
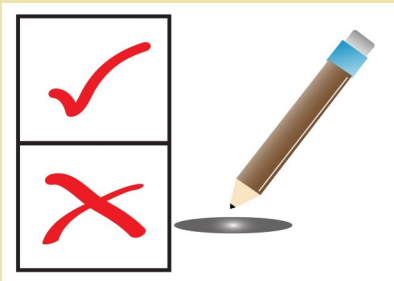


PTFC Meetings
3:30 - 4:45

KSU Center 174

 12-02-2019
01-27-2020
02-24-2020
03-23-2020
04-27-2020



PTFC Survey
Open until
November 22



From the President : In-Flight and Celebrating the Season



Image by pixabay.com/

Thanksgiving, Hanukkah, Kwanzaa, Christmas, Hogmany, Boxing Day, and Ōmisoka – these are some of the celebrations that we will encounter during the last few weeks of the year. November and December are the months for major celebrations

with families and friends. They also team up with January to switch the focus to transitions from one year to the next, from one stage to another. The common denominator at this time of year is giving to others and making resolutions for the new year. As president of the Part-Time Faculty Council (PTFC), I am focusing on gratitude for the gifts this year has brought and the transitions that lie ahead.

First, I am grateful for the opportunity to serve on the PTFC with a talented group of energetic, engaged, and enthusiastic officers and representatives. Through the efforts of department chairs, we have twenty-eight representatives. Led by Vice-President Michael Perry, representatives have created individual, department email groups as a two-way communication channel to share news, answer questions, and highlight success stories. Our leadership team has been instrumental in spearheading a task force to focus on the common needs of part-time and contingent faculty. A PTFC survey was sent out to all part-time faculty during the first week of November. We will gather more information on the status of part-time faculty and their ideas on what is working and what is not working as they provide instruction and resources to students. Along those lines, I am especially thankful to James Stinchcomb for using his talents in bringing the survey to life through his gracious attitude and willingness to refine questions, revise possible response categories, and format the survey.

Second, I am grateful for the chance to continue to teach and try to “change the world” by example and by supporting school leaders enrolled in the Educational Leadership and the Teacher Leadership departments. I have the privilege of helping to train future teachers via my work with the Secondary and Middle Grades Education department. What good fortune I have to be able to learn from teachers inside the classroom and leaders who create effective learning environments for all.

Third, I am grateful for the transitions I see around me as KSU grows as an institution and opportunities for part-time faculty to contribute in their areas of expertise, to be valued, and to be recognized become more available. I am appreciative that we have a President who listened and sanctioned our task force, a Provost with an eye for institutional effectiveness and a heart for people, and an Assistant Provost with an acute understanding of our issues and a helping hand to guide us.

So celebrate the season and be thankful what the year and brought and what lies ahead.

Joanne Lee, President

Part-Time Faculty Council

Minutes November 4, 2019

- I. **Welcome** – Dr. Lee called to order 3:33 PM.
- II. **Approval of Minutes** – Previously emailed for review. Kiera Morrison motioned to approve the minutes. No changes. Approved by Mohamed Arafar and seconded by Dianna Honey. Everyone in favor and none opposed.
- III. **President's Update**
- A. President agenda reviewed. Little pertaining to PTFC. Dr. Lee informed Dr. Schwaig PTF is not represented in administrative review and have no voice. Dr. Schwaig referred Dr. Lee to representative controlling process.
 - B. Dr. Lee received list of everyone teaching for fall from Jennifer Clarkston and disseminated to PTFC.
 - C. Invitation extended to Tim Blumentritt and accepted. Will join the December 2, 2019 to discuss opportunities for PTF to work in College of Continuing Education.
 - D. Provost invitation extended and accepted January 27th.
- IV. **Old Business**
- A. Insurance update – we can have PT insurance but must be run through schools and administrator must be willing to work with all USG schools. Cost to maintain is issue.
 - B. Next meeting December 2nd. Looking for representative to attend meetings electronically and reserve room at the Marietta campus.
- V. **New Business**
- A. Survey Review
 1. PTFC Overarching Goals current status – Talking Points
 2. Task Force (Policies & Compensation, Shared Governance and Inclusion, Communication)
 3. PTFC Overarching Recommendation—Creation of part-time and temporary faculty task force to examine transparency and consistency regarding the role, assignment, compensation, and support of PT and temp faculty and to make recommendations to enhance or amend procedures and policies that support PT and temp faculty as professionals who contribute to the mission and goals of KSU and serve student needs.
 - B. James Stinchcomb – Qualtrics survey review (is there a policy, who is currently responsible, who should be responsible).
 1. Piloted in Spring 19 with department chairs, received seven responses.
 2. Discovered 54% have changed since last year. Survey revised to solicit new feedback.
 3. Decided to break questions apart for simplicity and not require comments or force responses for submission.
 4. Sending updated anonymous electronic survey to all part-time faculty to collect data and produce reports regarding results and summary for review.
 5. Added the “I Don't Know” category to survey for more accurate results.
 6. November 22nd deadline for survey.
 7. December 2nd deadline for review of results in next meeting.

Meeting concluded 4:51

Submitted 11.18.19

DRAFT

PTFC Representatives

Academic Home	Representative	Email
Bagwell College of Education		
Educational Leadership	Joanne Lee	jlee102@kennesaw.edu
Elementary and Early Childhood Education	Karen Boyd	kboyd42@kennesaw.edu
Secondary and Middle Grades Education	Joanne Lee	jlee102@kennesaw.edu
Coles College of Business		
Accountancy	Ken Altom	kaltom@kennesaw.edu
Information Systems	Michael Perry	mperry@kennesaw.edu
College of Architecture and Construction Management		
Construction Management	Samuel Peng	speng@kennesaw.edu
College of Computing and Software Engineering		
Computer Science	Kirk Inman	kinman@kennesaw.edu
Information Technology	Diana Rabah	drabah@kennesaw.edu
Software Engineering and Game Development	Sumanth Yenduri	syenduri@kennesaw.edu
College of Humanities and Social Sciences		
Communication and Media	Sharon Perry	@kennesaw.edu
Conflict Management, Peacebuilding	Nicole Connelly	nconnell@kennesaw.edu
Foreign Languages	Mohamed Arafar	marafa@kennesaw.edu
Government and International Affairs	Bruce Flower	@kennesaw.edu
History and Philosophy	Diana Honey	dhoney@kennesaw.edu
Interdisciplinary Studies	Yen Rodriguez	yrodrig@kennesaw.edu
Psychology	Hui Zhang	h Zhang18@kennesaw.edu
Sociology and Criminal Justice	Barry Morgan	bmorga58@kennesaw.edu
Technical Communication and Interactive Design	Ginger Sinton	gsinton@kennesaw.edu
College of Science and Mathematics		
Mathematics	Nelda Hadaway	nhadaway@kennesaw.edu
College of the Arts		
Art and Design	Chris Hall	chall161@kennesaw.edu
Dance	Cynthia Perry	cperry44@kennesaw.edu
Southern Polytechnic College of Engineering and Engineering Technology		
Engineering Technology	Ali Shekastehband	ashekast@kennesaw.edu
Mechanical Engineering	Dr. Farzad Tohidi	ftohidi@kennesaw.edu
Systems and Industrial Engineering	Ermias Mamo	emamo@kennesaw.edu
University College		
Leven School of Management, Entrepreneurship and Hospitality	John Furrh	jfurrh@kennesaw.edu
Leadership and Integrative Studies	Kiera Morrison	kmorr149@kennesaw.edu
WellStar College of Health and Human Services		
Health Promotion and Physical Education	Tom Bell	tbell79@kennesaw.edu
Social Work and Human Services	James Stinchcomb	jstinch2@kennesaw.edu

PTFC Officers

Dr. Joanne Lee	President	jlee102@kennesaw.edu
Michael Perry	Vice President	mperry@kennesaw.edu
Kiera Morrison	Secretary	kmorr149@kennesaw.edu
Diana Honey	Parliamentarian	dhoney@kennesaw.edu
Yvonne Wichman	Immediate Past President	ywichman@kennesaw.edu

Part-Time Faculty Spotlight



Ruth (Ruti) Padan,
Instructor of Hebrew and Biblical Hebrew,
Department of Foreign Languages

Israeli Folk Dancing Event

My name is Ruti (Ruth) Padan and I am part time - teaching Hebrew and Biblical Hebrew. Teaching a language is not only vocabulary and grammar. Exposing students to culture of the country who speak the language you teach is an important part of teaching a language.

ISRAELI FOLK DANCING is a big part of Israel culture. It is a very special and unique way of dancing. Each song is choreographed so if you dance in Tel Aviv or any other place for the same music you do the same steps. It is popular not only in Israel but all over the world. I danced in many cities in Israel but also in New York, London, Berlin, and there is also a group in Taiwan. The dances are in circles, line and couples. In Israel there lots of dancing workshops in every city and small towns having 100 or 200 average of participants, and in Tel Aviv university the group has 1500 dancers (not necessarily students).

At KSU we have Israeli folk dancing workshop once a year in the fall semester lead by a professional dancer and teacher Meliss Jakubovic. This semester it was held on November 5th at the student center and we had 100 participants, while my Hebrew class is only 10 students. It was lots of fun, good music, and very enjoyable.—Ruti Padan



"Dance is the hidden language of the soul."
Martha Graham

Part-Time Faculty Payroll Schedule – Part Time/Adjunct Faculty

Payroll Period	SPARs Due to Payroll by 5:00 pm	OneUSG Time Entry & Approvals Due by COB	Paycheck Issue Date
Jan 2019	Jan 18, 2019	Jan 18, 2019	Jan 31, 2019
Feb 2019	Feb 18, 2019	Feb 18, 2019	Feb 28, 2019
Mar 2019	Mar 18, 2019	Mar 18, 2019	Mar 29, 2019
Apr 2019	Apr 19, 2019	Apr 19, 2019	Apr 30, 2019
May 2019	May 21, 2019	May 21, 2019	May 31, 2019
June 2019	<u>See Summer Faculty Payroll Schedule.</u>		
July 2019			
Aug 2019	Aug 19, 2019	Aug 19, 2019	Aug 30, 2019
Sep 2019	Sep 16, 2019	Sep 16, 2019	Sep 30, 2019
Oct 2019	Oct 22, 2019	Oct 22, 2019	Oct 31, 2019
Nov 2019	Nov 19, 2019	Nov 19, 2019	Nov 29, 2019
Dec 2019	Dec 16, 2019	Dec 16, 2019	Dec 31, 2019

PTFC Meeting Place

KSU CENTER

ROOM 174

3:30–4:45

