



KENNESAW STATE
UNIVERSITY

General Education Council (GEC)

March 20, 2019

3:30 p.m.

Clendenin Bldg., Room 1009

Voting Members Present:

Brad Suther (Geography)
Bruce Thomas (Mathematics)
Chao Mei (College of Computing and Software Engineering)
Corinne McNamara (Psychology)
Debbie Hutchinson (Art and Design)
Edward Eanes (Music)
Huggins Msimanga (Chemistry)
JoAnn LoVerde-Dropp (Literature)
Joy Brookshire (Biology - Molecular and Cellular)
Lynn Stallings (Honors College)
Margaret Baldwin Pendergrass (Theatre and Performance Studies)
Matt Laposata (Biology - Ecology, Evolution, and Organismal)
Meredith Ginn (Communication)
Mia Oberlton (Health Promotion and Physical Education - Coordinator for WELL 1000)
Nancy Burney (Statistics)
Natalie Berry (Dance)
Nirmal Trivedi (First-Year and Transition Studies – First-Year Seminar or Learning Communities)
Ryan Ronnenberg (History)
Susan Rouse (Philosophy)
Tanja Link (Criminal Justice)
Tim Mathews (Economics)
Tom Doleys (Political Science)
Trina Queen (Interdisciplinary Studies)

Non-voting Members Present:

Kris DuRocher (Academic Affairs)

The meeting began at 3:33 p.m.

- I. Old Business
 - a. Approval of past minutes

- The minutes of the February 20, 2019 meeting were approved as written. Trina Queen motioned for approval Meredith Ginn and Lynn Stallings seconded the motion. None opposed.
- b. SACSCOC Update
- At this time, the visiting SACSCOC team will not require an in-person meeting with the GEC. Therefore, the meeting hold on Wednesday, March 27, 2019 is cancelled.
 - The SACSCOC team is expected to talk with individual faculty on the 9.3 General Education Requirements and 8.2 a,b, and c Student Outcomes.
- c. Learning Outcomes Update
- Kris DuRocher announced that Jen Wells has sent a draft of the Learning Outcomes to Institutional Effectiveness colleagues at other universities for review and feedback. It is planned that she will present this feedback and information at the April GEC meeting.
 - As part of the planned timeline, the Council needs to finalize the Learning Outcomes at the May 1 special meeting so they can be submitted to the BOR for approval.
 - Tom Doleys questioned if the revised Learning Outcomes (LOs) will be sent to Faculty Senate for a resolution before they are sent to the BOR? Kris DuRocher stated that for transparency the LOs will be sent to the Faculty Senate. However, she will get exact clarification on whether the Faculty Senate actually needs to approve them before they are sent to the BOR.

II. Faculty Director of General Education Update (Kris DuRocher)

- a. Kris reminded everyone of the implementation of Course Program of Study (CPoS) this fall. CPoS is a result of the US Department of Education's requirement that an institution ensure financial aid funds are used for courses that directly apply to a student's degree program.
- b. First-Year Studies has asked to be added to the April GEC meeting agenda to discuss the possibility of KSU1101 entering General Education. ***See Discussion Section Below
- c. Professional Development
- Kris asked the Council to think about professional development for the next academic year. A) Identify useful topics around GenEd for professional development; B) Identify the preferred format; and C) Identify when would be the best time of the semester/year to have it.

III. General Education Council UPCC Representative Update (Susan Rouse)

- a. Kris DuRocher announced that the GEC meetings will include an update from the GEC representative on the UPCC, Susan Rouse. Kris stated that GEC is a subcommittee of the Faculty Senate and an independent body from the UPCC. The Council has one vote through its representative. The Faculty Director of General Education has a seat, with no voting privileges, on the UPCC Executive Committee.
- b. Susan Rouse began her report with displaying a copy of the UPCC minutes (see attached) from the February 14, 2019 meeting. In this meeting, there were some

alarming comments made by some members of the UPCC body. Comments that seem to indicate the UPCC had oversight or a directional role on what courses should become part of General Education (specifically Area B) as workarounds for issues including financial aid and credit hours.

