



## NOVEMBER 2023 NEWSLETTER

The holiday season is upon us, and as we look forward to festivities and time with loved ones, we are delighted to bring you this month's Staff Senate Newsletter!

Staff Senate is busy planning for the annual University System of Georgia's Staff Council Conference, which KSU will host from October 16 through October 17 2024. The Senate expects around 150 attendees.

Earlier this month, members of the Staff Senate Executive Committee held a brainstorming session to discuss the Staff Senate's mission and goals. The Senate will further discuss these and develop a strategic plan to better serve KSU staff at the upcoming December meeting.

In other news, the Staff Senate Scholarship will now be processed through payroll to avoid the scholarship conflicting with TAP. The increase in scholarship amount will cover any taxes taken off when the scholarship is awarded, resulting in no change to the total amount awarded.

The Staff Senate will meet again on Monday, December 11, at 10:00 a.m. in the Sturgis Library. This meeting will be in-person only.

### UPCOMING MEETINGS

#### DECEMBER

Monday, December 11  
10:00 AM  
*Sturgis Library*

#### JANUARY

Monday, January 8  
10:00 AM  
*Microsoft Teams*

#### FEBRUARY

Monday, February 12  
10:00 AM  
*Sturgis Library*

#### MARCH

Monday, March 11  
10:00 AM  
*Sturgis Library*

### AGENDAS & MINUTES

### STAFF SENATE REPS

# NOVEMBER 2023 COMMITTEE UPDATES



## Bylaws updates



### Jessica Redding, Chair

The Bylaws Committee's addition of the Parliamentarian Role into the Bylaws was approved unanimously by the Staff Senate in the November vote. The updated Bylaws can be found on the Staff Senate website.



## Budget, Finance, & Fundraising updates



### Mark Kirkley, Chair

The Budget and Finance committee is working on creating a Sales and Service account for USG conference registration.



## Policy & Procedure updates



### Rob Bridges, Chair

The Staff Senate Policies Portal is moving to SharePoint. The Professional Staff Pet Policy is currently in the works, with updates to come in November. The Cohort Schedule and Campus Access policy are also in review.



## Staff Development & Recognition updates



### Jenna Scanling, Chair

November 30 is the last day to nominate a staff member for the Star Staff of the Semester award. If you have a staff member that goes above and beyond, nominate them [here](#).



## Communication updates



### Jacqueline Winters-Allen & Hadley Cottingham, Co-Chairs

The Communications Committee encourages you to share holiday photos from your office, whether it's ugly sweaters, holiday decor, or a themed treat; send us your photos for a chance to be featured on our socials!

# NEW & NOTEWORTHY



***November 30 is the last day for nominations!***

The KSU Star Staff of the Semester award recognizes employees who have gone above and beyond in their professional, community, and collegial engagement at KSU. It is awarded once each semester. Click the image to nominate!

## ***How Can Staff Senate Help?***

If there is a way that the KSU Staff Senate can help address an issue or concern, or you want to celebrate a KSU Staff Member on the KSU Staff Senate Instagram, [submit your information to us.](#)



## ***Want to improve your technology skills?***

Did you know that UITS offers free, instructor-led workshops for KSU staff on tons of different software? [Check out this semester's workshop schedule and sign up for training.](#)

**DON'T FORGET TO SUBMIT  
YOUR NOMINATIONS FOR  
STAR STAFF OF THE  
SEMESTER!**



Be sure to follow KSU Staff Senate on Instagram!

