

Undergraduate Policies and Curriculum Committee (UPCC)
General Committee Meeting Agenda
[MS Teams Virtual Meeting](#)

March 24, 2022

Members Present

Representing	First Name	Last Name	Present	Proxy Name	Absent
Bagwell College Education	Ethel	King-McKenzie	<input checked="" type="checkbox"/>	Proxy D. Moodie	<input type="checkbox"/>
Bagwell College of Education	Soon	Lee	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Coles College of Business	Radwan	Ali	<input checked="" type="checkbox"/>	Proxy D. Moodie	<input type="checkbox"/>
Coles College of Business	Doug	Moodie*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Architecture and Construction Management	Jeffrey	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Architecture and Construction Management	Hussein	Abaza	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Computing and Software Engineering	Dennis "Mike"	Franklin	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Computing and Software Engineering	Sarah	North	<input type="checkbox"/>		<input checked="" type="checkbox"/>
College of Science and Mathematics	Michelle	Head*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of Science and Mathematics	Prabha	Padukka	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Nancy	Conley	<input checked="" type="checkbox"/>		<input type="checkbox"/>
College of the Arts	Amanda Wansa	Morgan*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
General Education Council Liaison (1)	Jeanne	Bohannon	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Journey Honors College (1)	Michelle	Miles	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Radow College of Humanities and Social Sciences	Teresa	Neal	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Radow College of Humanities and Social Sciences	Jaime	Cruz-Ortiz	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Jungkyu "Justin"	Park	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Southern Polytechnic College of Engineering and Engineering Technology	Ayse	Tekes*	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Undergraduate Student Representative (SGA)	TBD		<input type="checkbox"/>		<input checked="" type="checkbox"/>
Wellstar College of Health and Human Services	Janeen	Amason	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Wellstar College of Health and Human Services	Johnathan	Steppe	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Voting Members in Attendance	14/20				
Non-voting	First Name	Last Name			

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Curriculum Support Office (1)	Amy	Jones	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Digital Learning Innovations, Director	Brichaya	Shah	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Library Services (1)	Christin	Collins	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Office of Accreditation and Policy (1)	Leigh	Funk	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Office of the Provost and Sr. Vice President for Academic Affairs or Designee (1)	Anissa	Vega	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Registrar or Designee (1)	Paul	Parker	<input checked="" type="checkbox"/>	D. Herrington	<input type="checkbox"/>
**For virtual meetings, attendance (and quorum confirmation) is documented and based on the individuals attending who typed their name in the chat box to be recorded.					
Guests	Dept/College				
Alison Mann	COTA Music				
Carola Mattord	ENGL				
Danielle Herrington	Registrar				
David Stollberg	Engin. Tech				
Kris DuRocher	CSO / AA				
Lake Ritter	Math				
Mardi Richardson	Registrar				
Peter Fielding	COTA				
Rachel Cooke	Admin				
Raven Malliett	AA				
Scott Reese	CSM				
Valmiki Sooklal	ME				

Call to Order 12:30pm / Quorum established at 14.

Acceptance of Agenda

>> Package 9 & 10 has requested to be moved to the next meeting.
 Motion to Accept w/ changes: Doug Moodie
 Second: Amanda Wansa Morgan
 Approved by all

Approval of Minutes from the February 24, 2022 meeting

Motion to Approve: Doug Moodie
 Second: Prabha Padukka
 Approved by all

FYI - AY 2022-2023 Officer Elections – at next meeting!

New Business

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Package #1

College of the Arts

Bailey School of Music – Alison Mann

- Music Education, B.M. (Program of study requirements, program of study credit hour total)

Motion to Approve: Doug Moodie

Second: Nancy Conley

Approved by all present to vote

Package #2

Southern Polytechnic College of Engineering and Engineering Technology

Engineering Technology – David Stollberg

- MET 1321, MET 2322, MET 3123, MET 3400, MET 4124, MET 4133, MET 4142, MET 4341, MET 4351, MET 4141, MET 4421, REET 1000, REET 2020, REET 3030, REET 3550, REET 4040, REET 4050, REET 4100, REET 4110, REET 4200, REET 4210, REET 4500, REET 4510 (discontinuation)

Motion to Approve: Doug Moodie

Second: Johnathan Steppe

Approved by all present to vote

Package #3

Southern Polytechnic College of Engineering and Engineering Technology

Mechanical Engineering – Valmiki Sooklal

- ME 4301 (discontinuation)

Motion to Approve: Doug Moodie

Second: Jaime Cruz-Ortiz

Approved by all present to vote

Package #4

Southern Polytechnic College of Engineering and Engineering Technology

Engineering Technology – David Stollberg

- Manufacturing Engineering Technology Minor (required courses, credit hour total)

Motion to Approve: Doug Moodie

Second: Jungkyu Park

Approved by all present to vote

Package #5

College of Science and Mathematics – Scott Reese & David Kozlovsky

- CHEM 1212K (New Course)
- CHEM 1211K (New Course)
- BIOL 1108 (title, description, prereq/coreq)

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- BIOL 1108L (title, description)
- BIOL 1012K (New Course)
- BIOL 1011K (New Course)
- PHYS 2211K (New Course)
- PHYS 2212K (New Course)
- MATH 1501 (New Course)

Motion to Approve: Doug Moodie

Second: Prabha Padukka

Discussion: Scott Reese spoke to the fact we don't own the eCore material. Questions raised on prerequisites around subsequent courses as well as duplications of Calculus. Kris D. said yes the eCore courses will be built to serve as a prerequisites if necessary. Amy Jones said they are working with the Registrar on making sure that those course subs should be equivalent.

Approved by all present to vote

Package #6

Radow College of Humanities and Social Sciences

English – Lara Smith-Sitton

- ENGL 2110 (description, prereq/coreq)
- ENGL 2120 (prereq/coreq)
- ENGL 2130 (description, prereq/coreq)
- ENGL 2140 (number, title, description, prereq/coreq)

Motion to Approve: Doug Moodie

Second: Amanda Wansa Morgan

Approved by all present to vote

Package #7

College of the Arts

Bailey School of Music – Peter Fielding

- MUSI 1100 (new course)

Motion to Approve: Doug Moodie

Second: Ayse Tekes

Approved by all present to vote

Package #8

College of Science and Mathematics – Scott Reese

- ENVS 2202 (new course)

Motion to Approve: Doug Moodie

Second: Ayse Tekes

Approved by all present to vote

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Packages #9 & 10 from CHSS pulled from agenda until April

Package #11

College of Science and Mathematics

Mathematics – Lake Ritter

MATH 2335

Motion to Approve: Doug Moodie

Second: Ayse Tekes

Approved by all present to vote

Expedited Approval Process – Kris DuRocher

Michelle apologized that the document Kris shared wasn't shared in advance with the committee and asked if we wanted to address this now or wait until April.

See document “Recommendations for Expedited Process updated 3.2.2002rev.pdf”

Kris reviewed the document.

Doug asked: if a program changes a course number for a course that exists in another program, how does that *other* program get changed. Amy and Kris said this could still go through Expedited review and they can make that program change internally. Amy clarified that this is where Impact Reports come in handy. Michelle asked if the colleges are being notified of this so that they can update their internal advising documents? Amy said they are continuing to improve communications between groups. She said that when an impact report pings another unit, that communication occur between the units to ensure all are in the know about those changes.

Mike said it would be great to have those items on an FYI review. Kris noted that that information is posted in an annual review document that's posted on the CIA website.

Michelle pointed out that review occurred with the EC but not the entire body.

Kris pulled up the website and screenshared the SmartSheet on the CIA page that shows everything approved in the previous academic year. They reviewed this document with the committee and invited folx to reach and let them know if there is any information that we'd like to see but don't see on there.

Michelle invited any other questions or concerns...

Kris continued to review the Expedited Process for Programs (same document).

Michelle asked about Recommendation number 2 and if that includes “gates” for programs.

Historically, in our body, there has been a lot of discussion from our body about program gates and how they impact students.

Doug Moodie pointed out that Recommendation 2 and 3 are staying the same thing.

Amy pointed out that #2 and #3 are pointing out two different points. We may want to combine them into a 2a & 2b. Michelle suggested that we can vote on each recommendation.

Adjournment – 1:15pm

Playout Music: “Best Day Ever” from *The Spongebob Musical*

Next UPCC Executive Committee meeting: April 14, 2022

Next UPCC General Committee meeting: April 28, 2022