- c. Susan also said that some of the comments/discussions that occurred were in regard to the future “housing” of WELL1000 and KSU1101. Currently, WELL1000 and KSU1101 are university required courses. ***See Discussion Section Below
- d. Kris also brought up to the Council comments that were made at the UPCC Executive Council meeting in which the UPCC planned to introduce a resolution that called for the revision of General Education. Susan noted that comments had been made in the February 14 meeting as well to make GEC a sub-committee of the UPCC. This may be added to the agenda for the March 28, 2019 UPCC meeting in Marietta.
 - Corrine McNamara asked what was driving the need to revise General Education. Is it being driven by the BOR and how does the UPCC feel they fit into the picture? Tom Doleys also asked, other than Faculty Senate and the Provost, where does the UPCC feel they have any authority over GEC?
 - Kris reminded everyone that a revision to General Education was a goal of the GEC from last year. However, nothing was planned to begin until a permanent Faculty Director of General Education was in place. There are several areas where KSU is not in compliance with the BOR regarding General Education policy. Additionally, consolidation in 2014-2015 affected what areas courses were assigned and requires re-evaluation.
 - The Council’s first step toward this goal was to start with revising the Learning Outcomes.
 - Due to changes in university leadership and the current degree programs credit hours audit, some of the goal items haven’t moved along yet. And, any changes that are made now won’t be implemented until Fall 2020 at the earliest.

IV. Discussion: First-Year Studies and Wellness 1000***

- As a university requirement, these courses add to the number of credit hours (3-6 hours) a student must complete before graduating. Already, KSU is facing an above average number of credit hours per program for graduation completion which is affecting student success (graduation completion time, cost, course availability).
- Beginning in Fall 2019, under CPoS, as a university requirement these courses will no longer be eligible for payment with financial aid money for some students.
- If WELL1000 and KSU1101 could become an institutional program requirement, through General Education (Area B), the courses could then be paid with financial aid money. However, the courses would have to be revised to meet the revised General Education Student Learning

Outcomes. The Board of Regents does not allow freshman orientation type classes in General Education.

- Nirmal Trivedi stated that people from Financial Aid were scheduled to address eligibility under CPoS at the next UPCC Meeting (March 28).
- Currently, no majors are exempt from including WELL1000 and KSU1101. However, some can receive waivers (i.e. Engineering, Architecture due to an already high number of credit hours). Students entering KSU with 15 hours or more or are part of a Learning Community are exempt from KSU1101.
- There is the potential of the loss of faculty jobs in WELL1000 and KSU1101. If the courses become optional, students who may need these courses don't historically choose them.
- Another possibility would be for the courses to become a Free Elective, but that also would make them an optional course and WELL1000 is not eligible to become a free elective under KSU policy.
- Mia Oberlton stated that they would like WELL1000 to be grouped into General Education as an institutional requirement. Right now their program has no direction on how to proceed and how this will affect Fall 2019 students (approximately 4,000 seats). If students are or have been advised that financial aid won't cover these courses, they will want to drop them immediately and try to take something else.
- Mia also asked how other universities were handling the new CPoS. On paper it doesn't look like they are having issues. Kris replied that perhaps the other universities are having conversations now as well.
- Both Tom Doleys and Mia Oberlton stated that both KSU1101 and WELL1000 won't know where they might fit in General Education until the Student Learning Outcomes are finalized. Again, Kris reminded everyone that these courses, as they exist now, would have to be revised to fit into a General Education area based on the learning outcome and any such course revision could not be implemented until Fall 2020 at the earliest. This does not solve the issue for Fall 2019 when the CPoS becomes effective.

V. New Business

a. Self-Audit

Kris DuRocher reminded everyone that there is an on-going self-audit by the colleges and now the Curriculum Department in Academic Affairs. It is auditing the number of credit hours undergraduate programs are requiring in order for students to graduate. This includes looking at the number of hidden requisites and the use of General Education courses that may be driving the total over the expected 120 hours.

b. 140 Credit Hours Report

- Nirmal Trivedi inquired if there was a copy of the 140 Credit Hours report that was prepared for the President and indicated that students, on the average, were graduating with 143 credit hours completed. Currently, programs with 123 hours have students actually completing an average of

140 hours and programs with 150 hours have students completing an average of 170 hours. The President wants these numbers reduced to a 120 hour average. After some discussion, it was advised that GEC members contact their Faculty Senate representative to inquire about a copy of this report.

- Trina Queen also inquired (for transparency) where a copy of this report is available. Trina also stated that if rules and processes were followed and as a result of the self-audit, if programs are made aware of the areas they will need to fix, which if done, should make a General Education revision less in size.
- Kris DuRocher stated that the current programs credit hour audit would help identify where the additional hours may be occurring. There are some exceptions for a program to have higher than average hours: 1) Some of the STEM majors; and 2) Programs adhering to accrediting bodies within their discipline.

VI. Upcoming Events/Announcements

- a. The next meeting of the General Education Council will be on Wednesday, April 17, 2019 at 3:30 p.m. on the Marietta Campus, Architecture Bldg. Room N175.

