

## PTFC Meetings 3:30 - 4:45

### Fall Semester Online

Fall
08-31-2020
10-05-2020
10-19-2020
11-16-2020
12-07-2020
Spring
01-25-2021
02-15-2021
03-22-2021
04-12-2021
05-02-2021



### From the President : 2020: What's Your Vision?



Image by [Gerd Altmann](#) from [Pixabay](#) adapted to fit the times

Man proposes and God disposes. This is an adage that I grew up hearing when events did not work out as planned. The realities of the past months have certainly made us shift our focus and accept the need for flexibility in our home lives, in our professional lives, and in our inner selves. Planning is crucial, but it must be realistic. Transitioning to new modalities of teaching and interacting with students has not been easy on most of us; however, a part-time faculty member may have a greater need for extended support with technology and with curricular adjustments, as well as with navigating the landscape of social and intellectual isolation.

The Part-Time Faculty Council (PTFC) is designed to be the voice of faculty who serve in contingent or part-time roles. As one of the first councils of its kind, Kennesaw State University's council has been contacted by other schools within the system about the Part-Time Faculty Council. As recently as mid-August, two researchers from the University of California interviewed Dr. Joanne Lee about the PTFC's role in shared governance, format and organization of the council, and the extent to which the council gives voice to the issues that benefit or hinder part-time faculty.

On August 31, the PTFC met virtually to build a presence online and to continue the work of current and previous representatives. We are moving on the priorities that the Task Force discussed with Provost Schwaig. With her support, the council has already made progress as some part-time faculty report an uptick in communication from their departments. A special Kudo to the Coles College Computer Science department which regularly includes representative Michael Perry in "huddles" and in department meetings. In addition, the History and Philosophy department now holds virtual meetings for part-time faculty on a weekly basis.

I look forward to working with all of you to create opportunities for part-time faculty to contribute in their areas of expertise, to be valued, and to be recognized as an integral part of the academic departments they serve. If your department does not have a representative, contact me so I can help you connect with others in your field.

2020 or not, my vision this year is to use hindsight, insight, and foresight to look ahead and see how we can be successful as educators and as colleagues. Let's see how it goes.

*Joanne Lee*

# Part-Time Faculty Council

Minutes  
August 31, 2020

## I. Welcome

Dr. Joanne Lee called meeting to order at 3:35

## II. Approval of Minutes

- A. Motion to approve minutes: Yvonne Wichman
- B. Seconded by: Michael Perry
- C. Minutes approved as published

## III. Introduction of Representatives

Mandy Mcgrew: CETL, Yvonne Wichman: English, Joanne Lee: Educational Leadership, Michael Perry: Information Systems, Faith Gilbert: Leadership, Kimberly Watkins: Psychology, David Nazari: Mathematics, Jennifer Combs: Criminal Justice, Jerry Mamo: Computer Science, Ben Setzer: Computer Science, Stitchcomb: Human Services/RRPG, Dianna H: History and Philosophy, Vijay Goyal: Mechanical Engineering, Sam Peng: Construction Management, Yen Rodriguez: Interdisciplinary Studies, Ron Matson: Academic Affairs, Sailaja Goli: Information Technology, Pearl Young: History and Philosophy, Ginger Sinton: Technical Communication, Barry Blount: Mechanical Engineering/Technology, Ronna Woodruff: Accountancy/Coles College, Walt Justice: Instructional Tech/Bagwell College, Ahmed Alsharif: Industrial Engineering, Constance (Connie) Briggs: English

## IV. Dr. Ron Matson update

- A. Ron Matson is scheduled to retire in January 2021
- B. Class caps apply to both PT and FT faculty and varies across the board depending on discipline and department needs

## V. Overview of Part-Time Faculty Council

- A. Open position for department representatives
- B. Roles and Responsibilities
  - Advocate for PT faculty in respective departments
  - Able to make the monthly 3:30 meeting schedule
  - Following each meeting, representatives will receive PowerPoints and minutes to share with their respective departments
- C. Joanne is working on representatives receiving stipends for serving as PTFC representatives
- D. Joanne will send out list of reps broken down by college/department
- E. Joanne will send out a link to movie premier about part time faculty

