KENNESAW STATE UNIVERSITY
GLOBAL EDUCATION
Office of International Safety and Security

Emergency Action Plan

[Program Name]

[Program Dates]

Program Leaders and In-Country Emergency Contacts

First Name	Last Name	KSU Email (if APL)	Secondary Email (if APL)	Primary Phone	App (e.g. WhatsApp; WeChat)	Secondary Cell (if APL)	Zurich/On-Call Int'l Number (if APL)	Notes (if any)

Program Participants

First Name	Last Name	KSU Email	Secondary Email (if APL)	Primary Phone	App (e.g. WhatsApp; WeChat)	Secondary Cell (if APL)	Zurich/On-Call Int'l Number (if APL)	Notes (if any)

Emergency Action Plan - Location #1

Accommodations		Nearest Police Station		Nearest Hospital/Clinic		Closest US Embassy/Consulate	
Address:		Address:		Name:		Address:	
Phone:		Phone:		Address:		Phone:	
Website (if APL):		**Emergency Numbers**		Phone:		After Hours Phone:	
Secondary Meeting Location		Police:		Website (if APL):		X/Twitter:	
Address:		Fire:		ER Available? Y / N			
Phone:		Ambulance:					

Emergency Action Plan - Location #2

Accommodations		Nearest Police Station		Nearest Hospital/Clinic		Closest US Embassy/Consulate	
Address:		Address:		Name:		Address:	
Phone:		Phone:		Address		Phone:	
Website (if APL):		**Emergency Numbers**		Phone:		After Hours Phone:	
Secondary Meeting Location		Police:		Website (if APL):		X/Twitter:	
Address:		Fire:		ER Available? Y / N			
Phone:		Ambulance:					

Emergency Action Plan - Location #3

Accommodations		Nearest Police Station		Nearest Hospital/Clinic		Closest US Embassy/Consulate	
Address:		Address:		Name:		Address:	
Phone:		Phone:		Address		Phone:	
Website (if APL):		**Emergency Numbers**		Phone:		After Hours Phone:	
Secondary Meeting Location		Police:		Website:		X/Twitter:	
Address:		Fire:		ER Available? Y / N			
Phone:		Ambulance:					