

**Student Activities Budget Advisory Committee**  
**Meeting Minutes**  
**August 21, 2024**  
(Meeting virtually via Microsoft Teams)

**VOTING MEMBERS PRESENT:** America Lopez Amador, Ameyia Smalls, Eva Amaro, Naga Venkata Meghanasree Vudathu, Jordan Staples, Essence Vance, DeSuela Beverly, Hope McDowell, and Keely Gerety.

**NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT:** Amber Lesicko, DeCarius Gillyard, Kimmya Cabral, and Melissa Kohring.

**CALL TO ORDER:** SABAC Chair, DeCarius Gillyard called the meeting to order at 3:35pm. Attendance was taken, and quorum met.

**1. Mock Trial: KSU Mock Trial Tennessee Supplemental Request (FY24-25): Jordyn Jones**

The Supplemental Request for the Mock Trial Competition RSO will go towards travel support. The funding will go towards competition attendance; this includes hotels and registration fees. The KSU Mock Trial Club has 19 members and is rapidly growing. The allocated SABAC funding will allow the two Teams to travel and polish their skills in preparation for AMTA Tournaments. The approval of this request would allow students to gain trial experience while practicing being an attorney and/or witness. This trip will teach students how to practice their objections and courtroom presence. This benefits the campus community by having the school represented at a competition. Competing students will learn fundamental skills such as collaboration, logical thinking, public speaking, and sportsmanship with other competing schools.

Travel Name- Mocky Top Invitational

Travel Dates- 11/15/2024 - 11/17/2024

**\$1,397.00**

**Questions:** How many students will be attending this competition? 10 students.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$1397.00**, seconded by Jordan Staples.

**Motion passed 8-0-0.**

**2. Promoting Orthotics and Prosthetics: MSPO Annual Academy Meeting Budget Request: Maya Roberts**

The Promoting Orthotics and Prosthetics organization travels to the annual conference of the American Academy of Orthotists and Prosthetists in order to be involved in the most up to date discussions of technology, research in the field, and current best practices. This request will fund the entrance cost of all interested students and allow them to attend the conference and allow them to see the cutting edge of development in the field, hear educational lectures, and network with the leaders of the field. This opportunity allows students to apply the knowledge learned during the conference towards their Masters degree to optimize patient care as they are entering the professional workplace.

Travel Name- Annual American Academy of Orthotists and Prosthetists

Travel Dates- February 26th-March 1st

\$4,465.00

**Revised Amount: \$4700.00**

**Questions:** Is this a membership? No, it is Registration for this conference. Are the 47 students members? Yes. When will you get updated cost for this year? December or January. Please send that to SABAC when you receive it.

**Discussion:** We do not have an updated price on the registration so SABAC will need that at some point.

**Rationale:** RSO will send updated pricing as soon as they get it.

America Lopez Amador proposed the **motion to approve in the amount of \$4700.00**, seconded by Essence Vance.

**Motion passed 8-0-0.**

**3. American Red Cross at Kennesaw State University: Funding request for CPR training class: Sydney Mungai**

The Red Cross official club would like to host a CPR training class August 2nd 2024 in collaboration with the official Red Cross. Participants in the course will receive instruction from a Red Cross official and a certificate upon completion. This is an official CPR class through the American Red Cross. The instructor for the event will be a Red Cross official and participants will receive a certificate upon completion. Funding has been requested to provide participants will snacks and drinks during the event.

Program Name- Official Red Cross CPR Training

Program Date- August 2nd 2024

**\$36.68**

**Questions:** No Presenter. What is the Date? Do you have Documentation? Is this open to all KSU students? No Answers.

**Discussion:** No presenter and the date has passed.

**Rationale: None**

America Lopez Amador proposed the **motion to approve in the amount of \$36.68**, seconded by Eva Amaro.

**Motion failed 0-0-8.**

**4. Chinese Language and Culture Club: The CLCC Mid Autumn Festival: Montana Adams**

One of two large events hosted by the CLCC, or the Chinese Language and Culture Club. Mid Autumn is one of the most important holidays celebrated in Chinese Culture. The holiday is centered around snacks, meals, family and friends, and is a time of reflection and reconnection to those around you. The funds would be used to supply our event's prizes, games, and activities. Prizes will be numerous, and based on both traditional and modern chinese culture. Funding may also be used for food, through an accepted catering program, as well as Chinese snacks ordered through venders we have previously purchased from (i.e. Amazon).