**DRAFT**

## VI. Meeting Format and Schedule

- A. Monday's at 3:30pm
- B. Survey will go out for revisiting scheduled meeting time

## VII. President's Update

- A. Know who your faculty senator is

# Part-Time Faculty Council

- B. Parking – Faculty teaching 100% online can suspend parking through Owl Express

## VIII. Old Business

Tabled old business and put on next agenda

**DRAFT**

## IX. New Business

- A. AAUP will speak at next meeting
- B. Training for Representatives
- C. Tabled for next month

## X. Next Steps

- A. Collect list of PT Faculty in each department
- B. Confirm that list and determine if they are teaching f2f, hybrid, or 100% online
- C. CETL update: Mandy McGrew
- D. Teacher Academy Workshop in April
- E. Scholarly Teaching Workshops: Calendar available on CETL website

## XI. Announcements and Questions

- A. Anyone can request a sandbox course from UITs. Tutorial - <https://chss.kennesaw.edu/ode/tutorials/RequestingShell.pdf>
- B. Joanne will inquire about how an Intellectual Property Committee will affect the intellectual property of PT Faculty as related to:
  - PT Faculty member for whom KSU is not the primary employer
  - PT Faculty member working on a research project while not using KSU time or resources

Minutes submitted by Yen Rodriguez 9/15/20

Dr. Joanne Lee	President	<a href="mailto:jlee102@kennesaw.edu">jlee102@kennesaw.edu</a>
Michael Perry	Vice President	<a href="mailto:mperry@kennesaw.edu">mperry@kennesaw.edu</a>
Yen Rodriguez	Secretary	<a href="mailto:yrodrig1@kennesaw.edu">yrodrig1@kennesaw.edu</a>
Diana Honey	Parliamentarian	<a href="mailto:dhoney@kennesaw.edu">dhoney@kennesaw.edu</a>
Yvonne Wichman	Immediate Past President	<a href="mailto:ywichman@kennesaw.edu">ywichman@kennesaw.edu</a>

<http://ptfc.kennesaw.edu>



# Part-Time Faculty Snapshots

## 10 Month Pay Groups

Ten Month Faculty  
Graduate Assistants  
Part-time Faculty

Payroll Period	SPARs Due to Payroll by 5:00 pm	OneUSG Time Entry & Approvals Due by COB	Paycheck Issue Date
Jan 2020	Jan 17, 2020	Jan 17, 2020	Jan 31, 2020
Feb 2020	Feb 17, 2020	Feb 17, 2020	Feb 28, 2020
Mar 2020	Mar 20, 2020	Mar 20, 2020	Mar 31, 2020
Apr 2020	Apr 21, 2020	Apr 21, 2020	Apr 30, 2020
May 2020	May 19, 2020	May 19, 2020	May 29, 2020
Jun 2020	See Summer Faculty Payroll Schedule		
Jul 2020			
Aug 2020	Aug 17, 2020	Aug 17, 2020	Aug 31, 2020
Sep 2020	Sep 21, 2020	Sep 21, 2020	Sep 30, 2020
Oct 2020	Oct 21, 2020	Oct 21, 2020	Oct 30, 2020
Nov 2020	Nov 18, 2020	Nov 18, 2020	Nov 30, 2020
Dec 2020	Dec 17, 2020	Dec 17, 2020	Dec 31, 2020

**Begging for forgiveness works.**



**Did I hear a school bell?**



**CAN I GET an AMEN?!**

**PEOPLE KEEP ASKING  
"IS COVID 19 REALLY THAT SERIOUS?"**

**LISTEN UP**

**CASINOS AND CHURCHES ARE CLOSED**

**WHEN HEAVEN AND HELL  
AGREE ON THE SAME THING**

**IT'S PROBABLY PRETTY SERIOUS**