JOIN OUR TEAM!

APPLY TO BE A
Training and Development GRAD

WHY KSU?

- We have unique opportunities to make a positive impact on our students that motivate us to pursue excellence every day.

- We strive to create an environment where our team feels celebrated, supported and empowered.

- We believe in the appropriate balance of work, personal and professional development and self-care.

- We have fun! We recognize that it's important to get to know our team members as people first, and to celebrate our victories.

ROLE DESCRIPTION

- 10-month commitment as a live-in staff member within the Department of Housing and Residence Life.

- 20-hour per week position dedicated to supporting our three campus areas (North, South, and Marietta), collaborating closely with professional staff.

- Responsible for coordinating the administration of our Special Interest Housing Communities.

SEE SECOND PAGE FOR FULL JOB DESCRIPTION

BENEFITS

- Fully Furnished On-Campus Housing Accommodations

- Professional Development Opportunities

- Hourly Pay, 20 Hours Per Week

APPLY TODAY!
FIND THE APPLICATION HERE

KENNESAW STATE UNIVERSITY
CAMPUS SERVICES
Housing and Residence Life

GRADUATE ASSISTANT FOR TRAINING AND DEVELOPMENT

APPLY HERE

POSITION DESCRIPTION

The Graduate Assistant for Training and Development (GRD) at Kennesaw State University is a graduate, 10-month commitment as a live-in staff member within the Department of Housing and Residence Life. The GRD GA position is a 20-hour per week position. The GRD will work alongside professional staff to create a residential experience for our Special Interest Housing Communities (SIHCs) and overall, on-campus experience. In conjunction with professional staff, they will coordinate the administration of our SIHCs with responsibilities, and assist in the development, implementation and assessment of resident training materials. The GRD position requires a strong work ethic, a positive attitude and enthusiasm for the residential experience on a college campus. This position includes after hours time commitments that are congruent with the traditional residence life philosophies of a live-in role.

BENEFITS

Compensation includes hourly pay for 20 hours per week and fully furnished on-campus housing accommodations with utilities (may be shared with a graduate student or partner) and tuition waiver.

RESPONSIBILITIES INCLUDE

Training
- Sit on the Training Taskforce
  - Assist in the develop, implementation, and assessment of a scaffolded RA yearlong curriculum-based role development and professional development (Institute, weekly staff meetings, etc.)
  - Assist in execution of the implementation of learning outcome review for RA Training sessions.
  - Assist in execution various administrative functions including but not limited to assessment reports, office hours, etc.
  - Assist in the development of pre-RA training summer e-modules
- Assist with development, planning, and implementation efforts for Resident Assistant Institutes, OwlTrain (Virtual Training)
- Assist in the development and implementation of assessment for Resident Assistant Training
- In collaboration with Functional Leadership, host a regular Advisory Meeting to maintain the connection between student staff and the functional leadership.

Functional Support
- Assist with all functional initiatives including but not limited to:
  - Move-In, WOW, REM, Football, First Fridays
- Assist with departmental initiatives as assigned.
- Respond to emergencies utilizing institutional and departmental guidelines.
- Collaborate with other campus departments such as Public Safety, Student Health Services, etc. in case of an emergency.

MINIMUM QUALIFICATIONS INCLUDE
- Bachelor's degree from an accredited institution of higher education in Education, Education Administration, Education Technology or a related field and/or an equivalent combination of relevant education and/or experience.
- Must be enrolled in a Kennesaw State University graduate program.
- Student leadership experience

PREFERRED QUALIFICATIONS INCLUDE
- Experience in Housing and Residence Life.
- Previous Resident Assistant Experience.