

Part-Time Faculty Council

<http://ptfc.kennesaw.edu>

Meeting Minutes March 25, 2024

I. **Welcome / Call to Order**

President Yvonne Wichman called the meeting to order at 3:31 PM.

II. **Parliamentary Procedure**

Christopher Thompson, PTFC Parliamentarian, reminded people to drop their name and department in the chat. Also, Christopher asked people to use the Raise Hand function when wanting to speak. Christopher also announced the presence of two guest speakers attending the meeting today and reminded everyone to that the chat would be monitored during the presentation.

III. **Review of Minutes - Secretary**

Meeting minutes for the January 2024 meeting were brought to the council for approval by PTFC Parliamentarian, Christopher Thompson.

For the February meeting minutes, Christopher requested a motion to approve the minutes as presented and made a motion to approve. Ginger Sinton seconded the motion to approve. The motion carried unanimously, and the February minutes were entered into the permanent record as presented.

IV. **Guest Presentation**

- Lauren Tagliatalata from the Department of Psychology presented on Supporting V.I.T.A.L. Faculty
 - This presentation and work focus on part-time and limited term faculty.
 - Basic introductory activity was conducted.
 - This information and research have been presented to the Chairs and Directors Assembly twice in the last calendar year.
 - KSU enrollment growth has been contrary to the USG trend.
 - KSU focus on career readiness aligns with the real-world experience of VITAL faculty.
 - 58% of all faculty at KSU are part-time faculty.
 - Messages
 - VITAL faculty benefit from clear and consistent messaging.
 - Clear pathways to resources and support.
 - Messaging to support VITAL faculty are framed within USG initiatives
 - Strategies related to Recruitment, On-boarding, assimilation, and retention was discussed.
 - Yvonne Wichman, PTFC President, recommended adding Pay & Compensation to the 5 areas of focus for retention, on-boarding, assimilation, and retention.
 - Diana Honey, PTFC Vice President, asked if the USG had requested any presentations of this nature. Right now, these issues are only being addressed internally as this is all KSU can control.
 - Laura's Powerpoint is available on the PTFC website.

V. **Old Business**

1. Walt Justice provided an update on one item.
 - a) Department Salary information
 - a Walt Justice made a motion to table the salary report presentation until the April meeting.
 - b The motion was seconded by Christopher Thompson.

VI. New Business

Diana Honey provided an update on the following items:

1. PTFC Elections
 - a) Diana indicated that no additional nominations for elected positions have been received.
 - b) Yvonne also indicated that no additional nominations have been received.
 - c) Christopher Thompson self-nominated as president of PTFC for the 2024-2025 academic year. Christopher provided a personal presentation and pitch for why he should be considered for the position.
 - d) No other nominations were received for the office and a vote was held.
 - a) A question was posed about a quorum and majority for holding the election. Walt Justice read from the bylaws and indicated that only a majority of those present was necessary for election of a nominee.
 - b) Christopher was endorsed by the current president, Yvonne Wichman.
 - c) Christopher was elected as president by a vote of 15-0 with 4 abstaining.

VII. Highlight on Professional Development

No additional highlights on professional development were provided at this meeting.

VIII. Announcements

No additional announcements were provided.

IX. Adjournment

Yvonne Wichman requested that a motion to adjourn be made at 4:43 PM. The motion was seconded by Ginger Sinton.

Yvonne Wichman	President	ywichman@kennesaw.edu
Diana Honey	Vice President	dhoney@kennesaw.edu
Walt Justice	Secretary	jjusti15@kennesaw.edu
Christopher Thompson	Parliamentarian & Communications	cthom538@kennesaw.edu
James Stinchcomb	Immediate Past President	jstinch2@kennesaw.edu
Ginger Sinton	Representative-at-Large	gsinton@kennesaw.edu