Program Name- Mid Autumn Festival

Program Date- Between the dates of September 21 and September 30

\$1,638.01

**Revised amount: \$1624.02**

**Questions:** Some items are inventory items (balloon pump and table clothes). Will you be willing to change the tables cloths to disposable items? Yes. The balloon pump will be removed from the request. Are there anymore modifications? Yes, the date would need to be changed to meet the timeline for purchase request to ensure that you receive the items that you are requesting. The new date would need to be about 9/30 for SABAC to fund. Would you be willing to change your date to 9/30 or after? Yes, we can change the date.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$1624.02**, seconded by Essence Vance.

**Motion passed 8-0-0.**

**5. Mock Trial: Mock Trial Emory University Registration Fee: Jordyn Jones**

The Supplemental Request for the Mock Trial Competition RSO will go towards travel support. The funding will go towards competition attendance. Specifically, this funding go towards the registration fees for the 6th Annual Peach Bowl hosted by Emory University. The KSU Mock Trial Club has 19 members and is rapidly growing. The allocated SABAC funding will allow the two Teams to travel and polish their skills in preparation for AMTA Tournaments such as Regionals and Nationals. The approval of this request would allow students to gain trial experience while practicing being an attorney and/or witness. This trip will teach students how to practice their objections and courtroom presence. This is also the first time we have been invited to Emory's Peach Bowl Tournament in around 3 years. The field is much more competitive which benefits the campus community by having the school represented at a competition.

Competing students will learn fundamental skills such as collaboration, logical thinking, public speaking, and sportsmanship with other competing schools.

Program Name- Emory's Peach Bowl

Program Date- 10/26/2024 - 10/27/2024

**\$325.00**

**Questions:** How many students will be attending? 10 students.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$325.00**, seconded by Jordan Staples.

**Motion passed 8-0-0.**

### **6. Black Honors Society: The Black Honor Society Supplemental Funding Request: Trinity Johnson**

The Black Honor Society at Kennesaw State University is currently seeking supplemental funding to enrich their campus-wide initiatives. With a commitment to inclusivity, they aim to host a series of impactful events including scholarship and resume workshops, accessible to all students. These events are designed to equip attendees with essential skills and resources for their academic and professional journeys. The requested funds will enable the Black Honor Society to procure necessary materials, ensuring the success and effectiveness of these valuable educational opportunities. In the BHS Get to the Bag: Scholarship Workshop all KSU students will get the chance to work with BHS officers, campus staff, and faculty to help advance their knowledge in navigating the scholarship world. The workshop will include a brief social at the beginning and then provide different tables with tips and tricks to help students maximize their knowledge in certain aspects of applying for scholarships.

Program Name- BHS Get to the Bag: Scholarship Workshop

Program Date- 09/12/2024

**\$268.61**

**Questions:** No Presenter. There is a date issue with this request. No Answers.

**Discussion:** No Presenter. There is a date issue that we could not get clarification on.

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$268.61**, seconded by Eva Amaro.

**Motion failed 0-0-8.**

### **7. Black Honors Society: The Black Honor Society Supplemental Funding Request: Skylar Allicock**

The Black Honor Society at Kennesaw State University is currently seeking supplemental funding to enrich their campus-wide initiatives. With a commitment to inclusivity, they aim to host a series of impactful events including scholarship and resume workshops, accessible to all students. These events are designed to equip attendees with essential skills and resources for their academic and professional journeys. The requested funds will enable the Black Honor Society to procure necessary materials, ensuring the success and effectiveness of these valuable educational opportunities.

