*February 25, 2025*

1. Call to Order and Attendance

(Note: Attendance is documented based on those individuals who type their name in the chat box.)

1. Acceptance of Agenda

(Note: If there are no updates or edits, the agenda will stand accepted as written.)

1. Approval of Minutes from the January 28, 2025 meeting.

(Note: If there are no corrections, the minutes will stand approved as written.)

1. Reports

* Curriculum, Instruction, and Assessment Office + Digital Learning Innovations
* UITS
* KSU Library
* Registrar’s Office
* Affordable Learning Georgia
* College Distance Learning Coordinators
* Other

1. Unfinished Business

* [D2L NavBar](https://kennesawedu.sharepoint.com/:w:/s/Team-DLACGeneralCommittee/Eex3Dm42Pb9LuUJIeANBiS8BJbtrdmiVaGyW7bQ3E5Nj2w?e=53Y6hU) – Karen Doster-Greenleaf
* [Digital Learning Policy Checklist](https://www.kennesaw.edu/curriculum-instruction-assessment/digital-learning-innovations/digital-learning/index.php) – Julia Fuller

1. New Business

* Updates to Modality Curriculog Form – Julia Fuller
* [Faculty Guidebook for Digital Teaching and Learning](https://kennesawedu.sharepoint.com/:w:/s/Team-DLACGeneralCommittee/EcflRcisd4xLvXl_js71IiYBfW46Xbq5_tQH2yGLU-XMUA?e=QoUBne) – Julia Fuller, Julie Moore, Deborah Mixon-Brookshire, Rajnish Singh
* Elections and roster reminder – Lindsey Salimbot-Skinner

1. Announcements

* Next DLAC Executive Committee meeting; March 4, 2025
* Next DLAC General Committee meeting: March 25, 2025

Meeting schedules with links, agendas, and minutes can be found on the DLAC website: https://dlac.kennesaw.edu

1. Adjournment

Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Area** | **Attendance** | **Voting Status** |
| Yvonne Earnshaw | BCOE |  | Voting |
| Julie Moore | BCOE |  | Voting |
| Deborah Mixon-Brookshire | COLES |  | Voting |
| Cristen Dutcher | COLES |  | Voting |
| Christopher Welty | CACM |  | Voting |
| Hussein Abaza | CACM |  | Voting |
| Zhigang Li | CCSE |  | Voting |
| Svetlana Peltsverger | CCSE |  | Voting |
| Joy Brookshire | CSM |  | Voting |
| Pengcheng Xiao | CSM |  | Voting |
| Jessica Stephenson | COTA |  | Voting |
| Peter Fielding | COTA |  | Voting |
| Brian Etheridge | KSU JOURNEY |  | Voting |
| Uli Ingram | RCHSS |  | Voting |
| Kris DuRocher | RCHSS |  | Voting |
| Turaj Ashuri | SPCEET |  | Voting |
| Greg Wiles | SPCEET |  | Voting |
| Kandice Porter | WCHHS |  | Voting |
| Mia Oberlton | WCHHS |  | Voting |
| Anissa Vega | Academic Affairs |  | Non-voting |
| Brichaya Shah | DLI |  | Non-voting |
| Julia Fuller | DLI |  | Non-voting |
| Karen Doster-Greenleaf | Library |  | Non-voting |
| Danielle Herrington | Registrar’s Office |  | Non-voting |
| Anushua Poddar | UITS |  | Non-voting |
| Nasrin Dehbozorgi | Academic Affairs |  | Non-voting |
| Arvin Johnson | Chairs’ & Directors’ Assembly |  | Non-voting |

Guests: