

Part-Time Faculty Council

Meeting Minutes

August 30, 2021

<http://ptfc.kennesaw.edu>

- I. Welcome Michael Perry
President Michael Perry called the meeting to order @ 3:36 pm. He introduced the elected officers f2021-2023: President: Michael Perry, Vice President James Stinchcomb, and Secretary Dr. Joanne Lee. Dr. Lee serves as the Immediate Past President without a vote.
- II. Approval of Minutes Michael Perry
The vote to approve the minutes of the May meeting was tabled until September 27, 2021.
- III. President's Update Michael Perry
A. President Michael Perry provided highlights from the Faculty Senate meeting.
1. Interim President Kat Schwaig and Interim Provost Ivan Pulinkala provided updates on KSU initiative.
a. Dr. Schwaig announced that KSU is now the second largest university in the Georgia system, that Faculty Enhancement Program activities were available for full-time faculty, and that Federal Funds for COVID relief were being used to address safety. Several searches for senior leadership positions and deans are underway.
b. Assistant Vice President for Faculty LaJuan Simpson-Wilkey, University Ombuds Dr. Hope Torkornoo, and Interim Chief Diversity Officer Sonia Toson were introduced.
2. Agenda items included reports and discussion of the following items:
a Proposed changes to Faculty Senate Bylaws,
b Two motions regarding COVID and Concerns about Risk to Faculty: Vaccine Required passed with 84% approval and Facial Covering Required passed with 94% approval.
c Changes to University Handbook regarding University Standing Committees
d KSU Radiation Safety Committee
e Committee on Academic Freedom
f Vote on Provost's Athletics Oversight Council (PAOC)
3. Both the President Schwaig and Provost Pulinkala held an open question and answer session at the end of the Senate meeting. When asked about her priorities for the interim , Dr. Schwaig stated that graduation rate and communication were priorities.
4. Use the following link to see details of the agenda and motions:
<https://faculty senate.kennesaw.edu/meetings/faculty-senate.php>
B. After discussion of the Senate motions regarding mask mandates, representative Joanne Lee requested that PTFC conduct the same poll of faculty who teach part-time that the Senate conducted to reinforce the weight of the motion. Representative Yvonne Wichman asked what happens after the Senate approves a resolution. President Perry reminded the representatives that the PTFC and the Senate bodies are advisory to the Provost and President. CETL Liaison Mandy McGrew asked if the newly appointed Assistant Provost would be attending the meetings as had Dr, Matson. President Perry announced that he has spoken with both President Schwaig and Provost Pulinkala and invited them to PTFC meetings.
- IV. Old Business Michael Perry
A. Vice-President James Stinchcomb will update official representatives prior to the next meeting.
- V. New Business Michael Perry
A. PTFC Presidential Priorities - President Perry highlighted his priorities for 2021-2023.

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1. Parking Places and Fees – Based on discussions and recommendations from representatives, the Executive Committee decided to focus on those various times of the day that faculty who teach part-time need access parking and the lack of available spaces. This includes handicapped parking spots that are neither available nor within an appropriate walking distance from the buildings. Representative Wichman informed the council that she has set up a designated committee to work on this when she president and suggested that option to President Perry.
 2. Training – President Perry asked for ideas or topics for training sessions that could be provided during meetings. Representative Joanne Lee suggested that we introduce instructional tools that could be used in courses to update delivery. She indicated that the PTFC had hoped to be able to implement these sessions prior to COVID and before representative Walt Justice transferred. She suggested that the council talk with Helen Maddox in Instructional Technology. In addition, she suggested that Representative Cleopatra Iliescu from INED make a presentation to the PTFC on IEP and 504 accommodations. Representative Iliescu agreed to make a presentation (chat). CETL Liaison Mandy McGrew reminded representatives that CETL and **UITS** offer in-depth courses that credential faculty in several areas. These credentials are recognized and valued across institutions.
 3. PTFC Brand and Website Redesign – President Perry has been working on a logo for PTFC and redesigning the website for ease of use. He reviewed the format and types of information that can be found on the website. He requested that representatives email ideas regarding content they would like included on the website. He also asked the representatives for their views on having emails posted. Representative Yvonne Wichman asked if university policy allowed the posting of emails. CETL Liaison Mandy McGrew provided policy information on this topic. Representatives who spoke stated that they would not mind this as it cut out a step in locating departmental representatives. President Perry will review that policy.
- B. Current Representatives – The Executive Committee will follow up with department chairs to get the confirmed list of departmental representatives.