The meeting ended at 4:23 p.m.

kd/djh

Attachments:

- GEC Minutes
- UPCC Minutes of 2/14/19



General Education Council (GEC)
February 20, 2019
3:30 p.m.
Clendenin Bldg., Room 1009

Voting Members Present:

Debbie Hutchinson (Art and Design)
Brendan Callahan (Bagwell College of Education)
Joy Brookshire (Biology - Molecular and Cellular)
Huggins Msimanga (Chemistry)
Meredith Ginn (Communication)
Jeanne Bohannon (Composition)
Natalie Berry (Dance)
Tim Mathews (Economics)
Andrea Scapolo (Foreign Languages)
Brad Suther (Geography)
Mia Oberlton (Health Promotion and Physical Education (Coordinator for WELL 1000))
Lynn Stallings (Honors College)
Trina Queen (Interdisciplinary Studies)
JoAnn LoVerde-Dropp (Literature)
Bruce Thomas (Mathematics)
Susan Rouse (Philosophy)
Corinne McNamara (Psychology)
Linda Galloway for Nancy Burney (Statistics)
Margaret Baldwin Pendergrass (Theatre and Performance Studies)

Non-voting Members Present:

Kris DuRocher (Academic Affairs)
Amy Jones (Academic Affairs)

The meeting began at 3:37 p.m.

- I. Old Business
 - a. Approval of past minutes
 - The minutes of the January 16, 2019 meeting were approved as written. Trina Queen motioned for approval and Lynn Stallings seconded the motion. None opposed.
 - b. Review of spring Council schedule.
 - c. SACSCOC Update
 - Two standards relating to General Education will be the focus during the onsite review in March by the SACSCOC team.
 1. Curriculum per Standard 9.3

- KSU is compliant with this standard because of USG standards. This is a core requirement and will be reviewed during the onsite visit.
- 2. Assessment per Standard 8.2b
 - Non-core requirement.
 - SACSCOC will be reviewing KSU's past outcomes, achievements, and results regarding assessment.
 - Preliminary review of KSU's General Education shows us non-compliant in this area for our assessment model. SACSCOC will do an onsite review.
- Danielle Buehrer, Executive Director, Institutional Quality and Accreditation (and KSU's SACSCOC Liaison), will attend the March 6, 2019 special GEC meeting to discuss the onsite visit and brief the council on what to expect.
- Onsite reviewers are from peer institutions.
- Points for Consideration and/or Red Flags
 1. Are we assessing across the curriculum?
 2. What are we doing for students who are not meeting the standard?
 3. How are we addressing issues?
 4. Are we constantly changing the tools of assessment? If so, why?
 5. Are we using the results data?
 6. If we are not using the results data, what is guiding major decisions?

II. New Business

a. Degree Program Self-Audit

- The office of the interim Associate Vice President for Curriculum will be working with the colleges to conduct a self-audit of all undergraduate degree programs and their total number of credit hours.
- This self-audit will include a review of how programs are aligned with the USG policies on General Education.
- This self-audit will also include a review of how programs are aligned with USG credit hours and Area rules.
- This self-audit will identify issues and bottleneck areas, especially in programs with pre-requisites.
- Trina Queen questioned why the interim AVP did not include input from the GEC so they would be able to assist their colleges/departments in this process. Kris DuRocher and Amy Jones replied that the audit is not about General Education courses only. However, the office will be looking at how programs are using General Education courses.
- Kris and Amy stated that this self-audit was not a punitive exercise nor to blame anyone; especially, since GEC wasn't involve in programs exceeding their hours (with hidden pre-requisites and student transfers between universities). The USG states that the 42 hours of General Education courses must be transferrable between schools.

- The self-audit is for identifying issues before moving on to a resolution process.
- Trina questioned that as issues are being fixed, what will ensure the same thing does not happen again? A suggestion would be for the Faculty Director of GenEd to review – first - any current or new course/program that includes a GenEd course. Since the position of Faculty Director of GenEd position has recently been added to the UPCC Executive Committee, this could be a consideration.
- Margaret Pendergrass questioned on how information on the self-audit is getting to the department chairs. The reply was that the information will be given to the deans and their appointed liaisons.

III. Upcoming Events/Announcements

- a. The next regular meeting of the General Education Council will be Wednesday, March 20, 2019 at 3:30 p.m., Clendenin Bldg. Room 1009.

The meeting ended and the Council collaborated on selecting the learning outcome(s) for each of the areas (A-F) that will be sent for outside review and input. The council reviewed and discussed the top ones for each area and reduced the number to a final one or two. Due to time constraints, Area B was to be done electronically in D2L.

