



Meal Plan Contract Terms and Conditions (non-student)

I. Eligibility and General Overview

- A. This contract is conditional upon employment as a faculty or staff member or an active Long-Term Visitor status at Kennesaw State University (“University”). This contract is not eligible for student employees. If purchased by a student employee, plan will be removed immediately by University dining.
- B. Plans may be purchased by internal departments upon request and may be used by department employees on a designated guest card provided by dining. Unused meal swipes will carry over semester to semester.
- C. The University reserves the right not to contract with persons who are currently violating the terms and conditions of a housing and/or meal plan contract, or who have violated University and/or University Dining rules or regulations, or who have a past due balance with the University.
- D. Meal plans include meals that are personal, non-transferable, and non-assignable. To access meal plans, guests must present their own KSU ID card.

II. Contract Period

- A. This contract is effective for as long as the employee or Long-Term Visitor is active at the university.
- B. Meal plans will be active Aug 11 – Dec 9, 2024 and Jan 6 – May 5, 2025. Spring and Summer dates are tentative to change based on the academic calendar.
- C. Services will be unavailable Nov. 23 – 30, 2024 and Dec 10, 2024 – Jan 4, 2025 and Mar 8 – 15, 2025. Spring dates are tentative to change based on the academic calendar. May-mester closure dates will be posted on the dining website prior to the end of Spring 2025 semester.
- D. The University shall not be responsible for any failure to provide meals in the event conditions exist not wholly within its control (e.g. Acts of God, fire, strikes, public disturbances, natural disasters, etc.).

III. Dining Locations

- A. The University shall provide a variety of dining locations on both the Kennesaw and Marietta campuses during the contract period in §II-A. Hours of operation for each of these locations are at the discretion of the University and may be changed at any time. No specific hours or dining location availability is guaranteed.
- B. Meal Plans can be utilized only in The Commons (Kennesaw), Stingers (Marietta), High Point Café (Kennesaw), and applicable food trucks and only during the Contract Period in §II-A.

IV. Charges & Payments

- A. Meal plan rates can be found online at dining.kennesaw.edu. Rates are up to the discretion of the University and may change annually.
- B. Meal Plan holders are responsible for all meal plan charges, whether or not the plan is utilized within the specific contract period. Meal plans must be paid for within the semester they are purchased, unused entries will carry over semester to semester as long as employee or Long-Term Visitor is active.
- C. Department meal plans may be paid by invoice. All applicable funds are available to use for purchase.
- D. Refunds are not eligible for plans or unused meal entries purchased prior to the Fall 2024 semester.
- E. University Dining may withdraw meal privileges for failure to pay charges by the required date. If meal privileges are withdrawn, the meal plan charge will not be refunded.

V. Termination of Contract

- A. Meal plans for non-students may be purchased in-person with a credit or debit card or through a Payroll Deduction Authorization. All purchases/deposits are final and nonrefundable outside the provisions of this contract.
- B. Upon separation from the university, it is the responsibility of the employee or Long-Term Visitor to contact dining to inquire about a refund for the remainder of their meal plan. Refunds must be requested within 3 months after separation, requests made after this deadline will be denied.
- C. Refunds will not be granted for plans with 60% or more usage.
- D. University Dining may terminate this contract and immediately cancel a meal plan for any of the following reasons:
 - a. Meal Plan holder failure to pay any charges or payments by the due date;
 - b. Violation of University Dining rules or regulations;

VI. Governing Law

- A. This agreement shall be governed pursuant to the laws of the State of Georgia, without regard to its choice of law principals.