

Field Experience Statement: (effective Summer 2015 for all candidates)

(If you are taking this class as an Educational Leadership student, you should adhere to your departmental policies for field experiences. If you are taking this class as an elective and you are not enrolled in the M.Ed. or Ed.S in Instructional Technology or the M.Ed. in Educational Leadership, you are not required to complete unstructured field experiences or submit any logs at all. If unsure, please ask your Department Chair or Program Coordinator.)

Candidates in the Instructional Technology program are required to engage in a minimum of **20** hours of field experiences in each ITEC course. (EXCEPTIONS: Field Experiences are NOT required in ITEC 7470 and ITEC 7500.) Fifteen (**15**) hours of the field experiences will involve completing field-based course assignments required in each ITEC class. These are considered STRUCTURED field experiences. The course assignments will be identified in each course syllabus with [Field Experience] beside the assignment name. This means you must complete a STRUCTURED field experience log for that assignment. The log documents the activities you engage in to complete the assignment, the number of hours it took you to complete, the diverse populations you worked with while completing the assignment, whether you worked with teachers and/or students, and a reflection of what you learned. You are required to submit the log at the same time you turn in your assignment.

In addition to the 15 hours of structured field experiences described above, candidates are required to complete a minimum of **5** hours of UNSTRUCTURED field experiences in each course. (EXCEPTIONS: Field Experiences are NOT required in ITEC 7470 [M.Ed. only] and ITEC 7500.) Each candidate should work with their mentor and other school/district personnel to identify technology-related activities that the candidate could complete in the school/district. For example, you may offer a professional learning session on whiteboards to your grade-level team. You might work on the school website. You might develop a class website for an upcoming unit you are teaching. For additional ideas, candidates are encouraged to review the PSC and ISTE standards and evaluate areas of weakness in order to determine what types of field experiences to complete. Candidates are particularly encouraged to focus on standards involving diversity. An UNSTRUCTURED field experience log should be completed to document the 5 hours of unstructured field experiences. This log should be turned in to the instructor by the end of the semester. Candidates are required to upload all field experience logs to the field experience page in their electronic portfolio. All UNSTRUCTURED field experience logs must be signed by an individual who can verify that you completed the experience. Class assignments may not be used for UNSTRUCTURED field experience hours.

In two of your courses, ITEC 7430 and ITEC 7445, your UNSTRUCTURED field experiences will be as follows. In ITEC 7430, you will be required to complete a 5-hour unstructured field experience involving an English Language Learner(s) (ELL). In ITEC 7445, you will be required to complete a 5-hour unstructured field experience with a student(s) with a disability (SWD). You will be deciding exactly what you will be doing with the ELL and SWD students; therefore, these experiences are considered UNSTRUCTURED field experiences and serve as your 5 required UNSTRUCTURED hours.

Both types of field experience logs can be downloaded at the following URL - <https://education.kennesaw.edu/instructionaltechnology/content/student-forms>.

IMPORTANT - If you do not turn in all logs (structured and unstructured) in a course, your final course grade will be reduced by one letter grade. All field experience logs must be in your portfolio in ITEC 7500 or you will not pass ITEC 7500 or graduate.

Candidates are required to complete field experiences in diverse settings with diverse populations of students and teachers (ELL, SWD, Low SES, male/female, and at least 2 ethnicities) and at all P-12 school levels (P-2, 3-5, 6-8, and 9-12). In order to meet these requirements, you should complete several of your field experiences in diverse settings at other schools and include experiences with both teachers and students. You are required to document in your field-experience log the diverse settings and various P-12 school levels in which you complete your field experiences.

***NOTE** – This document sets forth minimum requirements for field experiences. You may need to complete additional field experiences if you need artifacts for your portfolio in areas that you have not demonstrated mastery of the PSC/ISTE standards.