

# Part-Time Faculty Council

## Meeting Minutes

March 22, 2021

<http://ptfc.kennesaw.edu>

### I. Welcome

Joanne Lee

Meeting was called to order at 3:30pm via Zoom. Attendees were asked their name as introduction, if they were representative or guest, and department for roll call. Also, all to type in their name and department for attendance.

### II. Approval of Minutes

James

Stinchcomb

The minutes from the February 22nd meeting were shared in Teams group, in the listserv email, the PTFC Newsletter, and on the website and no corrections or additions were needed. Motion was made by Kimberly Watkins to accept the minutes as presented and seconded by Pearl Young; passed unanimously with no objections.

### III. President's Update

Joanne Lee

#### A. Faculty Senate:

Joanne attended Faculty Senate as representative. Two items brought up to look into that would affect PTF: Looking at putting into syllabus that due to weather face-to-face instructors felt they are losing time with student and wanted to say that classes would go virtual during those situations. No decision was made and will be brought back up at a later time. A Senator asked if classes would remain virtual in the Fall 2021 or convert back to face to face; President Whitten suspected that we would return to face to face; no final decision has been made at this time and will have to wait and see. For other items discussed, you may review Faculty Senate minutes at: [https://faculty senate.kennesaw.edu/meetings/Senate\\_March\\_Agenda.pdf](https://faculty senate.kennesaw.edu/meetings/Senate_March_Agenda.pdf)

B. Joanne reminded representatives of our focus throughout this year at PTFC looking at where we have gone and where we still need to go: (a) communication; (b) pay; and (c) support; think about our priorities.

### IV. Old Business

Michael Perry

A. Faculty Senate on Plus/Minus grading system: Committee representatives from PTF were Joanne Lee, Michael Perry, and James Stinchcomb. Results from full-time and part-time faculty surveys showed there was no majority and the motion failed. Since it failed at the faculty level, there was no reason to move forward.

B. Confirmation of returning and new representatives will be conducted and reviewed by Joanne Lee, Michael Perry, James Stinchcomb to make sure updated list is completed.

C. PTF Teaching Award Updates: A representative wrote to Joanne stating that another department had a winner of an award but was not present to discuss with the council. Joanne asked all representatives to reach out to departments to double check to see if any PTF received any awards so that we can bring this to everyone's attention.

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- D. New Term Mentioned by James Stinchcomb: Instead of Part-Time Faculty, the PTFC might consider referring to part-time as “*Faculty who teach part-time.*” Mandy McGrew stated that she has used this term in previous work.
- E. Michael Perry stated that we are starting to have an impact within some departments and need to continue the push for inclusion in meetings and departmental work..

## V. New Business

Joanne Lee

Nominations Process for PTFC Officers: Joanne reviewed the nominations process and need for a standing rule. Based on Article 3 of the Bylaws, the a process for the election of officers was proposed for adoption as a Standing Rule for the Part-Time Faculty Council. A motion to accept the standing rule for nominations as written and presented was made by Kimberly Watkins and seconded by Steve Walker. Motion passed by vote of 13

- A. of representatives present for meeting with one objection.
- B. Nominations Committee: Joanne appointed Diana Honey as chair and asked for other representatives to email her if they were interested in serving on this committee. She would also reach out to some representative to volunteer
- C. Meeting with Chairs and Directors: Joanne will meet with Chair and Directors to discuss goals, pay raise and thank KSU, to ask for inclusion in department meetings to share expertise, and to bring representative into discuss scheduling to make sure class time does not interfere with monthly Monday meeting.
- D. Priorities for 2021-2023: Suggestions from the floor included annual trainings for faculty who teach part-time and a way for all representatives to share ideas

## VI. Announcements and Questions

Joanne Lee

- A. Update from CETL: Mandy McGrew announced virtual Part-time Faculty Teaching Academy has 12 participants. She is looking to set up D2L page or toolbox with self-paced learning opportunities and other resources this could be collaborative with CETL and PTFC. COVID 19 Q&A with HR and experts from WellStar will be held on March 24 for all faculty and staff
- B. Make sure you have submitted your timesheet for this month

## VII. Next Steps

Michael Perry

- A. Share newsletter with all PTF.
- B. Send in items for newsletter for April Newsletter.
- C. PTFC will meet 4/12/21 @ 3:30pm.
- D. Be sure to check in with James if you entered the meeting late.

*Motion to adjourn meeting, approved. Meeting ended by 4:50 pm*

*Minutes by James Stinchcomb*