Program Name- BHS Booked and Busy: Resume Workshop

Program Date- 11/14/2024

**\$126.96**

**Questions:** No Presenter.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$126.96**, seconded by Jordan Staples.

**Motion failed 0-0-8.**

### **8. Black Honors Society: Black Honors Society Supplemental Budget Request: Trinity Johnson**

The Black Honor Society at Kennesaw State University is currently seeking supplemental funding to enrich their campus-wide initiatives. With a commitment to inclusivity, they aim to host a series of impactful events including scholarship and resume workshops, accessible to all students. These events are designed to equip attendees with essential skills and resources for their academic and professional journeys. The requested funds will enable the Black Honor Society to procure necessary materials, ensuring the success and effectiveness of these valuable educational opportunities. The Black Honors Society at Kennesaw State University is excited to announce our initiative to enhance visibility and engagement on campus by distributing branded merchandise to all students. We are requesting the purchase of jersey buttons, customized with our logo to promote school spirit and unity; high-quality pens featuring our logo for everyday use, encouraging brand recognition; and various logo office supplies, including notepads and sticky notes, to support students in their academic pursuits while showcasing our organization. These items will be distributed at events, workshops, and meetings, serving as both practical tools and promotional materials to raise awareness about our mission and activities. By providing these branded supplies, we aim to foster a sense of pride and belonging among the students while promoting the values and goals of the Black Honors Society. Your support will greatly contribute to our efforts in empowering and supporting Black students at Kennesaw State University.

Program Name- None

Program Dates- None

\$90.00

**Revised Amount: \$25.00**

**Questions:** No Presenter. How many buttons and branded items where you looking to purchase? No Answers.

**Discussion:** No Presenter. But provided a picture of the button they want to purchase.

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$90.00**, seconded by Eva Amaro.

**Motion passed 7-0-1.**

**POST MEETING NOTE: RSO requested and was approved for \$475.00 of promotional funding during annual budget process. SABAC can only approve an additional \$25.00 in this supplemental request before meeting the maximum of \$500.00 per RSO per year for promotional funding.**

**9. African Students Association: FY24 African Student Association Budget Request: Ifeoma Ohaya**

Join us at Kennesaw State University for "Taste of Africa," an exciting event dedicated to celebrating and spreading African culture and awareness on campus. Enjoy the enriching experience that will feature invited guest speakers, expressive modeling showcases, complex dance performances, and engaging acting presentations. Discover the richness and diversity of African traditions and connect with the community in this vibrant cultural celebration. Guest Speaker Series: Overview: Engaging and educational talks from important figures that know about various aspects of African culture, history, and current issues. Details: Speakers may include scholars, activists, artists, and professionals who will share their insights and experiences. Topics may cover African heritage, current social and political climates, and personal narratives that highlight the richness of African cultures. Objective: To educate and inspire attendees, fostering a deeper understanding and appreciation of African heritage and contemporary issues. Cultural Fashion Show: Overview: A vibrant modeling showcase featuring traditional and modern African attire. Details: Models will strut down the runway wearing clothing that represents different African regions, designed by African designers or inspired by traditional patterns and fabrics. This will be accompanied by background information on the significance of the attire. Objective: To display the beauty and diversity of African fashion, promoting cultural pride and appreciation. Dance Performances: Overview: Energetic and captivating dance performances that highlight traditional and contemporary African dance forms. Details: Performances will include groups and solo dancers showcasing a variety of dance styles from across the African continent, often accompanied by live drumming and music. Workshops may also be offered for attendees to learn some dance moves. Objective: To celebrate African artistic expression and provide an immersive experience through dance, highlighting its role in

African culture and community. Acting Presentations: Overview: Engaging acting performances that tell stories from African folklore, history, and contemporary life. Details: These might include short plays, monologues, or skits performed by students or invited acting troupes. Scripts will be selected to reflect a range of African experiences and voices, from traditional tales to modern narratives. Objective: To entertain and educate through storytelling, offering insights into African life, values, and perspectives. Culinary Experience: Overview: A culinary journey through Africa, offering samples of traditional dishes from various regions. Details: Attendees will have the opportunity to taste a variety of African foods, with explanations of their cultural significance and preparation methods. Cooking demonstrations may also be included to showcase traditional cooking techniques. Objective: To provide a sensory experience of African culture through its cuisine, promoting a deeper appreciation of the continent's culinary diversity. Interactive Workshops and Exhibits: Overview: Hands-on workshops and exhibits that explore different aspects of African culture, arts, and crafts. Details: Activities may include drumming workshops, bead-making, textile art, and storytelling sessions. Exhibits might showcase African art, historical artifacts, and contemporary works by African artists. Objective: To offer interactive learning experiences that engage participants in the exploration of African culture, fostering a deeper understanding and connection. These programs and activities aim to create a comprehensive and immersive experience for attendees, promoting cultural awareness, appreciation, and community engagement at KSU.

