*March 25th, 2025*

1. Call to Order and Attendance

(Note: Attendance is documented based on those individuals who type their name in the chat box.)

1. Acceptance of Agenda

(Note: If there are no updates or edits, the agenda will stand accepted as written.)

1. Approval of Minutes from the February 25th, 2025 meeting.

(Note: If there are no corrections, the minutes will stand approved as written.)

1. Reports

* Curriculum, Instruction, and Assessment Office + Digital Learning Innovations
* UITS
* KSU Library
* Registrar’s Office
* Affordable Learning Georgia
* College Distance Learning Coordinators
* Other

1. Unfinished Business

* [Faculty Guidebook for Digital Teaching and Learning](https://kennesawedu.sharepoint.com/:w:/s/Team-DLACGeneralCommittee/EcflRcisd4xLvXl_js71IiYBBQLz-sb_GE_ETE9ltWImxA?e=xgwqVj)

1. New Business
2. Announcements

* Elections for executive committee for 2025-2026 academic year in April meeting
* Potential AI conversation in April meeting
* Next DLAC Executive Committee meeting; April 8th, 2025
* Next DLAC General Committee meeting: April 22nd, 2025

Meeting schedules with links, agendas, and minutes can be found on the DLAC website: https://dlac.kennesaw.edu

1. Adjournment

Attendance

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| --- | --- | --- | --- |
| **Name** | **Area** | **Attendance** | **Voting Status** |
| Yvonne Earnshaw | BCOE |  | Voting |
| Julie Moore | BCOE |  | Voting |
| Deborah Mixon-Brookshire | COLES |  | Voting |
| Cristen Dutcher | COLES |  | Voting |
| Christopher Welty | CACM |  | Voting |
| Hussein Abaza | CACM |  | Voting |
| Zhigang Li | CCSE |  | Voting |
| Svetlana Peltsverger | CCSE |  | Voting |
| Joy Brookshire | CSM |  | Voting |
| Pengcheng Xiao | CSM |  | Voting |
| Jessica Stephenson | COTA |  | Voting |
| Peter Fielding | COTA |  | Voting |
| Brian Etheridge | KSU JOURNEY |  | Voting |
| Uli Ingram | RCHSS |  | Voting |
| Kris DuRocher | RCHSS |  | Voting |
| Turaj Ashuri | SPCEET |  | Voting |
| Greg Wiles | SPCEET |  | Voting |
| Kandice Porter | WCHHS |  | Voting |
| Mia Oberlton | WCHHS |  | Voting |
| Anissa Vega | Academic Affairs |  | Non-voting |
| Brichaya Shah | DLI |  | Non-voting |
| Julia Fuller | DLI |  | Non-voting |
| Karen Doster-Greenleaf | Library |  | Non-voting |
| Danielle Herrington | Registrar’s Office |  | Non-voting |
| Anushua Poddar | UITS |  | Non-voting |
| Nasrin Dehbozorgi | Academic Affairs |  | Non-voting |
| Arvin Johnson | Chairs’ & Directors’ Assembly |  | Non-voting |

Guests: