**Graduate Policy and Curriculum Committee**

**April 10th, 2019**

**KC 401**

**12:30PM**

**Minutes**

**Voting Members Present**: Humayun Zafar (Proxy), Doug Moodie, Paola Spoletini, Mingon Kang (Proxy), Stacy Delacruz, M.A. Karim, Bill Bailey, Cherilyn McLester, LeeAnn Lands, Charity Butcher, Scott Nowak, Marina Koether

**Voting Members Absent**: Ameen Farooq, Pavan Meadati, Rene McClatchey, Chinasa Elue, Debbie Smith, Heather Scott

Meeting started 12:34.

Agenda - Business Meeting

1. Approval of Agenda - **Karim 1st, Bailey 2nd – Approved.**
2. Review and Approval of GPCC Minutes (3/6/19) - **Bailey 2st, Butcher 2nd – Approved.**
3. Review of Executive Committee Minutes (3/27/19)
4. Agenda items:
   1. MBA - Dalton Site. Presented by True. We have campus up at Dalton, and did that for about 6 years. Enrollment started going down. Haven’t offered classes in 6 years. We decided to remove it. We now market our MBA to the Dalton folks. **Moodie – motion to delete the Dalton site form the MBA program.** Bailey – suggest to waive second. **Moodie – modified proposal to remove Dalton from MBA offering and waive second. Bailey – 2nd. Approved.**
   2. MGT 8999 – Presented by True. Have Capstone and 4 electives. Currently says you have to complete 6 core courses, but want to change it to have to complete all 7. The capstone is a very integrative course, so should be included. From an accreditation standpoint, it should be there. **Moodie – motion to accept the new requirement of all seven courses for MGT 8999 and waive second.** Karim – nothing else changed? Bailey – no scheduling issues? True – no. All seven core are offered each semester. Nowak other discussion? Hayes – does this impact the dual degrees? True – the MSIS/MBA, as part of that, they have to take all 8 courses. The same would apply to the MSW and MPA versions. **Bailey – 2nd. Approved.**
   3. Coles MBA (Kennesaw and Galleria). Presented by True. Currently have four electives, but can take one outside of the college, with permission. Currently, ILEC counts as an elective. Not sure why it was there. We had a hard time filling a lot of MGT courses. Right now, we offer MGT courses that cover that content. We had students taking three or four ILEC courses. If they want to take an ILEC course, they can take them. We’ll still allow it to finish out the certificate. They still need permission. Rarely turned it down. Karim – how many are allowed as a dual-credit? True – just make sure they have four electives. Forehand – if you’re doing the option 5a, you need to take three leadership and two from your actual program. True - We still want to honor it. We have that message out to students. Bailey – I have a concern about the impact study. Concerned about viability of ILEC program. There are 15 other programs that use the ILEC program. True – what we don’t want is students taking several ILEC courses and counting them as business electives. Forehand: the current status is a teach out for the certificate (the five course program). It ends SP 2020. We have not suspended options 1a. We are also about to discuss plans for the Siegel Institute in general. I have a lot of data that MBA participates in one program in particular. Currently have low enrollment, but need to look at data in more detail. Not all programs use it every semester. Karim – teach out? Forehand: we’re not accepting new applications. Dishman: one of the challenges with the audit of Siegel was that it was losing $270,000/year, and many students were on TAP. We asked many times for enrolling students. Difficult to justify $275K program when other programs are begging for resources. Bailey: I understand. My students use it. We just need a plan. Dishman: we would come to this body (GPCC) before doing anything. True – a lot of students want to take it because it’s online. Because of that, the number taking online ILEC hurts our other offerings. Bailey: I appreciate what Dean Dishman said, but we are de facto shutting down ILEC. Dishman: we can’t prevent programs from changing their curriculum. Forehand: The name is the Siegel Institute that comes with funding. If something is going to happen, it won’t be in its current manifestation. Smith: you also note that it’s a problem with accreditation. True – yes. Karim – it goes by the content, so you should be able to explain it to AACSB. True: it’s very complicated. Karim – ILEC courses can’t be taught by MGT faculty? True: I think. Forehand: someone with a PhD in Management could teach. Bailey: are MGT courses available to outside students? True: has to be approved. Lands: is there a motion on the floor? Nowak: no. Gwaltney: if no longer admitting students, that’s the time to notify SACS. If one mode of a program is going to stop, SACS needs to be notified as well. **Lands – move to approve proposed changes, waive second. Smith – 2nd. Approved.**
