

# Part-Time Faculty Council

## Meeting Minutes

April 12, 2021

<http://ptfc.kennesaw.edu>

- I. Welcome  
Meeting was called to order @ 3:38 pm by President Joanne Lee
- II. Approval of Minutes  
Tabled vote for March 22, 2021 meeting minutes until May 3, 2021 meeting motion by Pearl Young and second Michael Perry.
- III. President's Update
  - A. Faculty Senate Update
    1. Annual Faculty Evaluations does not include PTF.
    2. Discussion to changes to Handbook terminology were approved.
    3. Options for review of nontenured faculty does not include PTF discussed.
    4. Kathy Provost announced that Dean Searches are in progress for Bagwell, College of Computer and Engineering, and College of Humanities
    5. Check faculty website for minutes and updates: <https://facultysenate.kennesaw.edu/index.php>
  - B. Meeting with Chairs and Directors
    1. President Lee met with the chairs and directors on Wednesday, April 14, 2021 to update progress of Part-Time Faculty Council. She reviewed the priorities of the PTFC – Policies and Compensation, Shared Governance and Inclusion, and Communication. She stressed the term faculty who teach part-time, inclusion in departmental meetings, and appointed early enough to allow for scheduling to facilitate representatives attendance at meetings. Talking points included Communication, Pay and Level of Support.
    2. She also asked chairs to send the names of representatives for next year and the names of departmental winners for departmental and/or college Outstanding Teaching Awards.
  - C. Joanne asked representatives to share the accommodations provided by department for faculty who teach part-time.
    1. Steve Walker – Health Education – PTF include in skill building, ropes course or other activity
    2. Sharon Pepple - Bio Chem – has an area to reserve
    3. Cynthia Perry – Dance – area to make it work
    4. Michael Perry - Information and Security – area with cubbies
    5. Nicole Adkins – Theatre and Performance shared space
    6. Pearl Young – Social Science – Shared space for faculty shared across department
    7. Connie Briggs – English department – offices on top and bottom floors
- IV. Old Business
  - A. Joanne confirmed returning and new reps with roll call asking each representative to indicate returning or not for next year. Vice-President Michael Perry documented responses.
  - B. PTF Teaching Award Updates by Michael Perry. Michael congratulated Joanne for her department and university recognition as Outstanding Part-Time Teaching award recipient. He asked representatives to find out if any department or university award was presented in their respective departments..
  - C. Priorities for 2021-2023 – PTFC made progress over the past year in the following areas:
    - a. Policies and Compensation – Faculty who teach part-time received a raise, contingent on fund availability.

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- b. Shared Governance – PTFC have been included in Senate surveys and in presentations to the assembly. Inclusion remains sporadic and minimal across the university.
- c. Communication is getting better and may be attributed to online meetings that increase access to the monthly meetings..

Joanne asked the participants to share their ideas for priorities for the next two years via email for consideration by the next executive committee.

## V. New Business

- A. Nominations Committee Update - President Joanne Lee reviewed the Standing Rule that was adopted March 2020 to address elections and voting during online meetings. The proposed modification to hold elections during the last meeting of the year (May 3) as stated in bylaw was proposed by Yen Rodriguez to rework the timeline and seconded by Cleopatra Iliescu. The motion passed.

May meeting changes include the following: candidates will respond to questions from the floor; representative vote online via a link sent to representative only; results will be announced; and the new executive committee will take office. Diana Honey made a motion to accept the modifications and Cleopatra Iliescu seconded the motion. Discussion regarding anonymity and process followed. Representatives were assured that privacy would be guaranteed and only representatives would be voting. She indicated that this was the same process used by the Faculty Senate. President Lee asked Vice-President Michael Perry and Secretary James to ensure anonymity. Michael will reach out with Humayan to get programming. The motion passed.

- B. Nominating Committee Chair Diana Honey reviewed the process for the selection of officers indicating that the April 1 deadline for nominees to questions for President, Vice President, and Secretary to submit responses had been met by two representatives.

The Nomination Committee met and submitted the follow nominations: President – Michael Perry, Vice President – James Stinchcomb, and Secretary – No nomination. President Joanne Lee accepted the slate of proposed officers and opened nominations from the floor.

