VMS Installation/Removal Request Form

Instructions: Send completed form to sschulz2@kennesaw.edu. Note: Video Management System (VMS) installation requires Windows 10. If VMS must be installed on a computer using MacOS, please create a UITS service request for a Windows 10 Virtual Machine to be installed.

The requesting department head may authorize a VMS client installation on one or more KSU-owned or managed devices, so that authorized University-affiliated personnel can utilize assigned credentials to access the VMS. VMS client software application will not be installed on any device not owned or managed by KSU, the University System of Georgia or the Board of Regents.

It is the responsibility of the requesting department head to initiate the removal of the VMS client software from a designated KSU-owned or managed device when such software is no longer necessary to have installed on the device.

Department: _____   **Date:** _____

Department Head/Designated POC: _____

Select One:

☐ **Install**   ☐ **Remove**

Devices to Have VMS Installed/Removed

Asset Tag	Shared (Yes/No)	Primary User(s)

**Department Head/
Designee Signature:** _____