



**KENNESAW STATE
UNIVERSITY**
BAGWELL COLLEGE OF EDUCATION

Department of Educational
Leadership

**M.Ed. in Teacher Leadership (TL) & Educational Leadership (EdL)
Mentor Commitment Form**

Applicant Name: _____ **Applicant PSC Cert ID #:** _____

Mentor Commitment:

The Department of Educational Leadership (EdL) at KSU is committed to providing genuine experiences leading, facilitating, and making decisions characteristic of teacher and school leaders. Each applicant is required to obtain agreement from a school-based mentor who serves as a principal, assistant principal, lead teacher, instructional coach, department head, and/or other school/system personnel with the knowledge and skills to support the applicant. Mentors must remain employed in a school setting to continue mentoring the candidate.

- Support the efforts of KSU personnel and the activities of the candidate throughout the M.Ed. TL & EdL TI program.
- Assist KSU personnel in arranging the residency experience at the school where the candidate is employed.
- Provide time for the candidate to fulfill the responsibilities of the residency experience and the applied course assignments.
- Serve on the Candidate Support Team (CST). Meet with the university faculty member responsible for candidate's supervision. The candidate is part of the CST. Open and frequent communication among the parties is essential to optimum candidate development.
- ** A single mentor who meets above qualifications may serve as mentor for both TL and EdL TI**

PSC Requirements for Teacher Leadership Mentor:

- Must maintain a current clear, renewable PSC Teaching and/or Leadership Certificate
- Has 3+ years of teaching experience

Role of the Teacher Leadership Mentor:

- Ensure the candidate receives a minimum of thirty-six clock hours for observations, coaching, and reflection over the duration of the program.
- Assist the candidate to successfully apply the knowledge and skills delineated in the Teacher Leadership standards by the end of the program.

TO BE COMPLETED BY INDIVIDUAL WHO WILL MENTOR THE CANDIDATE

The candidate above will be assigned an area of responsibility related to school improvement. This assignment will require the candidate to complete specific responsibilities for which s/he will receive academic credit. By signing this form, I accept the responsibility of serving as a mentor to the above-named candidate.

_____	_____	_____
TL Mentor Printed Name	Position Title	Mentor PSC ID#
_____	_____	_____
School Name	School System	School Zip Code
_____	_____	_____
TL Mentor's Signature	Date	



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- Support the efforts of KSU personnel and the activities of the candidate throughout the M.Ed. TL & EdL TI program.
- Assist KSU personnel in arranging the residency experience at the school where the candidate is employed.
- Provide time for the candidate to fulfill the residency responsibilities and the applied course assignments.
- Serve on the Candidate Support Team (CST), meeting and communicating with the university faculty member responsible for candidate's supervision. Open communication is essential to optimum candidate development.
- ** A single mentor who meets above qualifications may serve as mentor for both TL and EdL TI*

PSC Requirements for Educational Leadership Mentor:

- Must hold and maintain a current clear, renewable PSC Tier I or Tier II Leadership Certificate
- Has 3+ years of teaching, service or leadership experience
- Has 1+ year(s) of leadership experience

Role of the Educational Leadership Mentor:

- Provide the candidate opportunities to experience a range of administrative functions, become acquainted with all facets of leadership, be able to observe and work with educational leaders in a variety of situations.
- Provide duties of increasing responsibility (assign responsibilities which contribute to the on-going school/district program, with increasing duties as time passes and skills increase).
- Assign and monitor an improvement project.
- Meet regularly with the candidate and provide feedback on progress. Provide specific directions/tasks/requirements to improve leadership ability in the area(s) of need.
- Ensure the candidate receives a min. 250 clock hours of leadership observations, coaching, and reflection over the duration of the program.

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Mentor Printed Name

Mentor Position Title

Mentor PSC ID #

School Name

School System

School Zip Code

Signature

Date

Please return to the candidate to be included with their application materials.