Hailey Plant

The NCTE student affiliate is requesting lodging and registration funds to attend the GCTE: Georgia Council of Teachers of English Annual Conference in Athens Georgia from Thursday, February 2 to Saturday, February 4, 2023.

Travel Dates- Thursday, February 2—Saturday, February 4, 2023

\$3,320.00

Revised Amount: \$3695.00

Questions- Once the students return to KSU is the information shared with the KSU community? Yes, we will be hosting an event in March where this information will be presented to peers. You have an

interest form with 12 responses, but you have 11 attendees, can you clarify? Our president will not be attending, and we will have 3 presenters for this presentation.

Discussion- None

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$3695.00**, seconded by Charlene Johnson.

Motion passed 7-0-0.

3. Philosophy Student Association: Jade Flack

As our first guest lecturer next semester, Dr. Jessica Elkayam will be visiting from Sam Houston State University to speak to the PSA and all KSU students on philosophy. These events are the most successful for the PSA and serve to enrich the philosophical knowledge of the members and students on topics that are typically highly specialized and novel.

Program- Guest Lecturer: Dr. Jessica Elkayam

Date- February 2nd

\$1000.00

Questions- How many students typically attend these talks? In Fall 2022 (10/27), we had 107 KSU student that attended and 12/1 we had 112 students attended. We have attendance sheets from our previous events if you would like them. The quote you provided was an email that did not state the \$1000.00 amount. Do you have a quote for the \$1000.00 amount listed? Yes, we will email it to

SABAC@kennesaw.edu.

Discussion- Updated information was supplied to show the amount of \$1000.00 was agreed upon for the speakers.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$1000.00**, seconded by Emilee Cornelison.

Motion passed 7-0-0.

4. K-Pop Dance Club at KSU: Autumn Bruce

The Kpop Dance Club is hosting their 2nd annual Kpop Spring Showcase! We have been getting ready to put on an amazing event for our friends, family and other KSU students to show them all of our hard work and presenting our performances live for them to see! We are asking for funding to help over the cost of renting the J.M. Wilson Student Center Tiered Theater.

Program- FY23 KSU KPOP Dance Showcase

Date- April 7th, April 8th

\$1570.00

Questions- You stated that 280 students attended your previous event, in your request you listed 25 KSU students and 300 off campus participants, is that correct? No, the 25 students are the number of students that will be onstage performing and the 280 will be the student attendance. Can you clarify the off-campus attendees? Yes, our event is open to the KSU community as well as the Kennesaw community so the additional attendees would be family and friends are allowed to come to the event.

Discussion- None

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$1570.00**, seconded by Krishna Chaitanya Naraparaju.

Motion Passed 7-0-0.

5. Model NATO at KSU: Jordan Milligan

Our Model NATO team is travelling to Washington DC for the 38th Annual International Model NATO conference in February 2023. Model NATO is a simulation of the North Atlantic Treaty Organization in which universities come together, each representing an ally, and debate scenarios brought up about real life NATO proceedings. The conference is 3 days and includes an Embassy visit with the assigned country. We are competing alongside students from all over the world, some notable schools include: University of Birmingham (UK), Royal Military College of Canada, The Air Force Academy, The Citadel, Georgetown University, Malmö University (Sweden), and universities from over 5 more countries. Kennesaw State has received awards at the conference for the past 8 years straight.

<https://internationalmodelnato.org/> We have received funding for our hotel stay, but we are now asking for additional funding for flights and transportation costs.

Program - International Model NATO Conference

Date- February 15-19, 2023

\$3690.00

Revised Amount \$3562.00

Questions- Your original amount was 3690.00 and the revised amount is \$3562.00? Yes, there was a decrease in the Lift transportation costs. Does \$3562.00 account for the adjusted delta and America amt? The \$300 amount includes the \$45.00 fee that KSU requires for travel.

Discussion- The RSO included the KSU fee from the travel agency that we use of \$45.00.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$3562.00**, seconded by Emilee Cornelison.

Motion passed 7-0-0.

6. Exercise Science Major's Club: Chandler Allred

Exercise Science Majors Club would like to request SABAC funding for our members to attend the Southeast American College of Sports Medicine Annual Meeting on February 23, 2023 - February 25, 2023. Any granted funding will be applied towards travel costs, lodging, and registration.

Program- SEACSM Annual Meeting

Date- 02/23/2023 - 02/25/2023

\$3892.45

Revised Amount: \$4027.20

Questions- What type of vehicle are you talking about? Why 7 vehicles? The vehicles are 3 people per vehicle and not more? We are not 100% sure which individuals will be attending yet and what vehicles they will have to use at the time of travel. We will reimburse up to the amount. Are you going to remove the tax for the hotel? No, SABAC will fund the Hotel tax. Can we confirm the milage rate? Yes, 314 miles total. Has the registration already been paid? No, not yet.