   4. STAT 8260 - presented by DeMaio. This lags behind the five approved last month. The MS in Stats is healthy and mature. This course is an older course that covered by two newer courses. Now 8330 – Classification - and 8250 - Data Mining II. Getting this one off the books. Karim – it wasn’t offered? DeMaio – not the one we’re trying to deactivate. **Moodie – move to accept the deactivation of STAT 8260 and waive second. Karim – 2nd. Approved.**
   5. MSQA - Bailey. We have three programs, one is QA, Systems Engineering, Engineering Mgt. For 2 decades, MSQA, enrollment was strong, but has now dropped (likely because of the MSEM). We think it’s because the MSEM is only 30 credit hours. There aren’t a lot of MSWA program around. The only one online is CalState Domingas Hills. There are several at 30, some at 36. We want to reduce from 36 to 30. Remove an elective and remove a required course – a Graduate Seminar – making it an elective. MSQA used to be 33, but we added another course to make it 36. We feel that 30 is appropriate. We’ve had a lot of conversations about how our programs fit into our R2 status. We feel Systems Engineering is a good one but isn’t as research oriented (more professionally focused). Moodie – What happens to the existing students? Bailey: they would have a choice. It would be implemented in Fall 2020. Karim – if they graduate before? Bailey – they can’t. Who is covering the Graduate Seminar? [Someone] - It’s covered every semester and we have four rotating topics. **Moodie – motion accept this change from 36 to 30 with the details explained, waive second. 2nd Lands. Approved**. Dishman – we see this happen all the time, where new programs come along and change the enrollment and start cannibalizing one another.
   6. IT 7999 (Tentative) - Presented by Li. I’m back! One of the changes was to add a prerequisite to our Thesis course. Doesn’t work as expected. There are very few students doing thesis. Only one or two. We added 6913 as a prereq. For the last two semesters, we only had two students, so we can’t offer it. We have to cancel and had to waive prerequisites. So now, we want to remove that prerequisite. We already move some of that content into thesis. Moodie – are you deleting 6913? Li – maybe in the future, would make logical sense. For now, we just want to remove it as a prereq. McLester – how are you rerouting students? Are they just taking an additional elective? Li – yes. It’s only required for the thesis student. It’s a three-hour course. Hayes: A change to a course is a change to your curriculum. Butcher: the catalog doesn’t specify the removal of IT 6913. Moodie – you’re going to have sign a waiver. Bailey: fortunately, there aren’t very many of them. This change won’t be effective until 2020. Hayes: removing the 6913 as a prereq is fine. In the interim, allow 7999 and have a course substitution. If you’re not going to teach it, you’re going to have to remove it. Li – we'll clean it up in the Fall semester. **Moodie – motion to approve removal if 6913 as prerequisite to 7999 and as soon as feasible, remove 6913 from program and waive second.** Dishman: consider making that a recommendation. **Moodie – motion to approve removal if 6913 as prerequisite to 7999 and, as a recommendation to the faculty of the discipline, as soon as feasible, remove 6913 from the thesis option and waive second.**  Moodie. Bailey: we might reject this proposal and wait until program change and do course substitutions until that time. Karim: which one do you prefer? Li – it’s not up to me. Personally, would like to get stuff done. Karim – if you don’t need it until fall, maybe best to delay. Li – I think it would be better to go ahead and remove prerequisite. Spoletini – he has to do two things. Karim – this at least gets rid of the override. **Karim – second. Approved.**
5. New Business. **Make a motion to thank Dr. Scott Nowak. Pass a vote of thank you. Bailey – 2nd. Approved.** Dishman: assumed position in 2014. If you look at data, the changes are significant moving from administration to faculty. We were at 70% non-compliance in 2014. Since the faculty started, we’re at 100% compliance. SACS found 0 problems. Changed the way we do GRA awards. The faculty application – about 250. Created an Executive body. That group oversaw faculty review committee of $100K/yr. Reviewed 617 course proposals and 153 program proposals. Even when stipends were taken away, faculty continued to review. Nowak: want to thank all of you for a great year, especially those who are rolling off. I’ll be at the next business meeting. None of this could be done without this group.
   1. Gwaltney – my role is ending as well. Danielle will be returning. I’ve enjoyed my time.
6. Adjourn - **Spoletini - 1st, McLester. - 2nd Approved.**