Program Name- Taste of Africa

Program Dates- Friday November 1st or Friday November 8th 2024

**\$3,287.40**

**Questions:** Is the pizza only for cast members and not all KSU students? Correct, this is for cast members. SABAC requires all food to be available for all students. We are willing to modify this to allow all food to be available for all students. Do you have an updated quote (RSO provided an invoice from last year)? Please send the updated quote to [SABAC@kennesaw.edu](mailto:SABAC@kennesaw.edu). Do you have an updated quote for the venue for this year? No not yet. What was the total amount that you are requesting from SABAC? \$3287.40.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$3287.40**, seconded by Jordan Staples.

**Motion passed 7-0-1.**

#### **10. Kennesaw Society of Black Engineers: FY25 KSBE Field Day: Christal Woodward**

A field day where students will be playing field day themed games. KSBE is asking for chick-fil-A catering for the event. We will need 50 box meals, 5 gallons of sweet tea and 5 gallons of lemonade.

Program Name- KSBE Field Day

Program Dates- September 6, 2024

\$768.00

**Revised Amount: \$534.90**

**Questions:** The date is an issue with timeline, would you be willing to move your date to 9/30 or after? Yes.

**Discussion:** Updated and reduced budget and changed dates to accommodate our timeline. Is there any issue with this RSO using an off-campus Chick-fil-a? No issue.

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$534.90**, seconded by Jordan Staples.

**Motion passed 8-0-0.**

#### **11. Pre-Dental Club: Jeopardy Night Pre-Dental Club: Eric Campos**

In this jeopardy night we are going to have an open invite to all Kennesaw State University students who show interest in the dentistry field. We are planning on familiarizing students with the pre-dental society and diving deep to determine if this field interests them. We will introduce students to the mission and vision of our society, highlight the numerous benefits of joining, such as mentorship, networking opportunities, and exclusive events. During this event we are planning on offering students with DAT

formatted questions to help them prepare for the test. We intend to host a DAT themed jeopardy night at the KSU Kennesaw campus which is open to all students. During this fun and interactive night we will focus on various subjects that are covered in the DAT including biology, chemistry, organic chemistry, perceptual abilities, reading comprehension, and quantitative reasoning. Students will create teams and compete with one another by answering questions within these categories and gaining points by answering more questions correctly. The event is intended to test students knowledge as well as building a sense of community among students. By working in teams, students are able to collaborate with their peers and form friendships within one another. During this event we will also teach students about different coping and stress relieving exercises they can use during their testing day if they feel overwhelmed.

Program Name- Pre-Dental Club  
 Program Dates- September 11, 2024

**\$97.47**

**Questions:** Date was changed to 9/25 before the meeting. The food can only be available to students and not for faculty, can you modify that? Yes the RSO will modify that. Can SABAC accommodate 9/25 date change? No, it will need to be modified to 9/30 or later, is the RSO willing to modify their date? Yes.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$97.47**, seconded by Essence Vance.

**Motion passed 8-0-0.**

**12. Trumpet Ensemble at KSU: Travel Support- National Trumpet Competition (NTC) Ensemble 2025: Austin DeRosa**

The Kennesaw State Trumpet Ensemble (5 performers) would be attending a prestigious national competition on invitation. It is an excellent opportunity for the students to learn and experience worldwide instrumentalists and compete with exposure from other universities and performers around the country. Kennesaw State University would be viewed on a national level as having a robust and competitive music community and an exceeding music program. The KSU Trumpet Ensemble will be flying from Hartsfield Jackson (Atlanta, GA) to Dallas Fort Worth Airport (Fort Worth, TX). From the Dallas Fort Worth airport, we will travel to Texas Christian University. Once arrived, we will stay at the DoubleTree by Hilton Fort Worth until March 11th. On the 11th, we will drive back to the Dallas Fort Worth airport, and fly back to Hartsfield International Airport that morning. The National Trumpet Competition is from the 7th-11th (all-day) to include solo, small ensemble, large ensemble, semi-finals, and finals. This is where we will compete. On the morning of March the 11th, the KSU Trumpet Ensemble will travel back to the Dallas Fort Worth Airport and fly back to Hartsfield Jackson (Atlanta, GA). End of trip.