Discussion- Clarification on the number of vehicles being driven to this event for milage re-imbusement. The RSO has not selected who will be driving and how many vehicles they will need to transport all the passengers. This is a re-imbusement which means that the students will be reimbursed up to the amount approved by SABAC.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$4027.20**, seconded by Ayush Patel.

Motion passed 7-0-0.

7. Kennesaw Tuba and Euphonium Club: Hannah Ivie

This request is for funding to support 2 different programs happening in Spring 2023. These programs support collegiate Euphonium and Tuba players entering the professional environment.

Program- Jump Start, Mock Auditions

Date- January 25th, March 26th

\$2000.00

Questions- None (No presenter)

Discussion- No Presenter. The date is 1/25 and we need a speaker agreement which we can get on the back end.

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$2000.00**, seconded by Charlene Johnson.

Motion passed 7-0-0.

8. Kennesaw Pride Alliance: Skully Gilder

This is a formal event for LGBTQ+ students to come and socialize in celebration of Valentine's Day. We will have community building activities and highlight healthy relationships in the LGBTQ+ community.

Program- Valentine Day Formal

Date- February 10th, 2023

\$2400.00

Questions- KPA received annual and supplemental funding and you currently have a balance; how will those funds be used? We were hoping to use the remaining funds for the decorations, and they request additional funds to cover the food. We are requesting remaining funds be used to cover some of this request. Do you plan to have your previous guest speaker event? We are not sure about that at this time.
Discussion- They have received previous funding for a Fall event that they did not use all of those funds. They can use those funds to support this event. SABAC just needs to vote on the support of the event.
Rationale- None
Emilee Cornelison proposed the **motion to approve in the amount of \$2400.00**, seconded by Zoe Derr.
Motion passed 7-0-0.

9. American Medical Student Association: Rohit Veerapaneni

Remote Area Medical (RAM) is a mobile pop-up clinic that provides free medical care to uninsured individuals. On the weekend of March 18th, RAM will be holding a clinic in Cookeville, TN, and RAM has volunteer positions that would have students helping by being general support staff.

Travel Name- Remote Area Medical Clinic

Date- March 17 - 18

\$499.80

Revised Amount: \$598.52

Questions- None

Discussion- None

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$598.52**, seconded by Emilee Cornelison.

Motion passed 7-0-0.

10. Adopt-A-Stream at KSU: Sahil Bardai

Every year, Georgia Adopt-A-Stream has a conference where they get all the volunteers, coordinators, and executives to gather and participate in activities. Some of the activities include Talks and Field sessions, AAS Awards, Networking and Social events, Water Science Poster Sessions and more. Adopt-A-Stream at KSU would like to attend this conference this year. We need funding for the registration and the lodging for the conference.

Program- Georgia Adopt-A-Stream's Volunteer Water Quality Monitoring Conference

Date- March 17-19

\$3780.00

Questions- What events did you host last semester and what made them successful? We had chemical testing and training events. We collaborated with Eco Owls for events. We hosted a movie night with an informative documentary and a Gingerbread designing event also.

Discussion- Since this is a new club do they need to wait an amount of time to request funding? No. They did request funding in the Fall semester, and we did approve those requests.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$3780.00**, seconded by Emilee Cornelison.

Motion passed 7-0-0.

11. Undergraduate Research Club: Francis Katter

The Undergraduate Research Club is hosting a graduation fair for STEM majors. There will be participation from 13 graduate schools across the country and five graduate programs at Kennesaw State University. We are requesting funding for promotional items and food to get more students to attend.

Program- STEM Graduate Fair

Date- 2/21/2023

\$4906.19

Questions- Can you clarify the dollar amount? Yes, \$4906.19.

Discussion- SABAC appreciated that they had an activity requirement to get the swag and they had to visit multiple tables to get the swag items.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$830.10**, seconded by Zoe Derr.

Motion passed 7-0-0.

12. Undergraduate Research Club: Francis Katter

Promotional items for undergraduate research students to utilize.

Program-

Date-

\$496.50

Questions- How is this item different from the other items from your previous request? These items will be used for tabling for events that occur later.

Discussion- Recipients of this promo item is not specific to the Graduate fair but for other tabling events throughout the year.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$496.50**, seconded by Zoe Derr.

Motion passed 7-0-0.

13. Filipino Student Association: Jessica Morales

The Filipino Student Association hosts our annual culture show in the spring semester to showcase the beauty and complexity of the Filipino culture. The 2 main components that best display the culture is a play and food.

Program- Culture Show

Date- February 18, 2023

\$5000.00

Questions- The quote from the theater rental from your presentation was not included in your request. Can you send that to SABAC@kennesaw.edu? Yes, we will. Do you have any current quotes for the other items? No, we are ordering next week so we can send those invoices next week. You mentioned your previous event, what did SABAC approve to fund previously? Last year you funded the Theater & Food. Can you clarify what the \$5000.00 would go towards? The theater rental = 1800, the rest would be used for food. Are you going to send that food quote to SABAC? Yes. How many non-KSU students will be attending this event? Our first show was sold out, approximately 200 KSU students and 100 non-ksu students (parents & staff). Are you selling tickets to this? Yes. What is that price? It was \$15.00 but this year we are still calculating what the price needs to be to cover our expenses for this year. Earlier you mentioned about purchasing promotional items, is the expectation that SABAC would re-imburse you for those items? No, we will cover that ourselves.