VI. Announcements and Questions

Michael Perry

- A. Update from CETL – CETL Liaison Mandy McGrew has seen an increase in the number of faculty who teach part-time requests for consultations and support. She referred representatives to CETL for workshops and other opportunities for professional learning. She also recommended opting in for KSU Inform.
- B. Newsletters – PTFC will continue to send out a newsletter. Please send ideas for content and information about individual faculty successes to Secretary Joanne Lee.
- C. Questions – Representative Ginger Stinton asked how to opt in for KSU Inform. Mandy McGrew posted the link in the chat box for members to access the service.

VII. Closing

Michael Perry

- A. Send in items for newsletter.
- B. PTFC will meet 9/27/21
- C. Be sure to check in with Joanne if you entered the meeting late.

Motion to adjourn meeting, approved. Meeting ended by 4:47 pm

Minutes submitted by Joanne Lee, August 30, 2021

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Attendance Representatives & Guests

Departmental representatives will be verified and a final list of PTFC will be available at the next meeting.

PTFC Executive Board

Representative	Department	Email	Attended
Michael Perry	President	mperry@kennesaw.edu	Present
James Stinchcomb	Vice President Staff /Senate Liaison	jstinch2@kennesaw.edu	x
Joanne Lee	Secretary	jlee102@kennesaw.edu	Present
Joanne Lee	Immediate Past President	jlee102@kennesaw.edu	Present
Diana Honey	Parliamentarian & Representative-at-Large	dhoney@kennesaw.edu	Present

Academic Home	Representative	Presnt
Bagwell College of Education		
1. Educational Leadership	Joanne Lee	x
2. Elementary and Early Childhood Education	NA	
3. Inclusive Education	Cleopatra Iliescu	x
4. Instructional Technology		
5. Secondary and Middle Grades Education	Joanne Lee	x
Coles College of Business		
6. Accountancy	Ken Sadeckas	x
7. Information Systems	Michael Perry	x
8. Economics, Finance and Quantitative Analysis	NA	
9. Leven Management and Entrepreneurship	Christal Blalock	x
10. Marketing and Professional Sales	NA	
College of Architecture and Construction Management		
11. Architecture	Taejun Park	x
12. Construction Management	Samuel Peng	
College of Computing and Software Engineering		
13. Computer Science	Ben Setzer	x
14. Information Technology	Sailaja Pydimarri	
15. Software Engineering and Game Development	Ermias Mamo David Stabler	x
College of Humanities and Social Sciences		
16. Communication and Media	Amy Floyd	
17. Conflict Management, Peacebuilding	Amy Floyd	
18. English	Yvonne Wichman	x
19. Foreign Languages	Oksana Tikonovsky	x
20. Geography and Anthropology	Dan Page	
21. Government and International Affairs	Bruce Flower	
22. History and Philosophy	Diana Honey	x
23. Interdisciplinary Studies	Yen Rodriguez	
24. Psychology	Kimberly Watkins	x
25. Sociology and Criminal Justice	Jennifer Combs	

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26. Technical Communication and Interactive Design	Ginger Sinton	x
College of Science and Mathematics		
27. Chemistry and Biochemistry	NA	
28. Ecology, Evolution, and Organismal Biology	NA	
29. Mathematics	David Nazari	x
30. Molecular and Cellular Biology	NA	
31. Physics	NA	
32. Statistics and Analytical Sciences	Caye Clack	x
College of the Arts		
33. Art and Design	Gina Reynoso	
34. Dance	Cynthia Perry	x
35. Music	NA	
36. Theatre and Performance Studies	Nikki Adkins	
Southern Polytechnic College of Engineering and Engineering Technology		
37. Civil and Environmental Engineering	Alain Bindja	x
38. Computer Engineering	NA	
39. Electrical Engineering	Vahid Khalilzad Sharghi	
40. Engineering Technology	Barry Blount	
41. Mechanical Engineering	Vijay Goyal	
42. Mechatronics Engineering	NA	
43. Systems and Industrial Engineering	Ahmed Alsharif	
WellStar College of Health and Human Services		
44. Exercise Science and Sport Management	Steve Walker	x
45. Health Promotion and Physical Education	Steve Walker	x
46. Social Work and Human Services	Autumn Burton	
47. WellStar School of Nursing	Rosemary Greenidge	

Department Liaisons

Representative	Department	Attended
Mandy McGrew	CETL	Present
James Stinchcomb	Staff Liaison	x

Guests

Names	Department	Attended
David Gethings	Political Science/International Relations	X
Yolanda Cobb		X
Todd Vande Lande		X
Christopher Kinard		X
Maria Scgramm	Foreign Language	X