The meeting ended at 5:00 p.m.

kd/djh

Attachments:

- PowerPoint Presentation
- GEC Minutes
- Student Learning Outcomes Worksheet

UPCC Meeting Agenda
February 14 2019
12:30 PM – 2:00 PM
Prillaman Hall – Room 1105

<https://kennesaw.curriculog.com/proposal:9019/form>

MEMBERS PRESENT

Evelina Sterling (CHSS), Ryan Ronnenberg (CHSS), Arief Setiawan (CACM), Doug Moudie (Coles), Lee Langub (Bagwell), Shannon Howrey (Bagwell), Michelle Head (CSM), William Griffiths (CSM), Jennifer A. Wade-Berg (WHHS), Nancy Conley (COTA), Amanda Wansa Morgan (COTA), Carolee Larsen (UC), Julia Morrissey (HC), Sandip Das (SPSEET), Sathish Kumar Gurupatham (SPSEET), D. Michael Franklin (CCSE), Susan Vande Van (CCSE), Susan Rouse (General Education Council), Ana Edwards (Registrar's Office), Kevin Gwaltney (Institutional Effectiveness)

Guests:

Danielle Herrington (Registrar)	Pam Cole (Academic Affairs)
Kevin McFall (Mechatronics)	Shannon Howrey (EECE)
Amy Jones (Academic Affairs)	Sherry Ni (Statistics)
Erin Ryan (SOCM)	Chien-Pi (CHSS)
Hillary Steiner (FYTS)	Nirmal Trivedi (FYTS)
Natasha Habers (FYTS)	Ruth Goldfire (FYTS)
Lynn Disbrow (UC)	Nicole Martin (PSYC)
Christine Emerson (NURS)	Becky Shabo (NURS)
Lynn Stalling (Honors)	Rita Bailey (Honors)
Danielle Buehrer (OIE)	

Call to Order – 12:32pm

EDIT to AGENDA– we will review January 2019 minutes at the next UPCC meeting

Request to Pull Minor in Psyc

Pulled from Consent Agenda – Bill Griffiths pulled Psyc 2000, all Honors Courses, HS3500, CPE4400, & 4490

MOTION to approve Revised Agenda made by Doug Moudie

Seconded by Michelle Head

Approved by All

Bill Griffiths moved to establish quorum

Jennifer Wade Berg checked – 16/22 present

Consent Agenda

Old Business

COLLEGE OF MATH AND SCIENCE

Department of Statistics and Analytical Sciences

- STAT 1401 Elementary Statistics (Course Number, Title, Description)

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

School of Nursing

- Bachelor of Science in Nursing (Change to Program)

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND

ENGINEERING TECHNOLOGY

Department of Systems and Industrial Engineering

- B.S. in Industrial & Systems Engineering (Change to Program)

Department of Computer Engineering

- B.S. in Computer Engineering
 - CPE 4400 Directed Study in Computer Engineering (New Course)
 - CPE 4490 Special Topics in Computer Engineering (New Course)

Department of Electrical Engineering

- BSEE in Electrical Engineering
 - EE 3401 Engineering Electronics (Course Title and/or Description)

Department of Mechatronics Engineering

- B.S. in Mechatronics Engineering
 - MTRE 2610 Intermediate Programming for Mechatronics (Prereq/Coreq)

Department of Mechanical Engineering

- BSME in Mechanical Engineering (Change to Program)
 - ENGR 4504 Nuclear Reactor Simulation (New Course)
 - ME 3705 Internal Combustion Engines (New Course)
 - ME 4301 Fundamentals of Renewable Energy (New Course)
 - ME 4307 Design for X (New Course)
 - ME 4520 Acoustics and Noise Control (New Course)

MOVE TO APPROVE CONSENT AGENDA (SANS those proposals pulled)

Motion: DOUG MOUDIE

Second: BILL GRIFFITHS

APPROVED: ALL

Discussion Agenda

New Business

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Department of Psychology

- **Exemption for the BS in Psychology revision.**
Justification: The revision is to address bottlenecks in the degree program, thus facilitating student success.
- B.S. in Psychology (Change to Program)
- Minor in Psychology (Change to Program)
 - PSYC 2000 The Science of Psychology (Prereq/Coreq)
 - PSYC 2103 Introduction to Human Development (New Course)
 - PSYC 2500 Research Methods in Psychological Science (New Course)
 - PSYC 3000 Statistical Applications in Psychological Science (New Course)
 - PSYC 3040 Motivation and Emotion (Course Discontinuation)
 - PSYC 3130 Psychology of Aging (Course Number)

