



# Kennesaw State University Policy Process Council Meeting

## Summary

September 20, 2022

11:00 – 12:30

Via TEAMS

---

**Members:** Matt Bain, Brenda Crawford, Mark Byrd, Jeff Delaney, Scott Nowak, Ian Ferguson, Raquel Monterroso, Leigh Funk, Brian Etheridge, Stephen Gay, Teresa Johnston, Alex McGee, Ryan McLemore, Laura Palmer, Amy Phillips, Nwakaego Nkumeh Walker, Amber Smith, Randy Stuart, LaJuan Simpson-Wilkey, Veronica Trammell,

**Invitees:** NA

**Agenda:**

**Welcome**

1. Introductions
2. Membership Updates?
3. Meeting Modality?
4. Policy Portal & Process Transition

*PPC membership were given a heads up that the Provost charged several people in AA who oversee policies (faculty, curriculum, and institutional policies) and Handbooks to align the review and approval processes. A task force was created during the summer 2022 to examine the various policy groups, review processes, dissemination procedures, publication and archival practices. A new process was created, tested, and will be in full implementation by Spring 23.*

**Old Business**

1. Recharge Unit Policy – Office of Fiscal Services/ Office of Research – approved in May 2022.  
*This was an FYI to the membership since the review occurred in April and the policy was formally approved by the Provost and President over the summer.*
2. Freedom of Expression Policy – BOR Change – Required KSU Revision August 2022  
*This was an FYI to the membership, since the BOR charged specific entities on campus to revise the policy and have it in place by August 2022.*

**New Business**

1. Online Resource Ownership, Control and Use Policy – Nwakaego Nkumeh Walker  
*Nwakaego described the need and process used to create this policy and asked that PPC membership submit revision suggestions or questions to her by September 21, 2022. Policy was approved on October 1, 2022 and published to the KSU Policy Portal.*

**Information Items**

Fall 2022 Annual Re-Reviews in Progress

Jun: UITS Policy Updates - Completed

Sept: Smoke-Free and Tobacco-Free Policy

Sept: Programs Serving Minors Policy  
Sept: Substantive Change Policy - Under Review  
Oct: Non-Discrimination Policy  
Oct: Purchasing Card Policy  
Oct: Travel Policy  
Nov: Policy on University Policies  
Nov: Student Codes of Conduct  
Nov: Non-Discrimination Policy

---

### **Meeting Schedule**

2022-2023 Meetings – Tuesdays, 11:00 - 12:30 pm as follows:

- September 20, 2022
- November 15, 2022
- January 17, 2023
- February 21, 2023
- March 21, 2023
- April 18, 2023