

From: Office of the President

Sent: Tuesday, February 13, 2018 8:59 AM

To: facultynotify <facultynotify@kennesaw.edu>; staffnotify <staffnotify@kennesaw.edu>

Subject: Comprehensive Administrative Review - Update

TO – Comprehensive Administrative Review Participants
FROM – President Sam Olens and Provost Ken Harmon
SUBJECT: Comprehensive Administrative Review – Phase I Complete

Dear Colleagues,

The University System of Georgia has begun the Comprehensive Administrative Review (CAR) initiative. The project will look to review and refine multiple aspects of our administrative processes across the System to provide greater flexibility in supporting our academic, research, and service missions in order to better serve our students and our community.

The first phase of this process, the Opportunity Identification Survey for select staff and students, is now completed. We thank everyone who participated in this first phase.

The second phase, an Activity Assessment for employees performing administrative functions across USG institutions and their supervisors, will begin tomorrow, February 14. Those employees participating in this portion of the review will receive an email tomorrow with a link to the survey.

A Town Hall will be held today at 12:30 p.m. in the University Rooms of the Student Center on the Kennesaw Campus (a Town Hall was held yesterday on the Marietta Campus). We encourage anyone interested in learning more about the CAR process to participate in the Town Hall. Additionally, more information, including a list of frequently asked questions, about the Comprehensive Administrative Review can be found on the USG website at: <http://www.usg.edu/adminreview>.

If you have any further questions, please feel free to contact the CAR team at: CARquestions@Kennesaw.edu.

Thank you again for your continued efforts to make Kennesaw State the best place to work, learn, and succeed.

Sincerely,

Sam Olens, President
Ken Harmon, Provost and Vice President for Academic Affairs