- PSYC 3270 Engineering Psychology (Course Discontinuation)
- PSYC 3325 Social Psychology (Prereq/Coreq)
- PSYC 3335 Theories of Personality (Prereq/Coreq)
- PSYC 3380 Principles of Psychological Testing (Course Description, Prereq/Coreq)
- PSYC 3398 Internship in Psychology (Prereq/Coreq)
- PSYC 3401 Psychology of Diversity (Course Discontinuation)
- PSYC 4000 International Psychology (Course Discontinuation)
- PSYC 4100 Advanced Laboratory in Psychological Science (New Course)
- PSYC 4345 Learning and Behavior (Credit Hours, Prereq/Coreq)
- PSYC 4400 Directed Study in Psychology (Prereq/Coreq)
- PSYC 4410 Physiological Psychology (Credit Hours, Prereq/Coreq)
- PSYC 4415 Perception (Credit hours, Prereq/Coreq)
- PSYC 4445 History and Systems of Psychology (Course Description, Prereq/Coreq)
- PSYC 4455 Cognitive Psychology (Credit hours, Course Description, Prereq/Coreq)
- PSYC 4460 Child Psychopathology (Course Description, Prereq/Coreq)
- PSYC 4480 Field Practicum in Psychology (Course Discontinuation)
- PSYC 4485 Research Practicum in Psychology (Course Discontinuation)
- PSYC 4498 Capstone Internship in Psychology (Prereq/Coreq)
- PSYC 4499 Capstone Seminar in Psychology (Course Title, Course Description, Prereq/Coreq)
- PSYC 4500 Capstone Integrative Project (New Course)

DISCUSSION about PSYC2000:

Bill Griffiths is pulling PSYC2000 because of objections to the PreRequisite (PSYC1101 & declared minor in Psychology) – is this necessary?

Nicole Martin (Chair of Psych) – this class is only for minors

Bill Griffiths: How many courses are designed for minors across the university?

Nicole: When we were asked to create a minor (which we objected to) and we were told we needed a minor specific class.

Bill Griffiths has questions about why a department would be forced to create a minor.

MOTION TO APPROVE PSYC PACKAGE made by D. Michael Franklin

SECONDED by Lee Langub

APPROVED: 15 / Opposed: 1

The Motion passed

HONORS COLLEGE

- University Honors Program (Change to Program)

Reps from Honors College: Rita Bailey & Lynn Stallings: Desire for changes are to create a track without a capstone. We are introducing some “0 credit classes” – it helps us track students, keep track of discovery and learning separately. There is a plan to add 3 additional classes as we accommodate changes in PEGS program.

Doug Moudie objects to “0” credit classes for the lack of pay of instructors and the students having to do work without credit.

Dr. Wade-Berg – the goal would be to revise Gen Ed to get this option into institutional options.

Additional discussion ensued between Doug Moudie and Honors College Reps.

Bill Griffiths pointed out they just said that many of them are “0/1” and the chart in front of us doesn’t reflect that.

Bill Griffiths asked what is different. Discussion ensued about the changes in Financial Aid program changes that we are trying to work around. Jennifer Wade Berg reiterated that's why she would want these kinds of courses go to into Area B under "institutional options" so they can get paid for. Clarification: it's a work around financial aide & HOPE. We are trying to create a flexible student experience.

Bill Griffiths: does this affect BOR rules? Amy: "no"

- HON 1000 An Introduction to Honors Education (New Course)
 - Change to 1/0/0
- HON 2400 Honors Discovery (New course)
 - Change 1/0/0
- HON 2800 Honors Applied Learning Experience (New Course)
 - Change 1/0/0
- HON 3000 Honors Colloquium (Credit Hours and Course Description)
 - Stays 1/0/0-1
- HON 4497 Honors Capstone Proposal (Course Description and Prereq/Coreq)
- HON 4499 Honors Senior Capstone Project (Course Title, Description, and Prereq/Coreq)

MOTION TO APPROVE ALL HON COURSES: BILL GRIFFITHS

Seconded by D. MIKE FRANKLIN

APPROVED BY ALL

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

Department of Social Work and Human Services

- HS 3200 Policy and Advocacy (Title and Course Description)
- HS 3500 Research Methods for Human Services (Prereq/Corereq)
- HS 4800 Ethics in the Helping Profession (Prereq/Coreq & Description)
- HS 4900 Capstone Seminar in Human Services (Prereq/Coreq & Description)
- HS 4950 Advanced Internship for Human Services Professionals (Prereq/Coreq & Description)
- Child Advocacy Studies Certificate (Change to Certificate Program)
 - HS 3950: Persepctives on Child Maltreatment and Child Advocacy (Prereq/Coreq & Description)
 - HS 3960 Professional and System Responses to Maltreatment (Prereq/Coreq and Description)
- B.S. in Human Services (Change to Program)

PULLED: HS 3500 Research Methods for Human Services (Prereq/Corereq)

Bill Griffiths is questioning: Why is the language "HS majors or Non-majors with permission of department" in there? Jennifer Wade Berg explained and declared it will go away in the 2nd revision (regarding "Interest")

TANGENT:

Dr. Wade-Berg sent an email regarding how every program would need to do their own audit.

Pam Cole: in the last UPCC meeting, there was confesion on how programs are "messed up" in relation to compliance. In truth, there are a lot of areas in General Education where we are not in

compliance and we need to get in line. If we line up, it will make future decisions easier. Its not wise to be making revisions to General Education as well as your upper division.

