

**From:** [Comprehensive Administrative Review](#)  
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As we mentioned last month, the Comprehensive Administrative Review (CAR) committee is committed to providing monthly updates on our progress against the key initiatives identified in our Kennesaw State-specific CAR report. The report and KSU projects, which are updated monthly, are listed on the CAR website, accessible here: <http://oie.kennesaw.edu/car/>.

**This month, we are highlighting the Human Resources Academy.**

In order to enhance the skill set and services provided by Human Resources (HR) and strengthen the relationship between HR and departments, the HR Academy was developed and began in early Fall 2018. Both HR business partners and the central HR team have been participating in training and development on various HR topics in order to better serve the University. These sessions are designed to increase competencies of HR staff and ensure consistency in the HR services provided and how requests are handled. To date, the following in-depth topical sessions have been held:

- Compensation
- Family and Medical Leave Act (FMLA) administration
- Hiring international faculty and staff
- Legal issues related to HR

Additional sessions will be held in early 2019, including Talent Management, Recruiting, Metrics and Analytics, Ethics and Title IX and Performance Differentiation. Subsequent to each session, a follow-up review occurs on a monthly basis to ensure HR personnel comprehended the training materials. This training is required for all HR business partners.

You can learn more about HR and the services provided at <http://hr.kennesaw.edu>.

Please do not hesitate to send comments or questions to [CARupdate@kennesaw.edu](mailto:CARupdate@kennesaw.edu).

Thanks for all you do at KSU and Happy Holidays!

