

Kennesaw State University

Policy Process Council

September 15, 2020

Members:

Undra Baldwin, Rob Bridges, Mark Byrd, Jeff Delaney, Bill Diong, Ian Ferguson, Stephen Gay, Kevin Gwaltney, Teresa Johnston, Jeannine Jones, Randy Kennedy, Mindy Mager-DeBruce, Ron Matson, Alex McGee, Doug Moodie, Alice Pate, Amy Phillips, Mary Quat, Michael Sloan, Amber Smith, Jessica Watkins

Agenda:

Welcome and Policy Process Council Information

Policy Download Instructions

- <https://policy.kennesaw.edu/>, select "Policies," click "Policy," select policy name from list
- A direct URL to a specific policy in the Policy Portal is available upon request.

Policy Process Summary

- Periodically, each policy owner, or designee, should review applicable policies and determine if a revision is warranted. Also, KSU leaders should continually assess if a new policy is needed.
- When the policy owner, or designee, revises or drafts a policy document, the revisions are reviewed by the Director of Policy and Legal Affairs.
- If the revisions are determined to include a substantive change to a policy or a new policy, the policy draft proceeds through the review process before posting on the Policy Portal.
- If the revisions are determined to include no substantive change to existing policy (e.g., position title, office name, phone number, URL), the new version is posted on the Policy Portal.

New Business

Sexual Misconduct Policy

<https://kennesaw.policytech.com/docview/?docid=101&public=true>

Student Codes of Conduct

<https://scai.kennesaw.edu/codes.php>

Centers and Institutes Policy

<https://kennesaw.policytech.com/docview/?docid=102&public=true>

Centers and Institutes Review Committee

<http://catalog.kennesaw.edu/content.php?catoid=53&navoid=3814>

Information Items

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Unmanned Aerial System (UAS) and Other Aircraft Policy

Recent Non-Substantive Revisions

- Competitive Solicitation Policy
- Consulting Services Policy
- Environmental and Occupational Safety Policy
- Intellectual Property Policy
- Investment Policy

Reviews in Progress

- Access to University Facilities Policy
- Alcohol and Other Drug Policy
- Policy on University Policies
- University Handbook (<https://handbooks.kennesaw.edu/>)

Other Business

Future Meetings – Tuesdays, 11:00 - 12:30 pm, as follows:

- September 15, 2020, Microsoft Teams
- October 20, 2020, Microsoft Teams
- November 17, 2020, Microsoft Teams
- January 19, 2021, TP 2220
- February 16, 2021, TP 2220
- March 16, 2021, TP 2220
- April 20, 2021, TP 2220