Travel Name- National Trumpet Competition Flights and Lodging

Travel Date- March 7-11, 2024

\$4,146.24

**Revised Amount: \$4106.24**

**Questions:** None.

**Discussion:** Modified budget

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$4106.24**, seconded by Eva Amaro.

**Motion passed 8-0-0.**

**13. Waymark Literary Magazine: Banned Book Author Interview: Duke Jenkins**

Waymark is hosting an event for the author Nic Stone to speak about her works during Banned Books week in September. Waymark intends to have a discussion with young adult author Nic Stone about her works. Several of her novels pertain to topics of social justice and racial equality, which has led to them being frequently challenged or banned in several states. This makes her a perfect candidate to have a live interview with to celebrate banned books with with. The event will be roughly 3 hours, with a conversation and catered reception.

Program Name- Keynote Speaker

Program Dates- September 25

\$3,100.00

**Revised Amount: \$1600.00**

**Questions:** Are you looking for multiple series or just this one event? Just 1 event. Your date is 9/25, are you willing to change your date to the minimum that SABAC requires? Yes. Is this event open to all student? Yes.

**Discussion:** Modified budget

**Rationale:** SABAC has a maximum for honorarium of \$1000.00 per speaker.

America Lopez Amador proposed the **motion to approve in the amount of \$1600.00**, seconded by Eva Amaro.

**Motion passed 7-0-1.**

**14. National Retail Federation Student Association: FY24 - National Retail Federation Student Association - Promotional Budget Request: Desaray Anderson**

This promotional budget request aims to secure funding for various promotional pieces aimed at enhancing student engagement, awareness, and participation in NRFSA's various activities and opportunities available at Kennesaw State University. Our goal is to ensure that all students, regardless of their background, major, or year, can benefit from the promotions and are aware of NRFSA's resources, events, and initiatives. Flyers 142 x \$0.28 \$39.76 Stickers 35 x \$2.86 \$100.10 Pens (Vistaprint) 75 x \$0.65 \$48.75 T-Shirts (Custom ink) 1 black shirt = \$11.99 20 x \$11.99 = \$239.80 Total: \$428.41

Promotional Name- National Retail Federation Student Association Program Funding

Promotional Dates- None

\$428.41

**Revised Amount: \$454.75**

**Questions:** Are you using the KSU logo at all? No. Who will receive these promotional items? Any KSU student interested in joining. These items have to be open to all students.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$454.75**, seconded by Eva Amaro.

**Motion passed 8-0-0.**

**15. National Retail Federation Student Association: FY24 - National Retail Federation Student Association - Travel Support Supplement: Desaray Anderson**

NRFSA requests travel expenses for its members to attend the National Retail Federation (NRF) Foundation Student Program 2025 in New York City, scheduled for January 9th-12th. This premier event is a critical opportunity for students to gain valuable insights, network with industry leaders, and represent Kennesaw State University nationally. The NRF Foundation Student Program in New York City gives college students the unique opportunity to launch their future careers in retail and experience all that the industry offers. Retail executives in marketing, merchandising, talent, entrepreneurship, sustainability, diversity and inclusion, supply chain, technology, and more share their stories, insights, and what they learned in their careers, and students explore various career paths in the retail industry, meet with dozens of recruiters from their favorite brands and create visions for their futures, all in just four days. The NRF Foundation Student Program is open to all undergraduate and graduate students, educators, and staff at any U.S. college or university.

Travel Name- NRF Foundation Student Program 2025

Travel Date- January 9th-12th, 2025

**\$4,211.28**

**Revised Amount: \$3869.10**

**Questions:** Is this a one-way flight or a round trip? It is round trip. Both airfare and lodging are Expedia? No, the flight is Southwest. The Hotel was from Expedia. KSU does use a travel agency because Expedia

changes daily, would you be willing to use that? Yes. Just to confirm the new updated request is \$3869.10? Correct.

**Discussion:** Amount was modified.

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$3869.10**, seconded by Eva Amaro.

**Motion passed 8-0-0.**

### **16. Society of Women Engineers: WE 24 Conference: Charlotte McClung**

WE 24 is a conference hosted by the Society of Women Engineers in Chicago, Illinois. This conference is an excellent medium for KSU students to network with companies, gain insight from world renowned speakers/persons, present their research with professionals, and meet like minded individuals. This conference is an excellent opportunity for KSU students to learn and grow. We would like to sponsor six people to fly to Chicago for the WE 24 Conference in October of 2024. We are trying to cover the cost of flights to and from Chicago as well as lodging in a nearby hotel for 3 nights and 4 days. We are also trying to cover cost of transit from the airport to the lodging and the conference center.

