

Part-Time Faculty Council

Meeting Minutes

May 2, 2022

<http://ptfc.kennesaw.edu>

I. Welcome

II. Approval of Minutes

Joanne Lee asked for changes or additions to the minutes as published. President Stinchcomb called for a motion to approve the previous meeting's minutes. Yvonne Wichman made the motion to approve the minutes as published, which was seconded by Michael Perry.

III. President's Update

- A. With no one attending the Faculty Senate meeting earlier in the day there was no update on the proceedings from that meeting.
- B. The comment was made that the parking situation is still an issue and resolving it is still in process. However, Joanne Lee has written to President Schwaig regarding the two issues of students parking fees and COLA while part-time faculty are still being asked to pay the full monthly fee for parking and not being considered for the COLA adjustment.

IV. New Business

- A. **Nominations and Elections:** Michael Perry, immediate past president, presented a slate of officers for two open positions during the 2022-23 academic year. James Stinchcomb was nominated for President, and Diana Honey was nominated for Vice-President. Michael Perry called for nominations from the floor. There were no nominations from the floor. The proposed slate of officers was elected to office.
- B. **Committees:** President Stinchcomb announced that committees will be formed in August based on the work that was done over the past years. That work is relevant and ongoing.

V. Old Business

Department Representatives: Attendees were asked to check with their respective departments and let President Stinchcomb and Vice-President Honey know if they would be continuing to serve as representatives. Alternatively, if an attendee does not have a representative for their department, they were asked to communicate with their chairperson to either elect a representative or to be selected to serve.

VI. Announcements and Questions

- A. **Update from CETL:** Mandy McGrew requested the faculty who teach part-time submit ideas for CETL workshops to her. She also stated that she is on summer contract and available to support faculty with syllabi and Fall classes.

There was a question regarding what documentation might be needed for migrating from part-time to full-time employment. While the chances are not likely for that kind of a move, Mandy McGrew mentioned that she would be happy to help anyone develop their teaching portfolio if anyone wanted to be prepared for full-time applications. Joanne Lee suggested to Mandy McGrew that developing a teaching portfolio might be a good future training event for part-time faculty, Mandy indicated that these tend to be individualized and might not be appropriate for a meeting training event.

- B. **Meeting Schedule:** Meetings for the 2022-2023 school year will be online. Schedule has not be announced. The TEAMS platform will be used.

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C. **Payroll Calendar:** The next two payroll deadlines are May 19.

D. **Questions:** In response to questions, James announced that he has discussed the timing of contracts for faculty who teach part-time. Expect to receive a contract before the start of the semester. Let James or Diana know if you do not receive your contract.

President Stinchcomb addressed the lack of access to the chat box and attendance sign in. He will work on this over the summer.

VII. Next Steps

A. Communicate with your department

The attendees were asked to check with their respective departments whether they would be continuing to serve as representatives. Alternatively, if an attendee does not have a representative for their department, they were asked to communicate with their chairperson to either elect a representative or to be selected to serve.

VII. Closing

A. PTFC will meet May 2 from 3:30 – 4:45.

B. Be sure to check in with Joanne if you entered the meeting late.

Motion to adjourn meeting, approved. Meeting ended by 4:12 pm

Minutes submitted by Joanne Lee, May 18, 2022

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Attendance May , 2022

Representatives & Guests

Departmental representatives will be verified and a final list of PTFC will be available at the next meeting.

PTFC Executive Board

Representative	Department	Email	Attended
Michael Perry	President	mperry@kennesaw.edu	Present
James Stinchcomb	Vice President Staff /Senate Liaison	jstinch2@kennesaw.edu	Present
Joanne Lee	Secretary	jlee102@kennesaw.edu	Present
Joanne Lee	Immediate Past President	jlee102@kennesaw.edu	Present
Diana Honey	Parliamentarian & Representative-at-Large	dhoney@kennesaw.edu	Present

Academic Home	Representative	Present
Bagwell College of Education		
1. Educational Leadership	Belinda Walters-Brazille	x
2. Elementary and Early Childhood Education	NA	x
3. Inclusive Education	Cleopatra Iliescu	Present
4. Instructional Technology	Walt Justice	Present
5. Secondary and Middle Grades Education	Joanne Lee	Present
Coles College of Business		
6. Accountancy	Ronna Woodruff	Present
7. Information Systems	Michael Perry	Present
8. Economics, Finance and Quantitative Analysis	NA	x
9. Leven Management and Entrepreneurship	Christal Blalock	Present
10. Marketing and Professional Sales	Brianna Warren	Present
College of Architecture and Construction Management		
11. Architecture	Kevin Dougherty	x
12. Construction Management	Samuel Peng	x
College of Computing and Software Engineering		
13. Computer Science	Ben Setzer	Present
14. Information Technology	Sailaja Pydimarri	x
15. Software Engineering and Game Development	Ermias Mamo	x
16. School of Data Science & Analytics	Melody Parkhurst	Present
College of Humanities and Social Sciences		
17. Communication and Media		
18. Conflict Management, Peacebuilding	Alvin S. Albert	x
19. English	Yvonne Wichman	Present
20. Foreign Languages	Oksana Tikonovsky	Present
21. Geography and Anthropology	Nafiesh Hagahtalab	x
22. Government and International Affairs	Elizabeth O'Callahan	x
23. History and Philosophy	Diana Honey	Present
24. Interdisciplinary Studies	Yen Rodriguez	x
25. Psychology	Kimberly Watkins	Present

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26. Sociology and Criminal Justice	Jennifer Combs	x
27. Technical Communication and Interactive Design	Ginger Sinton	Present
College of Science and Mathematics		
28. Chemistry and Biochemistry	NA	x
29. Ecology, Evolution, and Organismal Biology	NA	x
30. Mathematics	David Nazari	x
31. Molecular and Cellular Biology	NA	x
32. Physics	Eliezer Hershkouts	Present
33. Statistics and Analytical Sciences	Caye Clack	x
College of the Arts		
34. Art and Design	Gina Reynoso/Anita Burch	x
35. Dance	Cynthia Perry	x
36. Music	HUI Mai	x
37. Theatre and Performance Studies	Nikki Adkins	x
Southern Polytechnic College of Engineering and Engineering Technology		
38. Civil and Environmental Engineering	Peter Emmanuel	Present
39. Computer Engineering	NA	x
40. Electrical Engineering	Vahid Khalilzad Sharghi	x
41. Engineering Technology	Barry Blount	Present
42. Mechanical Engineering	Alicia Rossi	x
43. Mechatronics Engineering	NA	x
44. Systems and Industrial Engineering	Ahmed Alsharif	x
WellStar College of Health and Human Services		
45. Exercise Science and Sport Management	Steve Walker	Present
46. Health Promotion and Physical Education	Steve Walker	Present
47. Social Work and Human Services	James Stinchcomb	Present
48. WellStar School of Nursing	Leslie Narain	x

Department Liaisons

Representative	Department	Attended
Mandy McGrew	CETL	Present
James Stinchcomb	Staff Liaison	Present

Guests

Name	Department
Clifford Achille	
Chris Allentine	
Christopher Cutts	
Ganesh Deka	
Teresa Furster	
Thomas Garr	
John Goldsack	
Terry Kersey	
Sharon Lawrence	
Jeannie Newton-Riner	

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Maria Odun-Hinmon	
Arezou Shafaghat	
Martha Troncoza	

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Part-Time Faculty Council

Nikolaos Iason Koufodontis

Joysline Ndungu

Elan Buchen

Kim L. Withers

Angelo Brown

Nafiseh Haghtalab

Melody Parkhurst

Yolanda Cobb

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