

Part-Time Faculty Council Meeting Minutes

Date: Monday, November 18, 2024

Time: 3:00 P.M. - 4:40 P.M.

Location: Virtual Meeting via Teams

Attendees: Chris Thompson, Joshua Yarbrough, Russell Spears, Jenevieve Goss, Kent Bailey, Yvonne Wichman, Yvonne Single, Michael Lee, Christine Harkreader (Guest), Chris Dockery (Guest), Juliet Langman (Guest), Anissa Vega (Guest)

1. Call to Order

- **PTFC President Christopher Thompson** called the meeting to order at 3:00 P.M., welcoming attendees and expressing appreciation for their participation.
- Attendees were reminded to input their names and departments in the chat for recordkeeping.

2. Approval of October Minutes

- The minutes from the October meeting were reviewed.
- **Motion to approve:** Joshua Yarbrough
- **Seconded by:** Jenevieve Goss
- **Vote:** Unanimously approved.

3. Guest Presentations

A. Chris Dockery – General Education Council

- Discussed the general education core redesign, career competency assessments, and the possibility of a first-year experience course for fall 2026.
- Addressed potential opportunities for part-time faculty to teach within redesigned general education frameworks.

B. Anissa Vega & Juliet Langman – Double Owl Program

- Provided an overview of pathways for undergraduates to take graduate courses at undergraduate tuition rates.
- Highlighted benefits for students, including cost savings and accelerated graduate program completion.
- Encouraged faculty to promote the program and guide eligible students.

C. Christine Harkreader – UTIS Communications

- Shared updates on technology resources, including the use of Copilot for secure AI operations and Adobe Express for students.
- Introduced a forthcoming Tech Guide and addressed the availability of on-campus software resources.

4. Officer Updates

A. Vice President – Joshua Yarbrough

- Proposed purchasing a commemorative brick for the Legacy Walk to honor the contributions of part-time faculty.
- **Motion to approve the initiative:** Passed unanimously.

B. Policy and Strategic Planning Chair – Russell Spears

- Provided updates on ongoing inquiries regarding pay adjustments due to enrollment changes and potential parking discounts for part-time faculty.

C. President – Christopher Thompson

- Announced 2025 meeting schedules and upcoming opportunities for faculty engagement and development, including the USG conference.
- Shared updates on General Education Council activities and part-time faculty involvement in new initiatives.

5. Old Business

Communication and Engagement

- Representatives were encouraged to thank department leaders for their support and maintain active engagement with part-time faculty through town halls.

6. Announcements

- Upcoming Events:
 - **Part-Time Faculty Teaching Academy** – March 10–11, 2024.
 - **CETL Outstanding Part-Time Faculty Award** – Nomination window open.
 - **Celebration of Teaching Event** – November 20, 2024.
- Workspace Availability:
 - Discussed workspace challenges on the Marietta campus and shared available locations in Norton Hall.

7. Motion to Adjourn

- **Motion to adjourn:** Joshua Yarbrough
- **Seconded by:** Ginger Sinton
- The meeting adjourned at 4:40 P.M.

Next Steps

- Follow-up emails will include presentation slides, links to discussed resources, and meeting schedules for 2025.
- Representatives are encouraged to engage with their departments and prepare feedback for the January 27, 2025 meeting.

Minutes Prepared By: Christopher Thompson (Acting Secretary)

Date of Preparation: November 20, 2024

Next Meeting: Monday, January 27, 2025, at 3:00 P.M.