


## XII. Program Timeline with Required Forms

<p style="text-align: center;"><b>Action or Event</b></p> <p style="text-align: center;">Additional activities may be required by individual BCOE doctoral programs. GC = Graduate College BCOE = Bagwell College of Education</p>	<p style="text-align: center;"><b>When</b></p> <p style="text-align: center;">The student and faculty advisor/committee should plan a timeline and establish appropriate dates together.</p>	
Apply for Admission		
Formal Admission to Program (note Graduate Catalog year of admission)		
Faculty Advisor Assigned		
Program Orientation		
<p><b>Program of Study Form</b> Completed and Submitted (BCOE)</p> <p><b>Request for Transfer Credit Form</b> Completed and Submitted (GC) (if applicable)</p>		
Concept Paper Developed During Coursework		
Dissertation Chair Identified		
Dissertation Chair Consulted on Dissertation Committee Membership		
<p>Dissertation Committee Identified</p> <p><b>Request for Approval of Thesis/Dissertation Committee Form</b> Submitted (GC)</p> <p>Note: If committee membership changes at any point, the <b>Request for Change in Dissertation Committee</b> form must be submitted (BCOE).</p>		
<p>Qualifying Examination</p> <p><b>Doctoral Qualifying Exam Request Form</b> Submitted (BCOE)</p> <p><b>Doctoral Qualifying Examination Approval Ballot</b> Submitted (BCOE)</p>		
Dissertation Proposal Draft Provided to Chair		

Dissertation Proposal Draft Provided to Committee		
Draft of IRB Application for Dissertation (KSU and School District) is prepared to be ready to submit when Dissertation Proposal is defended and approved by Chair and Committee		
Dissertation Proposal Successfully Defended <b>Thesis/Dissertation Proposal Approval Form</b> Submitted (GC)		
IRB Application for Dissertation Submitted (KSU and School District)		
Admission to Candidacy <b>Application for Admission to Candidacy Form</b> Submitted (GC)		
Collect Data for Dissertation Study (once IRB Applications are approved)		
Analyze Data/Develop Dissertation		
<b>Petition to Graduate Form</b> Submitted and Fee Paid (one semester in advance)		
Dissertation Draft Provided to Chair		
Dissertation Draft Provided to Committee <b>Agreement to Schedule a Final Defense Form</b> Submitted (BCOE)		
Dissertation Defense <b>Thesis/Dissertation Defense Outcome Form</b> Submitted (GC)		
Final Copy of Dissertation (with revisions) approved by Chair and Committee		
Final Copy of Dissertation Submitted to <b>Digital Commons</b>		
Doctoral Hooding/ <b>Commencement</b>		