President Joanne Lee called for nominations from the floor for President; hearing none, she closed nominations for President.

President Joanne Lee called for nominations from the floor for Vice President; hearing none; she closed nominations for Vice-President. hearing no other nominees; she closed nominations for Secretary.

President Joanne Lee called for nominations from the floor for Secretary. Ahmed Alsharif self-nominated.

Nominees from the floor and will have until Thursday, April 15 to submit responses to the questions approved by representatives to the Diana Honey, Nominating Committee Chair. Candidate will answer questions from the floor, and representatives will vote on May 3 during the PTFC meeting.

- C. Professional Learning Segment Teams and Voting  
This item was tabled for opening meeting in May.

## VI. Announcements and Questions

- A. Update from CETL

Joanne Lee

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Mandy McGrew is working on asynchronous, fully online and self-paced will be available in August. She is working on Tilt to help improve student success; email Mandy with any comments or questions.

## B. Questions

Gregg Johnson asked a question on pay, seniority, and hiring. Michael Perry stated that this process is not consistent across the university, colleges, and departments. This will be something to continue to look into and work on.

## VII. Next Steps

- A. Share newsletter with all PTF
- C. Send in items for newsletter.
- D. PTFC will meet 5/3/21
- E. Be sure to check in with James if you entered the meeting late.

Michael Perry

*Motion to adjourn meeting, approved. Meeting ended by 4:50 pm*

*Minutes submitted by: James Stinchcomb*



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Academic Home	Representative	Email	Attended
<b>Bagwell College of Education</b>			
1. Educational Leadership	Joanne Lee	<a href="mailto:jlee102@kennesaw.edu">jlee102@kennesaw.edu</a>	<b>Present</b>
2. Elementary and Early Childhood Education			
3. Inclusive Education	Cleopatra Iliescu	<a href="mailto:ciliescu@kennesaw.edu">ciliescu@kennesaw.edu</a>	<b>Present</b>
4. Instructional Technology	Walt Justice	<a href="mailto:jjusti15@kennesaw.edu">jjusti15@kennesaw.edu</a>	<b>Present</b>
5. Secondary and Middle Grades Education	Joanne Lee	<a href="mailto:jlee102@kennesaw.edu">jlee102@kennesaw.edu</a>	<b>Present</b>
<b>Coles College of Business</b>			
6. Accountancy	Ronna Woodruff	<a href="mailto:rwoodru1@kennesaw.edu">rwoodru1@kennesaw.edu</a>	
7. Information Systems	Michael Perry	<a href="mailto:mperry@kennesaw.edu">mperry@kennesaw.edu</a>	<b>Present</b>
8. Economics, Finance and Quantitative Analysis			
9. Leven Management and Entrepreneurship	Christal Blalock	<a href="mailto:cblalo13@kennesaw.edu">cblalo13@kennesaw.edu</a>	<b>Present</b>
10. Marketing and Professional Sales			
<b>College of Architecture and Construction Management</b>			
11. Architecture	Brian Buckner	<a href="mailto:bbuckne5@kennesaw.edu">bbuckne5@kennesaw.edu</a>	
12. Construction Management	Samuel Peng	<a href="mailto:speng@kennesaw.edu">speng@kennesaw.edu</a>	
<b>College of Computing and Software Engineering</b>			
13. Computer Science	Ben Setzer	<a href="mailto:bsetzer@kennesaw.edu">bsetzer@kennesaw.edu</a>	<b>Present</b>
14. Information Technology	Sailaja Pydimarri	<a href="mailto:spydimar@kennesaw.edu">spydimar@kennesaw.edu</a>	
15. Software Engineering and Game Development	Ermias Mamo	<a href="mailto:emamo@kennesaw.edu">emamo@kennesaw.edu</a>	
<b>College of Humanities and Social Sciences</b>			
16. Communication and Media	Amy Floyd	<a href="mailto:afloyd46@kennesaw.edu">afloyd46@kennesaw.edu</a>	
17. Conflict Management, Peacebuilding	Amy Floyd	<a href="mailto:afloyd46@kennesaw.edu">afloyd46@kennesaw.edu</a>	
18. English	Connie Briggs	<a href="mailto:cbriggs5@kennesaw.edu">cbriggs5@kennesaw.edu</a>	<b>Present</b>
19. Foreign Languages	Oksana Tikonovsky	<a href="mailto:otikonovsky@kennesaw.edu">otikonovsky@kennesaw.edu</a>	<b>Present</b>
20. Geography and Anthropology	Dan Page	<a href="mailto:Dwp4619@kennesaw.edu">Dwp4619@kennesaw.edu</a>	
21. Government and International Affairs	Bruce Flower	<a href="mailto:bflower@kennesaw.edu">bflower@kennesaw.edu</a>	
22. History and Philosophy	Pearl Young	<a href="mailto:pyoung29@kennesaw.edu">pyoung29@kennesaw.edu</a>	Present
23. Interdisciplinary Studies	Yen Rodriguez	<a href="mailto:yrodrig1@kennesaw.edu">yrodrig1@kennesaw.edu</a>	Present

