

Part-Time Faculty Council

PTFC Meeting Minutes November 16, 2020

- I. Welcome Joanne Lee
President Lee welcomed all representatives and part-time faculty in attendance at the virtual meeting. 51 part-time faculty members attended the meeting.
- II. Approval of Minutes Yen Rodriguez
Minutes were posted on the website. Pearl Young made a motion to approve the minutes as published. The motion was seconded by Kimberly Watkins. Minutes were approved unanimously.
- III. President's Update Joanne Lee
Dr. Lee was unable to attend the Faculty Senate meeting; therefore, she asked Dr. Matson if he would provide an overview of the meeting.
- A. From the Provost/Faculty Senate update: Ron Matson
1. The Faculty senators discussed the misunderstandings about the plus minus grading system. There were concerns regarding students and HOPE scholarship eligibility. The issue will be sent to a committee for review.
 2. Until further notice, the University will continue fully online for entire spring 2021 semester due to rising Covid-19 cases, but KSU is preparing to possibly return to the traditional face-to-face schedules in the fall of 2021.
 3. A committee will review pay rates for faculty teaching courses with 0 credit hours.
 4. A committee will review the efficiency or need for post year-end reviews for faculty
 5. Covid-19 website is available and provides weekly updates of reported Covid-19 cases.
- B. Vice President Michael Perry arranged to have a card and cupcake delivered to Ron Matson during the PTFC meeting retirement as a farewell gift presentation. President Lee thanked Dr. Matson for his continued support of the PTFC and its work. Congratulations and happy retirement, Ron!
- C. Pay increase for PT Faculty: Joanne Lee, Ron Matson
1. Joanne Lee - In Fall of 2018, the Part Time Faculty Council began its work to identify and address the concerns of part-time faculty members. President Lee met with President Whitten to request a task force that would focus on ways to enhance communication, inclusion, and compensation for part-time Faculty. Dr. Lee thanked task force members and Ron Matson for their work toward making progress toward these goals. There is evidence of inclusion of part-time faculty in departmental meetings. Most recently, the Faculty Senate Part Time Faculty included part-time faculty in the university survey for Plus/Minus grading. Now, Dr. Matson has announced a raise for part-time faculty for the spring and fall 2021 semesters.
 2. Ron Matson – Ron advocated for money for the credit/hourly rate for faculty to at least \$1000 per credit hour minimum. This is an increase from \$875 per credit hour. Out of a pot of \$400,000, and the given pay structure differences between colleges, the raise sums up to \$75-\$175 per credit hour increase, effective spring 2021. The raise is not guaranteed after the fall of 2021 semester, but hopeful that the university may adopt this change for future semesters

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IV. Old Business

Michael Perry

- A. The communications committee is working on setting up a list serve in Microsoft TEAMS, so to be able to communicate with everyone in one shared platform.
- B. The PTFC TEAMS platform will be used for future meetings and communication. January's PTFC meeting will focus on how to set up and utilize TEAMS, not only for the purposes of the PTFC but also for use in your own courses
- C. PTFC meetings will continue to be online for the spring semester and until further notice.
- D. Yen Rodriguez reminded representatives about emailing him the three to five sort biographical sentences to include in the PTFC newsletter

V. New Business

Joanne Lee

- A. James will report on development of Teams PTFC Representatives Group
 1. Meetings and communication: Make sure that you are part of the correct PTFC TEAMS group.
 2. James gave a brief overview and description of the data from the survey results. All of the information is available on the PTFC website but in brief:
 - a. There was a total of 123 participants for the survey.
 - b. Approximately 24 Departments represented.
 - c. Of the reported 193 classes being taught, the majority of them are either hybrid or 100 % online and there are disparities in class sizes throughout different departments.
 - d. Joanne urges representatives to review the survey results for the council to review and inquire about during our December meeting.
 3. Representatives are encouraged to take advantage of UITS training available to all PT Faculty and other resources for teaching online.
- B. Guest speaker: Hans Skott-Myhre, Vice President of KSU Chapter of the American Association of University Professors (AAUP)

Dr. Skott-Myhre shared the background and benefits of the AAUP for faculty. The AAUP works somewhat as a union by promoting shared governance and partnering with similar advocacy groups throughout the USG. AAUP support includes, advocating for voice, academic freedom for faculty, and the ability to teach courses as one sees fit. PT faculty are invited to join the AAUP at a reduced rate. The link to the KSU chapter is <https://aaup.kennesaw.edu/>

VI. Next Steps

Joanne Lee

- A. Joanne urged representatives to communicate the PTFC Survey to their respective departments.
- B. Look for and respond to the BOR survey about synchronous teaching.
- C. Vote for the upcoming plus minus grading survey by December 1.
- D. Send items for November/December newsletter to Joanne Lee by December 15.

VII. Announcements and Questions

Joanne Lee

- A. The next PTFC meeting is scheduled for 12/07.
- B. We will discuss the survey results at a more granular level during the December meeting.
- C. CETL- No new update; however, the spring calendar is available on CETL website.

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Submitted by Yen Rodriguez 12/2/2020

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