Discussion- Revenue generating events may have some requirement if it is funded by SABAC; we will have to research this. We cannot pay for food for non-KSU students, and this event was open for people outside KSU. SABAC you can vote on conditional parameters. You just need to word it in the motion.

Requested is for Facility rental and catering. We would need an updated catering quote. This RSO has not received any annual funding this year.

Rationale- None

Charlene Johnson proposed the **motion to approve in the amount of \$5000.00 with the condition of receiving appropriate quotes for the theater rental/food and receiving confirmation they can receive SABAC funding given they are collecting revenue**, seconded by Zoe Derr.

Motion passed 7-0-0.

14. Analytics and Data Science Organization: Jitendra Sai Kota

This would be a workshop by Dr. Austin Brown on different data visualization techniques one can adopt in handling a variety of data-related problems. The workshop is open for free to all KSU students.

Program- Data Visualizations Workshop

Date- 2/16/2023

\$53.94

Revised Amount \$69.95

Questions- You have some annual funding that you were approved for, and you still have a remaining balance, can you speak to that? We did not have an event funding; we do have funding for travel and promotional but nothing for events. Are you still planning to use the funding that you were approved for? Yes, we are still applying for the travel requests. We are planning to add event funding for our next annual budget.

Discussion- There request stated that expected attendees were 20 students and 3 alumni. Do Alumni count as non-students? Yes, this creates an issue in that SABAC cannot provide food for non-KSU students. SABAC will notify the RSO that any food purchased with SABAC funds cannot be supplied to non-KSU students and that Alumni are not students.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$69.95**, seconded by Zoe Derr.

Motion passed 7-0-0.

15. Muslim Students Association: Aboubakar Kaba

Open to all KSU students, this event aims to educate people of different origins and beliefs about the hijab. Showcasing the hijab and why it's so important and teaching others why Muslim women wear a hijab.

Program- World Hijab Day

Date- February 6th, 2023

\$182.10

Questions- None

Discussion- Excited about education involved in this event.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$182.10**, seconded by Zoe Derr.

Motion passed 7-0-0.

16. Muslim Students Association: Aboubakar Kaba

Open to all KSU students, this event aims to educate people of different origins and beliefs about the holy month of Ramadan. Showcasing Ramadan in the US and how different nationalities celebrate Ramadan in the US.

Program- Ramadan In The US

Date- March 29th, 2023

\$182.10

Questions- None

Discussion- Ramadan starts on 3/22 and the event is on 3/29. Is the food for guests or members? The food will be for KSU students.

Rationale- None

Emilee Cornelison proposed the **motion to approve in the amount of \$182.10**, seconded by Zoe Derr.

Motion passed 7-0-0.

17. Muslim Students Association: Aboubakar Kaba

Open to all KSU students, this event aims to educate people of different origins and beliefs about Islam using games and jeopardy. Showcasing Islam through games and teaching others what Islam is.

Program- MSA Trivia Game Night

Date- March 7th, 2023

\$126.58

Questions- None

Discussion- None

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$126.58**, seconded by Charlene Johnson.

Motion passed 7-0-0.

18. Black Student Union at Kennesaw State University: Tolani Terrell-Adeleye

The Black Student Union plans to purchase 200 t-shirts to promote our student organization. The t-shirts will feature the BSU logo/design on the front and the tagline on the back.

Program-

Date-

\$437.50

Questions- None (no presenter)

Discussion- This RSO emailed and apologized that they were not able to present due to an emergency. They emailed their slides if we would like to review them. Did the requested amount change? No change.

Rationale- None

Zoe Derr proposed the **motion to approve in the amount of \$437.50**, seconded by Charlene Johnson.
Motion passed 7-0-0.

VI. NEW BUSINESS - None

VII. ANNOUNCEMENTS

SABAC Annual Budget Information Sessions

Thursday, February 2, 2023 2:00pm – 3:00pm (Kennesaw Campus IN-PERSON)

Monday, February 6, 2023 2:00pm – 3:00pm (Virtual)

Tuesday, February 7, 2023 3:00pm – 4:00pm (Virtual)

Friday, February 10, 2023 10:00am – 11:00am (Marietta Campus IN-PERSON)

Seeing no further information, the SABAC meeting adjourned at 5:36pm.

Respectfully submitted by Melissa Kohring, SABAC Secretary.

Minutes reviewed by:

DocuSigned by:

Nigel Harris

January 23, 2023

Date: _____

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Nigel Harris, SABAC Chair