Dr. Wade-Berg brought back to the discussion around the program change and went through the changes (in Curriculog). She is using this as an example of coming into alignment with the policies and Gen Ed. We cannot just pick a Gen Ed course to make it a PreReq to a course in the major.

Comment from Pam Cole: any course that is an option in the Gen Ed area – you cannot use it as a required PreReq in any of your Area F requirements – there are exceptions.

Amy Jones clarified the goal of the audit and reminded all that instructions will be coming. Discussion ensued about how to adjust and realign to be compliant.

MOTION TO APPROVE entire HS package was made by Bill Griffiths

Seconded by D. Michael Franklin

APPROVED by ALL

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Computer Engineering

- B.S. in Computer Engineering
 - CPE 4400 Directed Study in Computer Engineering (New Course)
 - Edits made to typos
 - CPE 4490 Special Topics in Computer Engineering (New Course)
 - BILL THINKS IT SHOULD BE BY PERMISSION OF INSTRUCTOR
 - D. Michael Franklin ensured this moment was film
 - Discussion DID NOT ensue
 - EDIT in PreReq made – “Varies by Topic (decided by instructor)”

MOTION TO APPROVE CPE COURSES made by Amanda Wansa Morgan

Seconded by D. Michael Franklin

APPROVED by ALL

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Mechatronics Engineering

- ENGR 3398 Experiential Engineering Internship (New Course)
- Kevin McFall clarified: this package is actually for the entire college, it just had to come through a department. You can do an internship OR a Co-Op. He explained that this “0/0/3-12” would do what COOP2000. Some students want academic credit for an internship. Some students don’t need it; therefore if they register for 2000 it will cost undue money. This would be for those who want it on their transcript *not* on their fees. Note PreReq: “variable 3-12 audit hours, but 0 billing hours.”
 - Q: How do you verify participation
 - A: Administered through The Office Formerly Known As Career Services
 - Q from Michelle Head– if they’re not enrolled in the semester can they enroll?
 - A from Amy: yes; as long as they’re active.
 - Kevin – the credits are variable

MOTION TO APPROVE was made by **Bill Griffiths**
Seconded by D. Michael Franklin
APPROVED by ALL

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

School of Communication and Media

- Georgia Film Academy
- GFA 1000 Introduction to On-Set Film Production (Title and/or Description)
- GFA 2000 Film & Television Production Internship (Title and/or Description)
- GA 2010 Set Construction & Scenic Painting (New Course)
- GFA 2020 Electric & Lighting (New Course)
- GFA 2030 Grip & Rigging (New Course)
- GFA 2040 Post Production: Film & Television AVID Editing, Digital Imaging, & Story Craft I (New Course)
- GFA 2050 Intro to Special Effects Makeup (New Course)
- GFA 2060 Production Accounting (New Course)

Erin Ryan from the School of Communication & Media presented.

We are moving GFA administration from TPS to SCM. There are new course descriptions & designations. These courses are taught across the USG and TCSG, taught by GFA instructors (hired by GFA offices), taught off-campus (Pinewood or Gwinnett). We are going to be the administrators of the off-campus program.

These were not reviewed by Executive Committee due to the submission but there's a waiver here. Danielle Buehrer– Can we look at GFA1000

My understanding was that you're not doing the "18 credit hour certificate program" – if you go that route, we have to do a substantive change for each site (based on contracts with unrecognized institutional entities). Certification is different than Certificate program.

Erin conferred with Amy about this – the course descriptions don't comply with KSU but the courses were created to match across the USG. Discussion ensued.

Dr. Wade-Berg also had this question. Is it a certificate? Is it a program? I'm asking for any and all paperwork associated with this package. We need to see a summary of the program to accompany the proposals – its hard to wrap our heads around this. There are a lot of questions around hands-on vs. how much they are watching people do things. We hesitate to approve without more details on how these courses are playing out.

Erin: different institutions across the USG are treating these courses differently

Dr. Wade-Berg: is this a Baccalaureate program or a Continuing Ed

POINT OF ORDER made by Bill Griffiths: HOW DO WE SEND THIS TO EXECUTIVE COMMITTEE?

MOTION TO TABLE ALL GFA PROPOSALS SO THEY ARE DISCUSSED by Executive Committee made by Bill Griffiths

Seconded by Susan Vande Ven

DISCUSSION: D. Michael Franklin – What is that deadline? Jennifer – Today.

Bill Griffiths expressed concern about administrative deadlines that we cannot meet.

APPROVAL TO TABLE GFA courses for Executive Board readings: ALL

Policy Discussion: University Graduation Requirements

Jennifer Wade-Berg led a rivoting discussion about our two existing Graduation Requirements that exist outside of Areas A-F: WELL1000 and KSU1101 (First Year Experience).