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24. Psychology	Kimberly Watkins	<a href="mailto:kwatkin7@kennesaw.edu">kwatkin7@kennesaw.edu</a>	<b>Present</b>
25. Sociology and Criminal Justice	Jennifer Combs	<a href="mailto:jcombs10@kennesaw.edu">jcombs10@kennesaw.edu</a>	
26. Technical Communication and Interactive Design	Ginger Sinton	<a href="mailto:gsinton@kennesaw.edu">gsinton@kennesaw.edu</a>	<b>Present</b>
<b>College of Science and Mathematics</b>			
27. Chemistry and Biochemistry			
28. Ecology, Evolution, and Organismal Biology			
29. Mathematics	David Nazari	<a href="mailto:snazari@kennesaw.edu">snazari@kennesaw.edu</a>	<b>Present</b>
30. Molecular and Cellular Biology			
31. Physics			
32. Statistics and Analytical Sciences			
<b>College of the Arts</b>			
33. Art and Design	Gina Reynoso / Anita Burch	<a href="mailto:greynos2@kennesaw.edu">greynos2@kennesaw.edu</a>	
34. Dance	Cynthia Perry	<a href="mailto:cperry44@kennesaw.edu">cperry44@kennesaw.edu</a>	<b>Present</b>
35. Music			
36. Theatre and Performance Studies	Nikki Adkins	<a href="mailto:nadkins3@kennesaw.edu">nadkins3@kennesaw.edu</a>	<b>Present</b>
<b>Southern Polytechnic College of Engineering and Engineering Technology</b>			
37. Civil and Environmental Engineering	Vahid Khalilzad Sharghi	<a href="mailto:vkhalilz@kennesaw.edu">vkhalilz@kennesaw.edu</a>	
38. Computer Engineering			
39. Electrical Engineering	Vahid Khalilzad Sharghi	<a href="mailto:vkhalilz@kennesaw.edu">vkhalilz@kennesaw.edu</a>	
40. Engineering Technology	Barry Blount	<a href="mailto:bbblount8@kennesaw.edu">bbblount8@kennesaw.edu</a>	
41. Mechanical Engineering	Vijay Goyal	<a href="mailto:vgoyal2@kennesaw.edu">vgoyal2@kennesaw.edu</a>	
42. Mechatronics Engineering			
43. Systems and Industrial Engineering	Ahmed Alsharif	<a href="mailto:Aalshar1@kennesaw.edu">Aalshar1@kennesaw.edu</a>	<b>Present</b>
<b>WellStar College of Health and Human Services</b>			
44. Exercise Science and Sport Management	Steve Walker	<a href="mailto:rwalker58@kennesaw.edu">rwalker58@kennesaw.edu</a>	<b>Present</b>
45. Health Promotion and Physical Education	Steve Walker	<a href="mailto:rwalker58@kennesaw.edu">rwalker58@kennesaw.edu</a>	<b>Present</b>
46. Social Work and Human Services	Autumn Burton	<a href="mailto:aburto34@kennesaw.edu">aburto34@kennesaw.edu</a>	<b>Present</b>
47. WellStar School of Nursing	Rosemary Greenidge	<a href="mailto:rgreenid@kennesaw.edu">rgreenid@kennesaw.edu</a>	