Travel Name- WE24 Conference

Travel Date- October 23-26, 2024

**\$4,520.43**

**Questions:** Are the students attending currently members to obtain the member rate? Yes.

**Discussion:** None

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$4520.43**, seconded by Eva Amaro.

**Motion passed 8-0-0.**

### **17. Women in Animation: September Workshop Meeting and Speaker Event: Emily Benoit**

A workshop meeting where participants can learn alongside our featured presentation (to be determined). Snacks and drinks will be available! A separate event will take place where we invite a professional speaker from the animation industry to give a talk, and it's open to the public!

Program Name- September Workshop

Program Dates- 2nd week of September, maybe Sept 13

**\$59.10**

**Questions:** Who will have access to these snacks? All KSU students. Are you willing to change the dates of your event to 9/30 or after for SABAC requirements? Yes.

**Discussion:** Date Modified

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$59.10**, seconded by Eva Amaro.

**Motion passed 8-0-0.**

### **18. For Film's Sake: FY25 FFS Supplemental Budget Request: Julia Walsh**

Every year since our RSO's inception we have created several short films. As our club has expanded, we use these events as a hands-on education experience for students interested in film-making. Since KSU lacks practical film classes, we fill that gap for students who want to use industry standard gear and experience a professional set. We typically rent out rooms in various buildings on campus to film. We have a limited amount of space, so this is a first-come-first-serve opportunity. Ultimately, these events have inspired students to join the film industry, and many have helped KSU and their professors with marketing materials and film projects after learning on our sets.

Program Name- Student Films

Program Dates- October 5-6, October 26-27, November 16-17, February 15-16, March 8-9, March 29-30

**\$4,200.00**

**Questions:** This is rental, did they provide an actual quote? This is what we were provided. Since this is a rental, it is also like inventory and would need to be stored somewhere? All the equipment comes in a



trailer and would need to be parked on campus for only the days provided which are overnight. That would be considered storage and SABAC will have to confirm with the university for parking. SABAC vote will be contingent upon university approval of parking.

**Discussion:** Jordan Staples abstain.

**Rationale:** None

America Lopez Amador proposed the **motion to approve in the amount of \$4200.00**, seconded by Eva Amaro.

**Motion passed 8-0-0.**

**POST MEETING NOTE: Upon further review of submission and confirming legal, SABAC determined this request to holds too much liability for storage of these items in the parking lot overnight. Therefore, SABAC will have to deny this request.**

**VI. NEW BUSINESS - None**

**VII. ANNOUNCEMENTS – Meeting Recordings will be added to SABAC website under the archives section.**

Minutes reviewed by:

DocuSigned by:

*DeCarius Gillyard*

Date: August 29, 2024

CERTIDOC9D99E434  
DeCarius Gillyard, SABAC Chair

**Certificate Of Completion**

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Document Pages: 9	Signatures: 1
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8/29/2024 12:04:17 PM	mgb5219@kennesaw.edu	

**Signer Events**

DeCarius Gillyard  
 dgillya1@kennesaw.edu  
 Director, Student Conduct and Acad. Int.  
 Security Level: Email, Account Authentication (None)

**Signature**

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**In Person Signer Events**

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**Editor Delivery Events**

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**Agent Delivery Events**

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**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

**Carbon Copy Events**

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**Timestamp**

Kimmya Cabral  
 kcabral2@kennesaw.edu  
 Business Operations Specialist  
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**Witness Events**

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**Envelope Summary Events**

**Status**

**Timestamps**

Envelope Sent	Hashed/Encrypted	8/29/2024 12:05:23 PM
Envelope Updated	Security Checked	8/29/2024 12:46:57 PM
Envelope Updated	Security Checked	8/29/2024 12:46:57 PM
Certified Delivered	Security Checked	8/29/2024 12:57:10 PM
Signing Complete	Security Checked	8/29/2024 12:57:41 PM
Completed	Security Checked	8/29/2024 12:57:41 PM

**Payment Events**

**Status**

**Timestamps**