We have two institutional requirements. Do we need them?

Is there a better way to organize them to get the students the experiences without adding expenses and time (3-6 credits)?

These institutional requirements affect students.

Comments were made from Bagwell (129 is our limit) and Architecture (they have 152 credits and a USG waiver. We have a lot of programs with waivers.

Option: Gen Ed is supposed to deal with Inst. Requirements in Area B.

Doug Moudie: We need clarity on the history of these course

Kevin McFall: Institutional Effectiveness. KSU1101 dates back to KSC1101 – required in 2005.

Ruth Goldfire from First Year Studies shared: all students with fewer than 15 credit hours as “first time full time students’ must take a first year seminar or learning communities (which can be built with or without a seminar). If a student never takes this course, it will not prevent them from graduating.

Eg. Engineering – because of the high level credit hours, they have a 2-credit hour course that serves as their Intro to the major and this first-year experience. Same with Science & Math.

Those courses are taught within that college with learning experiences.

Further background came on the consolidation – programs with 130+ credit hours don’t require the WELL requirement.

Discussion ensued around WELL and its benefits.

Amanda Wansa Morgan questioned: can we move WELL1000 or KSU1101 into Gen Ed? Pam Cole Pointed out No.

Amanda Wansa Morgan then suggested we could combine these two courses into one?

- o This doesn’t work because KSU1101 is designed for 15- credit hour first year students while WELL is required of all.

Orientation courses nor Wellness courses cannot be placed in Areas A-F

Georgia Southern – under core curriculum – “additional requirements”

Amy Jones pointed out it could move to the departments – consider *either* everybody works it out *or* work it into programs.

Lynn Stallings asked: In a Momentum Year Summit – there was material distributed about including first year seminars in Gen Ed.

Michelle Head – a lot of the proposals we’ve reviewed lately include intro to career style courses in each department.

Susan Rouse from Philosophy stated – but many of our Area F courses are prescribed by the BOR.

Dr. Wade-Berg responded: we have flexibility with multiple pathways.

Fruitful discussion ensued around whether students benefit best from an Intro to the Major course in each area or not. How does this effect transfers?

What happens to Wellness and how do we monitor the content if its being spread out amongst departments? Concern raised over pushing this through.

Dr. Wade-Berg clarified that’s not happening – this is just the beginning of a conversation.

Policies will need to be revised – visited by Faculty Senate – approved by Senate – and then returned to UPCC in the long run.

Susan Rouse (GE Council) – this conversation needs to come to the Gen Ed Council.

Doug Moudie brought forth a new option/alternative – we keep WELL1000 and we reduce every major down

Many in the room responded: That’s never gonna happen...

Natasha Habers: Learning communities take a number of different forms. There are even some on the Marietta campus that don’t incur KSU1101; therefore they don’t require coursework. Kevin responded by expressing frustration with that model because of a lack of accountability.

These two courses are integral to retention. I want to be cautious in action on these courses. USG just awarded the First Year Programs an innovation award. Discussion ensued around the flexibility of the courses and where they count. Amy Jones – we'd like to figure out how to reach all of the students without adding burden of time and money. (Also so it aligns with the audit).

D. Michael Franklin – Point of Order to clarify the questions on the floor.

Dr. Wade-Berg clarified: we are having a conversation to make a recommendation.

Dr. Wade-Berg – we are going to meet as an Exec. Meeting to get the data we need to form a recommendation.

Pam Cole – Please see the emails about self-audits. Encourage UPCC members to attend training sessions regarding BOR rules. It doesn't help to try to audit and align and then fall apart. UPCC members – please come!

Motion to Adjourn Lee Langub: 2:12pm
Seconded by Amanda Wansa Morgan

Extra UPCC Meetings for Spring 2019

UPCC Executive Committee Meetings

- February 21, 2019 – Extra Meeting in Prillaman Hall Suite 3200 Conference Room
- March 14, 2019 – Exec Committee meeting already scheduled
- April 9, 2019 (moving the meeting to 11:00 – 12:15 pm) Change of date from April 11, 2019 due to NCUR
- April 11, 2019 – Meeting Cancelled (and moved to April 9 (see above) due to NCUR)

Full UPCC Meeting

- February 28, 2019 – Meeting already scheduled for Prillaman Hall Room 1105
- March 28, 2019 – Meeting already scheduled for Marietta Campus – Atrium Bldg J Room 109
- April 18, 2019 – Extra Meeting - TBA
- April 25, 2019 – Meeting already scheduled for Prillaman Hall Room 1105
- April 30 or May 2 – Extra Meeting if needed (to be voted on)

Announcements:

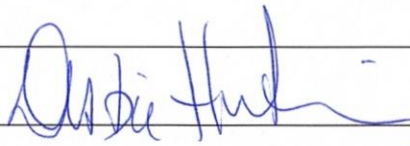


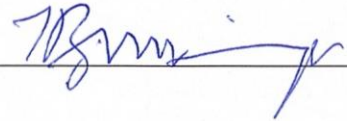

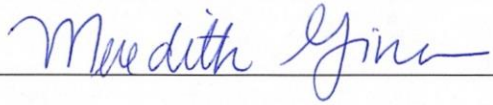
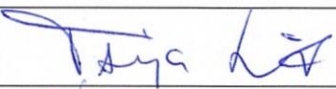
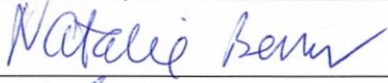

Curriculum Changes for 2019-2020 Catalog Due by February 15, 2019

Reminders:
UPCC Executive Meeting
February 21, 2019
12:30 PM – 2:00 PM
Zoom Meeting

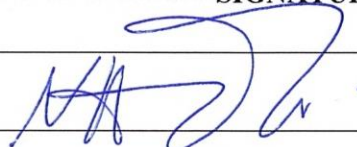

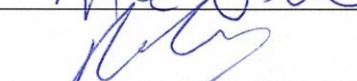
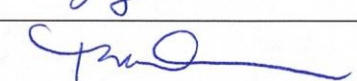
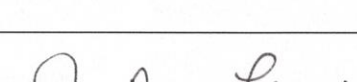
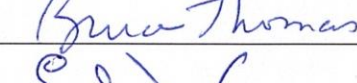




UPCC Meeting
February 28, 2019
12:30-2:00 PM

Prillaman Hall Room 1105

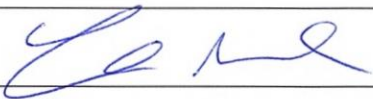
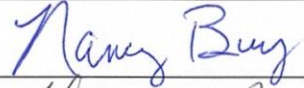
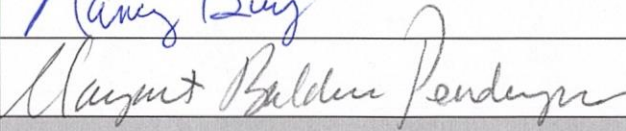

**General Education Council
(March 20, 2019)**

FIRST NAME	LAST NAME	DISCIPLINE	SIGNATURE
<u>Voting Members</u>			
Alice	Gooding	Anthropology	
Debbie	Hutchinson	Art and Design	
Brendan	Callahan	Bagwell College of Education	
Matt	Laposata	Biology - Ecology, Evolution, and Organismal	
Joy	Brookshire	Biology - Molecular and Cellular	
Huggins	Msimanga	Chemistry	
		College of Architecture and Construction Management	
Chao	Mei	College of Computing and Software Engineering	
Meredith	Ginn	Communication	
Jeanne	Bohannon	Composition	
Tanja	Link	Criminal Justice	
Natalie	Berry	Dance	
Tim	Mathews	Economics	

**General Education Council
(March 20, 2019)**

FIRST NAME	LAST NAME	DISCIPLINE	SIGNATURE
Nirmal	Trivedi	First-Year and Transition Studies (First-Year Seminar or Learning Communities)	
Andrea	Scapolo	Foreign Languages	
Brad	Suther	Geography	
Mia	Oberlton	Health Promotion and Physical Education (Coordinator for WELL 1000)	
Ryan	Ronnenberg	History	
Lynn	Stallings	Honors College	
Trina	Queen	Interdisciplinary Studies	
Nyasha	GuramatunhuCooper	Leadership and Integrative Studies	
JoAnn	LoVerde-Dropp	Literature	
Bruce	Thomas	Mathematics	
Edward	Eanes	Music	
Susan	Rouse	Philosophy	
Prabha	Padukka	Physics	
Tom	Doleys	Political Science	

**General Education Council
(March 20, 2019)**

FIRST NAME	LAST NAME	DISCIPLINE	SIGNATURE
Corinne	McNamara	Psychology	
Cristina	Gheorghiu-Stephens	Sociology	
Val	Sooklal	Southern Polytechnic College of Engineering and Engineering Technology	
Nancy	Burney	Statistics	
Margaret	Baldwin Pendergrass	Theatre and Performance Studies	
<u>Non-Voting Members</u>			
Rachel	Blasé	Education Student Services	
Kris	DuRocher	Academic Affairs	
Chris	Hutt	Academic Affairs	
Amy	Jones	Academic Affairs	
Pam	Cole	Academic Affairs	
Jen	Wells	Office of Institutional Effectiveness	
<u>Guests</u>			

**General Education Council
(March 20, 2019)**

FIRST NAME	LAST NAME	DISCIPLINE	SIGNATURE